

SUBMITTAL TO THE BOARD OF DIRECTORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

923



FROM: Regional Park & Open-Space District

SUBMITTAL DATE:  
October 12, 2004

SUBJECT: USE FEES FOR THE RIVERSIDE COUNTY REGIONAL PARK & OPEN-SPACE DISTRICT EFFECTIVE JANUARY 2, 2005

RECOMMENDED MOTION: That the Board:

- Schedule Park District Resolution No. 2004-4, Establishing Use Fees for the Regional Park & Open-Space District effective January 2, 2005 for public hearing on December 14, 2004; and
- At the conclusion of the public hearing, adopt Park District Resolution No. 2004-4.

BACKGROUND:

The County of Riverside Board of Supervisors Policy Manual, Section J, Policy J5, states that the Park District shall collect public use fees and charges for operations. The policy requires a Resolution for establishment of rates, and an annual review by the District Advisory Commission.

On May 25, 2004, by Minute Order 13.4, your honorable Board approved Resolution 2004-01, Establishing the Use Fees for the Regional Park & Open-Space District for Fiscal Year 2004-2005. The approved fees were largely unchanged from the previous year, with a goal of submitting a new fee schedule and format in the spring of 2005.

*[Signature]*  
Paul Frandsen, General Manager

Departmental Concurrence

NOV 10 2004

40-Park Use Fees Effective 11-1-04.doc

FINANCIAL DATA n/a	Current F.Y. Total Cost:	\$	In Current Year Budget:
	Current F.Y. Net County Cost:	\$	Budget Adjustment:
	Annual Net County Cost:	\$	For Fiscal Year:

SOURCE OF FUNDS: Not applicable		Positions To Be Deleted Per A-30	<input type="checkbox"/>
		Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION:

**APPROVE**

County Executive Office Signature

*[Signature]*

MINUTES OF THE REGIONAL PARK AND OPEN SPACE DISTRICT BOARD

On motion of Supervisor Tavaglione, seconded by Supervisor Ashley and duly carried, IT WAS ORDERED that the above matter is approved as recommended setting the matter for public hearing on Tuesday, December 14, 2004 at 1:30 pm..

Ayes: Buster, Tavaglione, Venable and Ashley  
Noes: None  
Absent: Wilson  
Date: November 23, 2004  
xc: Parks, COB(2) *[Signature]*

Nancy Romero  
Clerk of the Board  
By: *[Signature]*  
Deputy

Prev. Agn. Ref.: | District: all | Agenda Number:

ATTACHMENTS FILED  
WITH THE CLERK OF THE BOARD

13.1

Per Exec. Ofc.:  Consent  Policy

Subject: USE FEES FOR THE RIVERSIDE COUNTY REGIONAL PARK &  
OPEN- SPACE DISTRICT EFFECTIVE JANUARY 2, 2005

The Lake Skinner Recreation Area Business Plan identified a new fee structure and model that requires adoption, as soon as possible, in order to partially recover the increase of operating costs. The District has accelerated delivery of the entire user fee document in order to eliminate confusion and ensure consistency between parks for our customers and staff. This new document is easier to follow and the recommended fees are consistent with those of neighboring counties.

On September 2, 2004, the Riverside County District Advisory Commission unanimously voted to recommend that your Honorable Board approve the proposed changes as listed in the attached Executive Summary for Fees and Charges, and adopt the attached Park District Resolution 2004-4, Use Fees for the Riverside County Regional Park & Open-Space District effective January 2, 2005.

Attachments:

Park District Resolution 2004-4

Excerpt from District Advisory Commission Meeting Minutes, 9/2/04

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4 **RESOLUTION NO. 2004-4**  
5 **USE FEES FOR THE RIVERSIDE COUNTY**  
6 **REGIONAL PARK & OPEN-SPACE DISTRICT**  
7 **EFFECTIVE JANUARY 2, 2005**

