

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

922



FROM: Bob Doyle, Sheriff-Coroner-PA

SUBMITTAL DATE:

11/23/04

SUBJECT: Approval of CAL-ID Remote Access Network (RAN)
Board Funding for Live-Scan Staffing in County Courts

RECOMMENDED MOTION: Move that the Board of Supervisors approve and direct the Auditor-Controller to make the budget adjustments on the attached Schedule A.

BACKGROUND: Live-scan devices in the courts are used to capture misdemeanor fingerprints for transmission to the Department of Justice for correlation with the Arrest Disposition Reports and updating criminal history information. In response, to the State's deletion of Trial Court Funding for this program in October 2002, the Sheriff's Department gained Board of Supervisor approval to add three Office Assistant II positions to continue the program in the Hall of Justice, and the Larson and Southwest Justice Centers (12/03/02 3.32).

With its own budget cuts to deal with in FY 2004-05, the Sheriff's Department could not continue to absorb the cost for the Office Assistant II positions; so it recommended to the RAN Board that CAL-ID fund the positions in FY 2004-05. At the September 15, 2004 RAN Board meeting, the Board approved the Sheriff's budget recommendation (See Attachment B).

FISCAL PROCEDURES APPROVED
ROBERT E. BYRD, Auditor-Controller

BY *[Signature]* Deputy
11/23/04

BR 05-058 (Continued on Page 2)

[Signature]
for
Bob Doyle, Sheriff-Coroner-PA

FINANCIAL DATA	Current F.Y. Total Cost:	\$106,062	In Current Year Budget:	No
	Current F.Y. Net County Cost:	\$0	Budget Adjustment:	Yes
	Annual Net County Cost:	\$0	For Fiscal Year:	FY 2004-05
SOURCE OF FUNDS: AB 879 Funds				Positions To Be Deleted Per A-30 <input checked="" type="checkbox"/>
				Requires 4/5 Vote <input checked="" type="checkbox"/>

C.E.O. RECOMMENDATION:

APPROVE

County Executive Office Signature *[Signature]*

Dept's Recomm.: Consent Policy

Per Exec. Ofc.: Consent Policy

Prev. Agn. Ref.: 12/03/02 3.32

District: All

Agenda Number:

3.26

In FY02-03, the three OAll positions were not funded as they were filled late in the fiscal year, and additional appropriations were not required to balance out Court Services. Then in FY03-04 the Court Services target was adjusted to include funding for these three positions. By design, full funding for on-board staff in FY04-05 is being delayed until the second quarter report. Therefore, funding for these OAll positions will not be needed for Sheriff's Court Services once these positions are transferred.

These positions will be transferred from Sheriff's Court Services to CAL-ID via a Position Assignment Notice rather than amending Ordinance 440.

Schedule A

Decrease Sub-fund Unreserved Equity:

22253-2505100000-325100	CAL-AFIS AB 879	\$106,062
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Increase Appropriations:

22250-2505100000-510040	Regular Salaries	\$70,275
22250-2505100000-518100	Budgeted Benefits	<u>35,787</u>
	Total	\$106,062

RIVERSIDE CAL-ID REMOTE ACCESS NETWORK
MEETING MINUTES: September 15, 2004

V. NEW BUSINESS

A. Court Live Scan Project

In May 2001, as a result of a deficiency in reporting criminal case dispositions by Riverside County law enforcement agencies, the RAN Board approved the Court Live Scan Project. Originally, DOJ granted four live scans to CAL-ID: they were placed in Indio, Perris and two at the Hall of Justice (Riverside). Due to the closing of the Perris Court, that device was moved to the Southwest Justice Center.

On September 30, 2002, the Courts notified CAL-ID that due to reductions in Trial Court Funding, they could no longer provide staffing to operate these devices as they had originally committed. On November 5, 2002, the Sheriff's Department received Board of Supervisors approval to add three Office Assistant II positions to the Sheriff's Budget to staff the live scans at HOJ, Larson and Southwest Justice Centers (Resolution # 440-8465).

Staffing these live scan devices serves a pivotal role in the criminal justice system. Riverside County law enforcement agencies routinely cite and release subjects in the field. Most of these subjects eventually appear in one of the three regional courts and at that point can be fingerprinted. Without the fingerprint record to verify identity, the subject's criminal history record (via the Arrest Disposition Report) will not be updated.

Capture totals in 2003 for each device were as follows:

Riverside HOJ:	1227 total prints
Larson:	1041 total prints (7 months of operation due to staffing loss)
Southwest:	936 total prints (8 months of operation due to staffing loss)

Presently, due to substantial cuts to state and local budgets, the Sheriff's Department is unable to continue to absorb the cost of these three positions. Consequently, it is recommended that the RAN Board approve the addition and funding of three Office Assistant II positions to CAL-ID's Fiscal Year 04/05 Budget. The annual salary for each position is \$35,354 per year (\$106,062 total). This addition will change the overall Class 1 Personnel 04/05 budget to 1,642,017.

Chief Henry asked what resolution # 440-8465 was. Lt Hall informed the board that it was when the county authorized the positions in the courts but no funding came with the position. Chief Henry also asked if AB879 could be used for personnel. Lt. Hall informed the board that it could be used for equipment and personnel.

Chief Pytlak asked how the funds from AB879 were disbursed. Chief Henry asked for a breakdown to be included in the next meeting of how the funds are disbursed.

RIVERSIDE CAL-ID REMOTE ACCESS NETWORK
MEETING MINUTES: September 15, 2004

Sheriff Doyle directed staff to investigate the possibility of a fine/assessment in the courts that would cover the cost of these positions.

A motion was made to approve the addition and funding of three Office Assistant II positions to the CAL-ID Fiscal Year 04/05 Budget.

Motion: Chief Hodson
Second: Chief Whitney
Carried: 5/1/6

VI. NEXT MEETING

The next meeting of the RAN Board will be announced at a later date. Members will be contacted to confirm date and time.

DATE: Pending

TIME: Pending

LOCATION: Pending

The RAN Board meeting adjourned at 1045 hours.

Minutes prepared by Shelley Johnson
For Lt. Rick Hall

Approved by:

Bob Doyle, Sheriff
Riverside County Sheriff's Department
Chairman, Riverside RAN Board
BD/sj