

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

907



**FROM:** Dept. of Public Social Services

**SUBMITTAL DATE:**  
October 12, 2004

**SUBJECT:** APPROVAL IN PRINCIPLE TO LOCATE A FACILITY FOR CHILD PROTECTIVE SERVICES

**RECOMMENDED MOTION:** The Board of Supervisors authorize the Department of Facilities Management to locate adequate office space to accommodate the Riverside County Child Protective Services in the Banning and Beaumont area known as the Mid County Region.

**BACKGROUND:** Child Protective Services (CPS) has a current office at 161 W. Ramsey, Banning, which is 10,131 square feet and filled to capacity. CPS is anticipating adding twenty-six staff to more effectively manage the existing caseloads, accommodate the rapidly expanding population in the Mid County Region and implement program reorganization plans.

It is estimated that CPS will require 28,600 square feet of space in the Mid County Region to accommodate this planned growth. Once the Department selects an appropriate site, a lease agreement for that site will be submitted for Board approval. There are sufficient funds in the FY 04/05 budget to fund this lease. No County funds are requested.

Continued on Page 2 . . .

*Susan Boyle*  
Dennis J. Boyle, Director

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$	In Current Year Budget:
	Current F.Y. Net County Cost:	\$	Budget Adjustment:
	Annual Net County Cost:	\$	For Fiscal Year:

<b>SOURCE OF FUNDS:</b> 52.3% Federal, 33.1% State, 5.4% County, 9.2% Realignment	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

**C.E.O. RECOMMENDATION:**

**APPROVE**

**County Executive Office Signature** *Dan Marting*

- Dept't Recomm.:  Consent  Policy
- Per Exec. Ofc.:  Consent  Policy

**Prev. Aan. Ref.:** **District: 5** **Agenda Number:**

3.23

10/12/04  
 Departmental Concurrence  
 Reviewed by  
 CIP TEAM

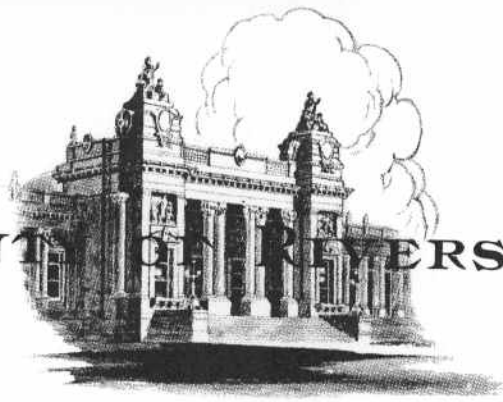
SUBJECT: APPROVAL IN PRINCIPLE TO LEASE A FACILITY FOR CHILD PROTECTIVE SERVICES

**BACKGROUND:** (continued)

Services offered by CPS in the Mid County Region include Emergency Response, Family Maintenance Voluntary and Adjudicated Services, Family Reunification Services and Permanency Planning Services. These programs provide child abuse investigation, safety and risk assessment, case management, and service referrals for children and families where child abuse and neglect is suspected and/or found to have occurred. When the removal of children is necessary in order to ensure their safety, CPS supervises the placement of those children with relatives or foster parents who can provide safety, stability and meet the child's individual needs.

The total budget for this facility project is estimated to be \$1,941,814. The estimated lease cost is \$1.75 per square foot.

# COUNTY OF RIVERSIDE



## FACILITIES MANAGEMENT

MICHAEL J. SYLVESTER  
DIRECTOR

DESIGN & CONSTRUCTION  
REAL ESTATE  
MAINTENANCE  
CUSTODIAL

### ENDORSEMENT Department of Public Social Services Leased Space in the County of Riverside

The Department of Facilities Management concurs with this request from the Department of Public Social Services to procure leased space. Approximately 28,600 total square feet of office space is requested for an office location in the city of Banning. There is no County-owned space available. This request meets County space standards.

The information listed below is used as an estimate in determining this endorsement:

Lead Time:	Up to eighteen (18) months.
Square Footage:	28,600 square Feet.
Term:	A minimum of seven (7) years.
Lease Rate:	To be negotiated.
Utilities:	To be paid by County, except for electrical and telephone.
Custodial:	Included in monthly rent.
Interior/Exterior Maintenance:	Included in monthly rent.
Tenant Improvements:	To be negotiated.
Comm./Data:	To be determined.

  
MICHAEL J. SYLVESTER, Director  
Department of Facilities Management

HR:ss  
11/3/04