8 **I. GENERAL RECREATION FEES**

- 9 a. Vehicle Entry/Parking  
10 b. Day Use  
11 c. Pets/Horses  
12 d. Corrals  
13 e. Fishing  
14 f. Interpretive Programs  
15 g. Individual Camping  
16 h. Youth Camping  
17 i. Adult Group Camping  
18 j. Dry Storage/Wet Storage  
19 k. Group Picnic  
20 l. Equestrian Rides  
21 m. Swimming  
22 n. Special Events  
23 o. Sewage Fees  
24 p. Facility Rental  
25 q. Launching  
26 r. Annual Passes/Discounts/Miscellaneous

27 **II. SPECIFIC RECREATION AREAS**

- 28 a. Lake Skinner  
29 b. Rancho Jurupa  
30 c. Lake Cahuilla  
31 d. Mayflower  
32 e. Hurkey Creek/Idyllwild Park  
33 f. Lawler Lodge/Lawler Alpine  
34 g. Bogart  
35 h. McCall Park  
36 i. Crestmore Manor/Nature Centers/Interpretive Centers

37 **III. MISCELLANEOUS**

- 38 a. Service Fees, Refunds, Discounts

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**I. GENERAL RECREATION FEES**

**This section contains general rules and fees applicable to all County park facilities. Fees for specific park facilities are contained in Section II.**

<b>a. <u>Vehicle Entry/Parking</u></b>	<b>Fee</b>
Regular Entry (Lake Skinner Only)	\$5.00 per vehicle
Holiday and Special Events	\$7.00 per vehicle
Buses (Commercial- Non School)	\$50.00 maximum
Campground Visitor (day use hours only)	\$3.00 per vehicle
Bicycle	\$2.00 per unit

- Holiday rates will only include those holidays recognized by the County of Riverside. The General Manager or designee may waive Holiday rates and utilize regular vehicle entry rates.
- Bus fee will be per person day use, not to exceed maximum.
- For holiday or special events, a new entry fee may be required after departing the park.

<b>b. <u>Day Use</u></b>	<b>Fee</b>
Adult	\$2.00 per person
Child (2-12 Years)	\$1.00 per person
0-2 Years	Free
Disabled	Free
Disabled Service Connected Americans	Free
School Groups "Educational"	Varies
Community/Undeveloped	Free

- Physically disabled persons residing in Riverside County will be allowed free day-use entrance and \$2.00 off camping fees for the card bearer and his/her dependant family members at County parks provided that they meet the criteria adopted by the State of California for the issuance of disabled placards. There is an annual handling fee of \$10.00 to obtain an identification card, which may be obtained at the District Headquarters.
- Disabled service-connected American veterans residing in Riverside County will be allowed free day-use entrance for the card bearer and his or her dependent family members at County parks. There is a one-time handling fee of \$5.00 to obtain an identification card, which may be obtained at the District Headquarters.
- School groups on picnics or recreational outings will pay regular fee. School groups on conducted approved educational tours of historic or interpretive facilities will pay the fees established for District interpretive programs.
- No day use fees are charged at the following parks: Devil's Garden, Fish Traps, Hardford Springs, Indian Relic, Kabian, Maze Stone, Pine Cove, San Jacinto, Valley Hi, and Miller Park.



- Two night/day minimum for all weekends unless waived by District management.
- All trailers and motorhomes must be roadworthy, safe, and neat in appearance.
- Upon receipt of two written violation notices, campers will receive notice to vacate.
- Six people maximum per site.
- A second vehicle is allowed as part of camping group
- Camping day defined as follows: All or part of the 24-hour beginning 2 p.m. each day.  
Weekend: starts at 2 p.m. Friday and ends 2 p.m. Sunday.
- Definitions of campsites:
  - Primitive: no shower facilities; portable restrooms; water nearby.
  - Developed: restrooms/flush; showers; water nearby.
  - Developed with electrical: same as developed plus hookups.
  - Full hookups: electricity, water and sewer at each campsite.
  - Walk-Ins and Ride-Ins will pay full camping fees (no discounts)
- Firewood available at Idyllwild, Hurkey Creek, Rancho Jurupa, Lake Cahuilla, Lawler/Alpine, McCall, and Lake Skinner. Inquire at those parks if interested. Cost available from Park Ranger.
- Check in at 2:00 p.m. Check out 2:00 p.m.
- Special event camping fees (to be determined) will cover one night camping plus direct cost (e.g. Balloon & Wine tickets, portable showers).

