

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

307



**FROM:** Director of Mental Health

**SUBMITTAL DATE:**  
November 30, 2004

**SUBJECT:** Approval of Resolution #2004-521 for submission of Grant application to the California State Department of Housing and Community Development, Emergency Housing and Assistance Program (EHAP) to Riverside County Department of Mental Health (DOMH), Adult Integrated Systems of Care Program

**RECOMMENDED MOTION:** Move that the Board of Supervisors approve the attached Resolution authorizing the Director of Mental Health to submit a grant application to the California State Department of Housing and Community Development for EHAP Round XII funding, and authorize the Director of Mental Health to sign the Standard Agreement, if awarded the grant, when submitted by the State.

**BACKGROUND:** On November 8, 2004, the Riverside County Designated Local Board (DLB) on behalf of the State of California Business, Transportation and Housing Agency, Department of Housing and Community Development, Division of Community Affairs, announced the availability of funds for the twelfth (12<sup>th</sup>) Round of EHAP.

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BY *Wm. J. Ryan*  
 NOV 29 2004  
 Departmental Concurrence

JJR:KL

*John J. Ryan*  
 John J. Ryan, Director  
 Department of Mental Health

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$ N/A	In Current Year Budget:	NO
	Current F.Y. Net County Cost:	\$ N/A	Budget Adjustment:	N/A
	Annual Net County Cost:	\$ N/A	For Fiscal Year:	04/05

<b>SOURCE OF FUNDS: State 100% (Revenue Agreement)</b>	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

**C.E.O. RECOMMENDATION:** **APPROVE**

**County Executive Office Signature** *Dan Martinez*

Dep't Recomm.:  Consent  
 Per Exec. Ofc.:  Consent  
 Policy

**Prev. Agn. Ref.:** 3.22 July 25, 2000; 3.15 Nov. 21, 2000; 3.21 July 17, 2001; 3.29 May 7, 2002; 3.17 December 9, 2003

**District:** ALL

**Agenda Number:**

3.18

COUNTY OF RIVERSIDE  
 NOV 30 PM 5:22  
 OFFICE

**SUBJECT:** Approval of Resolution #2004-521 for submission of Grant application to the California State Department of Housing and Community Development, Emergency Housing and Assistance Program (EHAP) to Riverside County Department of Mental Health (DOMH), Adult Integrated Systems of Care Program

**BACKGROUND (Continued)**

EHAP was established by the State of California Health and Safety Code and is administered by the California Department of Housing and Community Development (HCD). HCD awards EHAP grants to eligible local organizations for activities that provide housing and related services to homeless persons and to persons threatened with the loss of their homes. The target population for the Department is homeless, mentally ill persons in Riverside County. The Department will continue to utilize EHAP grant funds to provide emergency shelter beds to homeless, mentally ill clients.

The Department has received four previous EHAP grant awards; Round VII in the amount of \$20,076 (Agenda #3.22 on July 25, 2000), Round VIII in the amount of \$150,000 (Agenda #3.21 on July 17, 2001), Round IX in the amount of \$66,814 (Agenda #3.29 on May 7, 2002), and Round XI in the amount of \$30,000 (Agenda #3.17 on December 9, 2003). HCD requires that a Board approved Resolution indicating the title of the person authorized to submit the application and to sign the State's standard agreement be included in the application's backup documentation.

In the previous funding round (#11), the Department requested \$30,000 in its application for FY 03/04 and was awarded the full amount. In the current application, the Department will apply for \$30,000; the maximum allowed for Round XII funding. Below is a breakdown of the proposed budget to be submitted in the application due on December 15, 2004:

<u>Budget Item</u>	<u>Amount to be Requested</u>	<u>% Total</u>
Outreach & Case Management Staff	\$19,530	65.0%
Administration	\$ 1,500	5.0%
Emergency Shelter Vouchers	\$ 8,970	30.0%
<b>Total</b>	<b>\$30,000 (Max.)</b>	<b>100.0%</b>

**Period of Performance**

The application for Round XII funding is due to the State on or before December 15, 2004. Successful bidders are normally notified of their awards in April or May. EHAP agreements are effective when the State signs the agreement, which typically occurs in the month of June or July. The Agreement then expires 14 months later. The Department anticipates the effective date of the Agreement for Round XII funding to be September 1, 2005 through November 30, 2006. The Department will submit a Form-11 to the Board of Supervisors accepting the grant award if successful in securing Round XII funding.

2 RESOLUTION NO. 2004-521

3 RESOLUTION OF THE BOARD OF SUPERVISORS OF THE  
4 COUNTY OF RIVERSIDE AUTHORIZING SUBMITTAL UNDER THE  
5 EMERGENCY HOUSING AND ASSISTANCE PROGRAM (ROUND  
6 #EHAP-XII)

7 WHEREAS, the State of California, Department of Housing and Community  
8 Development, Division of Community Affairs (Department), issued a Notice of Funding  
9 Availability (NOFA) for the Emergency Housing and Assistance Program (EHAP) (Round  
10 #EHAP-XII); and

11 WHEREAS, Riverside County, Department of Mental Health is a local government  
12 agency which is eligible and wishes to apply for and receive an EHAP grant;

13 NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of the County of  
14 Riverside, State of California, in regular session assembled on December 7, 2004, does hereby  
15 authorize the Director of Mental Health or his designee to apply for an EHAP grant in an amount  
16 not more than the maximum amount permitted by the NOFA, and in accordance with the  
17 program statute(s), Regulations, and Local Emergency Shelter Strategy, where applicable.

18 BE IT FURTHER RESOLVED AND ORDERED that if the grant application is  
19 approved, Riverside County, Department of Mental Health does hereby agree to use the EHAP  
20 funds for eligible activities in the manner presented in the application as approved by the  
21 Department and in accordance with the program statutes (California Health and Safety Code  
22 Section 50800 – 50806.5) and Regulations (25 California Code of Regulations Sections 7950 –  
23 7976) and Chapter 208, Statutes of 2004, and the Standard Agreement;

24 BE IT FURTHER RESOLVED AND ORDERED if the grant application is approved,  
25 the Director of Mental Health is the authorized agent to sign the Standard Agreement and any  
26 subsequent amendments with the Department for the purposes of this grant.

27 ROLL CALL:

28 Ayes:

Noes:

Absent: