

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

949



Purchasing: *[Signature]*
Director

FISCAL PROCEDURES APPROVED
ROBERT E. BYRD, Auditor-Controller
BY *[Signature]* 11/04/04
Deputy

FROM: Bob Doyle, Sheriff-Coroner-PA

SUBMITTAL DATE:
11/16/04

SUBJECT: Reappropriation of Edward Byrne Memorial Grant Funds to Continue with Capital Improvements and Training at the Ben Clark Training Center

RECOMMENDED MOTION: Move that the Board of Supervisors:

1. Authorize the County Purchasing Agent to purchase a Management Development Program from Staub Leadership Consultants/HRD Strategies, at a cost not to exceed \$120,000, without securing competitive bids, in accordance with Ordinance 459.4.
2. Approve and direct the Auditor-Controller to make the budget adjustments on the attached Schedule A.

BACKGROUND: The Office of Justice Programs, through the Bureau of Justice Assistance, has awarded Riverside County three grants, two for \$1,000,000 (3.27 2/2/00 and 3.19 10/3/00) and a third award, in the amount of \$997,800 (3.49 11/26/02). The grant awards were extended and budget modifications were brought to the Board last fiscal year (3.17 3/23/04). The funding has allowed the Sheriff to further develop classroom training capacity and first responder education at the Ben Clark Public Safety Training Center (CTC). The proposed budget adjustments will allow the Sheriff to expend the balance of Byrne Grant funds during this fiscal year.

(Continued on Page 2)

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[Signature]
Bob Doyle, Sheriff-Coroner-PA

FINANCIAL DATA	Current F.Y. Total Cost:	\$257,879	In Current Year Budget:	No
	Current F.Y. Net County Cost:	\$0	Budget Adjustment:	Yes
	Annual Net County Cost:	\$0	For Fiscal Year:	FY 2004-05

SOURCE OF FUNDS: Federal Grant Funds	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input checked="" type="checkbox"/>

C.E.O. RECOMMENDATION:
APPROVE

County Executive Office Signature *[Signature]*

Dep't Recomm.: Consent Policy
Per Exec. Ofc.: Consent Policy

Capital Projects

Last fiscal year the Sheriff completed equipping the classrooms with tables and chairs for student use; developed a dispatch academy where students can practice critical skills in a monitored setting, and created a train-the-trainer program for the dive team. Grant funds were also spent to upgrade equipment in the Media Information Bureau so that the Department can prepare and utilize its own training videos, to provide leadership training and to enhance the Department's capacity to extend professional education to each Station by maximizing the benefits of technology for the Media Information Bureau.

In FY 2004-05 the Sheriff's Department will use grant funds to complete the training for the dive team, and to complete the purchase of equipment for the Media Information Bureau and the Dispatch Center. Funds are also requested to purchase side scan sonar equipment that the dive team would use for both rescue and training purposes. The equipment would allow the team to recover victims, evidence, vehicles and watercraft. Because of water depth, visibility, temperature and environmental conditions at many Riverside County bodies of water, hand searches are both difficult and hazardous.

Training for the trainers is included in the purchase price of this equipment. Once trainers are instructed in the proper use of the sonar equipment, the Ben Clark Public Safety Training Center could offer POST/Coast Guard approved training courses. This would increase the Center's capacity as a regional training facility since the equipment in question and the training are offered at few California locations.

Sole Source Purchase - Management Development Program

The Sheriff is committed to developing leadership skills and abilities among the current administrators and those poised to direct the Department over the next 10-15 years. The Sheriff believes that mentoring the Department's future leaders is essential if the Department is going to face the challenges anticipated in the coming decade. These challenges include a rapidly increasing population, developing strategies to ensure that the Department more closely resembles the demographics of the population served, escalating gang violence and drug use. Toward this end, the Sheriff proposes spending Byrne funds for an Organizational Assessment and Customized Leadership Intensive Training from Staub Leadership Consultants/HRD Strategies. The Sheriff's utilization of Byrne grant funding for executive training is a specific allowable project expense under this grant program.

Staub Group is a leader in the delivery of management development programs for the public safety sector. This firm's unique individualized assessment and training program would begin in late 2004 and continue through the end of the fiscal year (June 2005). The actual cost for this training is dependant on the number of attendees and classes held; however, in no event will the total cost of the program exceed \$120,000. The Sheriff worked with the Staub Group when he attended the FBI Leadership Academy and he feels that the firm offers the Department the resources necessary to meet upcoming challenges. Chief Deputy Andrews and Mr. Seiler from Purchasing are working to ensure that the training is purchased according to the County's established policy.

SCHEDULE A

Increase Appropriations:

10000-2500700000-520250	Communications	
10000-2500700000-523600	Equipment/Installations	\$29,025
10000-2500700000-523660	Audio/visual Equipment	12,990
10000-2500700000-524660	Computer Supplies	1,230
10000-2500700000-526960	Consultants/Training Services	110,000
10000-2500700000-527400	Electrical Hardware	890
10000-2500700000-527720	Electronic and Radio Supplies	1,500
10000-2500700000-527860	Safety/Security Supplies	3,700
10000-2500700000-528140	Training/Course Materials	2,605
10000-2500700000-528900	Tuition for Courses	15,395
10000-2500700000-528960	Air Transportation	4,700
10000-2500700000-528980	Lodging, Department Personnel	6,000
10000-2500700000-529040	Meals, Department Personnel	5,365
10000-2500700000-529060	Mileage Reimbursement - Employee	500
10000-2500700000-546060	Parking Fees	165
10000-2500700000-546160	Equipment - Communications	30,714
	Equipment- Other	33,100
	Total	\$ 257,879

Increase Estimated Revenues:

10000-2500700000-767080	Federal - BJA Block Grant	\$ 257,879
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