<b>h. <u>Youth Camping</u></b>	<b>Fee</b>
Per person	\$2 - \$8 per night

- Advance deposit required.
- Refundable cleaning deposit may apply.
- Group minimum may apply.
- Youth is defined as a child of age 2 to 18 years.

<b>i. <u>Adult Group Camping</u></b>	<b>Fee</b>
Primitive Group	\$120 - \$160 per night
Developed Group	\$144 - \$200 per night
Developed with Electrical	\$160 - \$210 per night
Developed	\$180 - \$230 per night

- Each site up to 12 vehicles, additional vehicle charge will apply.
- Advance deposit/fee is required.
- Youth groups maintain priority status at some locations.
- Adult groups limited to 60-day advance reservation at some sites.

<b>j. <u>Dry Storage/Wet Slips</u></b>	<b>Fee</b>
Dry storage	\$2 - \$3 per day
Monthly dry storage	\$35 - \$50 per site
3 month dry storage	\$140 - \$175 per site
6 month dry storage	\$230 - \$300 per site
Annual dry storage	\$390 - \$500 per site

3 month wet slip	\$210 - \$250 per site
6 month wet slip	\$360- \$450 per site
Annual wet slip	\$560 - \$600 per site

<b>k. <u>Group Picnic</u></b>	<b>Fee</b>
Shelter fee	\$15 - \$300 per day
Group fee	\$150 - \$250 per day
Small groups	To be determined
Large groups	To be determined

- Groups that fall under Board of Supervisors Policies B-10 and H-21 shall provide proof of insurance in accordance with these policies.
- Shelters are available free of charge on a first come and serve basis. Rental fee guarantees availability and cleanliness and reserves site for the entire day from park opening to close.

<b>l. <u>Equestrian Ride</u></b>	<b>Fee</b>
Youth (2-18 years old)	\$2.00 per person
Adult	\$5.00 per person
On mailing list	\$5.00 per person
Camping	\$7.00 per unit

- Equestrian rides must be sponsored by District or additional fees apply.

<b>m. <u>Swimming</u></b>	<b>Fee</b>
Session	\$1 - \$3 per person
Private parties	To be determined

<b>n. <u>Special Events</u></b>	<b>Fee</b>
Application fee	\$100 per event
Event fee	To be determined
Electric fee	\$25 - \$100 per event
Commercial Filming	\$150 - \$2000 per event

- Insurance will be required.
- Fee to equal cost of operational expenses in addition to the regular gate fee.

<b>o. <u>Sewage Fee</u></b>	<b>Fee</b>
Overnight stay	Free
Sewage service	\$10 per site per service
Portable	\$5 - \$10 per service

<b>p. Facility Rental</b>	<b>Fee</b>
Nature/Interpretive Centers/ Park District Headquarters	\$50 - \$300 per hour
Headquarters Garden room	\$50 per hour
Cleaning deposit	\$0 - \$100 per event
Kitchen	\$100 per event
Linen rental	\$100 per event
Napkin fee	\$25 per event

- Security policies vary by site.
- Reservation policies vary by site.
- Sheriff Officers are required at certain sites.

<b>q. Launching</b>	<b>Fee</b>
Launch	\$2 - \$3 per day

<b>r. Annual Passes/Discounts/Misc</b>	<b>Fee</b>
Day-Use/Pedestrian pass	\$25 per year
Vehicle pass	\$100 per year
Boat launch pass	\$50 per year
Discount vehicle pass	\$65 per year
Fishing book 12 tickets (under 62 yrs)	\$55 each
Fishing book 12 tickets (62 yrs & older)	\$45 each

- Day use/pedestrian passes are valid for 12 months from date of purchase. Includes pets and/or horse when accompanied by cardholder. Not applicable to Lake Skinner, where vehicle pass is required for drive in.
- Vehicle pass may be used at all County parks for day-use entrance to include all occupants of vehicle. Excludes special events and holidays.
- Boat launch pass may be used at Mayflower and Lake Skinner.
- Discount vehicle pass valid for 12 months from date of purchase and may be purchased by seniors (62 & older) or qualified individuals with a disability. Excludes special events and holidays.
- Fishing books may be used at all County fishing parks. No discount offered at Lake Skinner.
- Refunds will be considered by the General Manager, or a designee, under the following conditions: (a) inoperable park facilities, creating a hardship on park users;. (b) cancellation of programs for which payment has been made; and (c) other circumstances deemed appropriate by the General Manager or a designee.
- New (first-time) park visitors may receive a 30-minute complimentary pass to preview the park and amenities. This pass is limited to first-time visitors or in circumstances deemed appropriate by the on-site designee.
- No refunds for removal from park due to violation of rules.

