

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

178



**FROM:** DPSS-Dept. of Community Action

**SUBMITTAL DATE:**  
11/16/04

**SUBJECT:** Financial Assistance Award #90ET0317/01 with the U.S. Department of Health and Human Services, Office of Community Services

**RECOMMENDED MOTION:** That the Board of Supervisors:

- 1) Accept the attached multi-year Financial Assistance Award #90ET0317/01 from the U.S. Department of Health and Human Services, Office of Community Services (DHHS) on behalf of the Department of Public Social Services-Department of Community Action (DPSS-DCA), for the Earned Income Tax Credit Program (EITC) covering the term September 30, 2004 through September 29, 2007, not to exceed \$70,000 for the first year;
- 2) Authorize the Director of DPSS to sign assurances, exhibits, and reports required by the Award;
- 3) Authorize the Director of DPSS-DCA to administer the Award; and

FISCAL PROCEDURES APPROVED  
ROBERT E. BYRD, Auditor-Controller

BY Shirley A. [Signature] 11/19/04  
Deputy

*Lois J. Carson*  
Lois J. Carson, Executive Director

**(CONTINUED 2 Pages)**

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$ 70,000	In Current Year Budget:	No
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	Yes
	Annual Net County Cost:	\$ 0	For Fiscal Year:	FY 04/05

<b>SOURCE OF FUNDS:</b> 100% Federal	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input checked="" type="checkbox"/>

**C.E.O. RECOMMENDATION:**

**APPROVE**

**County Executive Office Signature** *Don Marting*

Consent  
 Policy  
 Consent  
 Policy  
 Dept's Recomm.:  
 Per Exec. Ofc.:

COUNTY OF RIVERSIDE  
 OFFICE OF THE AUDITOR-CONTROLLER  
 RECEIVED RIVERSIDE COUNTY

**Prev. Agn. Ref.:** ATTACHMENTS FILED WITH THE CLERK OF THE BOARD | 
 **District:** All | 
 **Agenda Number:** 3.19

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**RECOMMENDED MOTION (Cont):**

4) Instruct the Auditor Controller to adjust the DPS-DCA budget as follows:

Increase appropriation:

CAARC-21050-5200100000-523230	Miscellaneous Expenses	\$ 3,000
CAARC-21050-5200100000-536240	Other Contract Agencies	\$67,000

Increase estimated revenue:

CAARC-21050-5200100000-767220	Federal Other Grant	\$70,000
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**BACKGROUND:**

The Internal Revenue Service estimates that California has over \$340 million of unclaimed Earned Income Tax Credit (EITC) funds. EITC is recognized nationally as one of the most effective means to move low-income people out of poverty. DPSS-DCA partnered with five California Community Action Partnership (CAP) agencies (San Bernardino, Orange, San Diego, Kern and Butte counties) and the California-Nevada CAP State Association (Cal-Neva) to address this issue statewide.

DPSS-DCA was awarded \$70,000 by the Department of Health and Human Services (DHHS) to develop a statewide CAP Asset-Building Advisory Network. Funding in Year One of the three-year grant will support a Project Administrator, traveling expenses for Advisory members, and printing costs. Two milestones will be achieved within Year One: 1) develop a statewide Advisory Network composed of 15 CAP agencies, and 2) implement a demonstration project that will track and measure how low-income people use their tax refund dollars to stabilize or move their families out of poverty.

The Director of DPSS-DCA requests that the Board of Supervisors accept Financial Assistance Award #90ET0317/01 from DHHS on behalf of DPSS-DCA, to provide funds to be used for the Earned Income Tax Credit (EITC) Program for the period September 30, 2004 through September 29, 2007.

**FINANCIAL IMPACT:** No County General Funds will be required. In-kind funds for Riverside County will be supplied from the Community Services Block Grant (CSBG) funds. Expenditures and estimated revenue for FY 04/05 will be \$35,000. The balance will be expended and revenue realized in FY 05/06.

**CONCUR/EXECUTE:** County Counsel  
Auditor Controller

DB:SL:clh