

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



FROM: TLMA-PLANNING DEPT.

SUBMITTAL DATE:
October 20, 2004

SUBJECT: Alternatives to assist in reducing the caseload at Planning Commission Hearings

RECOMMENDED MOTION: That the Board of Supervisors approve the recommendations outlined below.

BACKGROUND: The Board of Supervisors directed the Planning Department to evaluate alternatives to assist in reducing the caseload at Planning Commission Hearings. The Planning Director conferred with the Planning Commission on September 22, 2004 to evaluate various means by which to reduce the number of action items on their biweekly agenda. All five Commission members agreed that long agendas result in poor decision-making. Based on Commission input and direction from the Board of Supervisors the Planning Department recommends that the Board approve the following:

Reorganize the Commission agenda to group cases in the following order:

- Consent cases
- Minor cases (where limited or no public input is expected) – Case planners will present expedited overview similar to how cases are presented to the BOS
- Substantive Cases
- Scoping Sessions
- Cases to be continued after discussion
- Establish a process that allows Commission members to electronically submit suggested modifications to proposed conditions to staff in advance of public hearings

[Signature]
Robert C. Johnson, Planning Director
(continued on attached page)

FINANCIAL DATA	Current F.Y. Total Cost:	\$20,580	In Current Year Budget:	No
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	Forthcoming
	Annual Net County Cost:	\$ 0	For Fiscal Year:	2004/05
SOURCE OF FUNDS: Deposit Based Fees				Positions To Be Deleted Per A-30 <input type="checkbox"/>
				Requires 4/5 Vote <input type="checkbox"/>

C.E.O. RECOMMENDATION: **APPROVE**

County Executive Office Signature

[Signature]

Dep't Recomm.: Consent Policy
Per Exec. Ofc.: Consent Policy

Prev. Agn. Ref.: **District:** **Agenda Number:**

3.41

The Honorable Board of Supervisors

RE: Alternatives to assist in reducing the caseload at Planning Commission Hearings

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Do not allow cases to be placed on the Planning Commission agenda that have not been cleared by all department a minimum of 21 days prior to hearing – Exceptions may include agendaizing applications with completed EIRs 15 days in advance of the Commission Hearing;

Develop and recommend to the Board a process to submit time extensions and other minor cases to either the Hearing Officer or a Subdivision Committee in lieu of the Planning Commission; and,

Increase compensation to Planning Commissioners from \$225 per meeting to \$300 per meeting.

Schedule an additional ½ day meeting per month as needed.