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## II. SPECIFIC RECREATION AREAS

For full details of fees, discounts and rules see General Recreation Fees Section I.

### a. LAKE SKINNER

	<u>Fee</u>
Vehicle – non holiday	\$5.00
Vehicle – holiday/special events	\$7.00
Pedestrian/Walk in fee/Bicycle	\$2.00
Boat launch fee	\$2.00
Pets	\$1.00 each
Horses	\$1.00 each
Fishing:	
Adult	\$4.00
Child	\$2.00
Camping:	
Primitive/Equestrian	\$12.00
Developed	\$17.00
Developed with electric	\$18.00
Full hookups	\$20.00
Weekly developed w/electric	\$100.00
Weekly developed w/hookups	\$120.00
Monthly developed w/hookups (Designated Sites Only)	\$375.00
Youth overnight	\$2.00 per person
Primitive group (up to 12 vehicles)	\$150.00
Developed group areas (up to 12 vehicles)	\$200.00
Developed plus electric group area (up to 12 vehicles)	\$210.00
Mini group area developed (with electric & sewer) (up to 12 vehicles)	\$225.00
Group Equestrian area (up to 12 vehicles)	\$150.00
Special Events	To be determined
Group picnic:	
Shelter rental small	\$25.00
Shelter rental large	\$150.00
Swimming	\$2.00 per session/per person
Concession fees	Set by concessionaire

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3 **b. RANCHO JURUPA**

	<b>Fee</b>
Day use:	
Adult	\$2.00
Child	\$1.00
Pets	\$1.00
Horses	\$1.00
Fishing:	
Adult	\$6.00
Child	\$4.00
Camping:	
Primitive	\$15.00
Developed w/electric	\$18.00
Full hookups	\$20.00
Weekly developed w/ electric	\$100.00
Weekly with full hookups	\$114.00
Youth overnight	\$2.00 per person
Primitive group (up to 12 vehicles)	\$150.00
Mini group developed w/ electric (up to 12 vehicles)	\$225.00
Equestrian (up to 12 vehicles)	\$150.00
Special Events	To be determined
Group picnic	
Shelter rental small	\$25.00
Shelter rental large	\$75.00
Bikes and Boats rentals	Set by concessionaire

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20 **c. LAKE CAHUILLA**

	<b>Fee</b>
Day use:	
Adult	\$2.00
Child	\$1.00
Vehicle	
Holidays and Special Events Only (in lieu of day use)	\$7.00
Pets	\$1.00
Horses	\$1.00
Fishing:	
Adult	\$6.00
Child	\$4.00
Camping:	
Primitive	\$13.00
Developed	\$16.00
Developed w/electric	\$18.00

	Weekly developed w/ electric	\$90.00
	Youth overnight	\$2.00 per person
	Primitive Group (up to 12 vehicles)	\$150.00
	Equestrian (up to 12 vehicles)	\$150.00
	Special events	To be determined
Group Picnic		
	Shelter rental small	\$25.00
	Shelter rental large	\$75.00
Swimming		\$1.00 per session/per person
Bikes and Boats rentals		Set by concessionaire

**d. MAYFLOWER**

	<u>Fee</u>
Day use:	
Adult	\$2.00
Child	\$1.00
Pets	\$1.00
Boat Launch	\$2.00
Camping:	
Developed	\$16.00
Developed w/ electric	\$18.00
Weekly extensions of monthly only	\$75.00
Weekly non-extensions	\$90.00
Monthly	\$250.00
Dry storage:	
Day	\$3.00
Monthly	\$40.00
Group picnic	
Shelter rental small	\$15.00
*Portable sewage pumping	\$5.00
*Includes electric and pumping (October 1 thru March 31 only)	

