

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

953



**FROM:** Assessor-County Clerk-Recorder

**SUBMITTAL DATE:**  
November 16, 2004

**SUBJECT:** Amendment No. 5 to the Agreement with Eagle Computer Systems, Inc.

**RECOMMENDED MOTION:** That the Board of Supervisors ratify and direct the Chairman to execute the attached Amendment No. 5 to the agreement with Eagle Computer Systems, Inc. for the Assessor-County Clerk-Recorder's CRIS+Plus System extending the term and scope of the agreement for up to three one year periods.

**BACKGROUND:** On July 1, 1999, the County entered a service agreement with Eagle Computer Systems, Inc. to implement and maintain the Recording, Imaging and Document Management System (Cris+Plus) effective July 1, 1999. Since that time, the Board has extended the term of the service agreement four times. The Recorder would like to extend the Agreement for another three years.

(Continued on Page 2)

*Gary L. Orso* FOR GARY ORSO

Gary L. Orso  
County Assessor-County Clerk-Recorder

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$1,235,560	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	2004-05

<b>SOURCE OF FUNDS:</b> Recorder-Modernization sub fund.	<b>Positions To Be Deleted Per A-30</b>	<input type="checkbox"/>
	<b>Requires 4/5 Vote</b>	<input type="checkbox"/>

**C.E.O. RECOMMENDATION:** APPROVE.

**County Executive Office Signature**

*Dennis C. Harder*

- Dep't Recomm.:  Consent  Policy
- Per Exec. Ofc.:  Consent  Policy

**Prev. Agn. Ref.:** \_\_\_\_\_ **District:** \_\_\_\_\_ **Agenda Number:** \_\_\_\_\_

**ATTACHMENTS FILED  
WITH THE CLERK OF THE BOARD**

3.2

Purchasing: \_\_\_\_\_ Director

Departmental Concurrence

**Board of Supervisors**

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**BACKGROUND** (continued)

Electronic-recording technology uses the Intranet and Internet for transmitting documents and eliminates the need to submit paper documents to be scanned by the County Clerk-Recorder. It also eliminates the need for the Recorder's Office to enter data into the system associated with recording of documents. The technology follows the standards adopted by the California Recorders' Association E-Record Committee. The Recorder's Office has been successful in processing liens from the Treasurer Tax Collector electronically, and is accepting liens from the Franchise Tax Board. Abstract Judgment documents from the Department of Child Services are also processed through electronic recording. The Recorder's Office would like to expand electronic recording to other document types pending legislative approval.

An increase in the volume of recorded documents, and the need for additional functionality and services, requires the department to upgrade the software licenses and the server hardware. Included in this phase of the project is the expanded functionality for the Assessor's Office, which will substantially reduce the manual handling of recorded documents by that division of the department and provides the added ability to incorporate property photos and electronic drawings. Additional professional services are required for production support and enhancement for the next three years.

We anticipate current appropriations will cover the amended agreement amount. However, there is a difference of approximately \$86,000 over the amount budgeted which we believe at this time we can absorb. If a budget adjustment is necessary to cover the difference, we will bring that forward at the third quarter. All costs of this system are paid from the Recorder's modernization revenues.

Price Reasonableness: The system was designed and maintained by Eagle Computer Systems and is proprietary to them. Our department would like to continue this working relationship and expand the current system. Price comparisons of individual software modules and hardware from counties within the state was conducted, and evaluated to ensure our department will receive the fair price for the product delivered. Our findings indicate the prices to be within mid-range for this type of product. The price offered in this agreement is the result of negotiations with the vendor and is better than their state and local government prices. The hourly rate of \$150, including expenses is well within the average rate for these types of services.