**e. HURKEY CREEK/IDYLLWILD PARK**

	<u>Fee</u>
Day use:	
Adult	\$2.00
Child	\$1.00
Pets	\$1.00
Camping:	
Developed	\$17.00
Youth overnight (40 minimum)	\$4.00 per person
Developed group (40 minimum)	\$4.00 per person
Group picnic	
Shelters	No charge

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2 **f. LAWLER LODGE/LAWLER ALPINE**

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	<b>Fee</b>
4 Youth group overnight	
5 Per person (minimum 20 people)	\$8.00

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- First night fee due at reservation - \$160.00 minimum per night.
  - 1 day minimum on weekends.
  - 3 day minimum on holiday weekends.
  - Cleaning fee will be applied if site left unacceptable.
  - Youth groups must be legitimate organized groups.

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10 Adult group overnight	
Per person (minimum 20 people)	\$10.00

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- \$200.00 deposit required.
  - 2 day minimum on weekends.
  - Adult groups limited to 60 day advance reservation. Youth groups have priority status.
  - Cleaning fees will be charged if site left unacceptable.

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15 **g. BOGART**

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	<b>Fee</b>
17 Day use:	
Adult	\$2.00
18 Child	\$1.00
Pets	\$1.00
19 Horses	\$1.00
20 Fishing:	
Adult	\$6.00
21 Child	\$4.00
22 Camping:	
Primitive	\$10.00
23 Developed	\$12.00
24 Youth overnight	\$3.00 per person
Primitive group (up to 12 vehicles)	\$120.00
25 Developed group (up to 12 vehicles)	\$144.00
26 Equestrian (up to 12 vehicles)	\$120.00
Special Events	To be determined
27 Group picnic	
Shelter rental small	\$25.00
28 Shelter rental large	\$75.00

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2 **h. MCCALL**

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	<b>Fee</b>
Day use:	
Adult	\$2.00
Child	\$1.00
Pets	\$1.00
Horses	\$1.00
Camping:	
Developed	\$15.00
Youth overnight	\$4.00
Developed group (up to 12 vehicles)	\$180.00

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10 **i. CRESTMORE MANOR (Park District Headquarters),**  
11 **NATURE CENTERS AND INTERPRETIVE CENTERS**

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	<b>Fee</b>
Garden Room non-wedding (weekdays only)	\$50.00 per hour
Cleaning deposit	\$50.00
Weddings:	
0 – 100 people	\$175.00 per hour
101 – 200 people	\$200.00 per hour
201 – 300 people	\$225.00 per hour
301 – 400 people	\$250.00 per hour
401 – 500 people	\$300.00 per hour
Kitchen fee	\$100.00
Kitchen cleaning deposit	\$100.00
Linen rental	\$100.00
Napkin rental	\$25.00
Wedding date deposit	
Wedding date deposit	\$500.00
Cancellation refund within 6 months	\$250.00
Alcohol permit	
Required when head count exceeds 200 (hours to be determined by coordinator)	\$30.00 per hour
Extra decorating time prior to event	\$100.00 per hour

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27 Additional fees may apply for Park Ranger and staff coverage.  
28 Security fee twice hourly rate to be held with credit card.  
Final payment by cash or credit card only.

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2 **III. MISCELLANEOUS**

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4 **a. SERVICES FEES/REFUNDS/DISCOUNTS**

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- 6 • Service charge of \$25.00 will be applied to all checks with insufficient funds.
  - 7 • Refunds will be considered by General Manager, or designee, under the following conditions:
    - 8 a) Inoperable park facilities, creating a hardship on park users.
    - 9 b) Cancellation of programs for which payment has been made.
    - 10 c) Other circumstances deemed appropriate by the General Manager or a representative.
  - 11 • General Manager (or designee) is allowed to reduce fees up to 50% to encourage facility use.
  - 12 • General Manager (or designee) may offer occasional complimentary (not for sale/not transferable) promotional special event passes.
  - 13 • School groups on conducted educational tour of historical or interpretive facilities will be charged the fees established for Park District interpretive programs.
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FORM APPROVED  
COUNTY COUNSEL

NOV 10 2004

BY 