

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

717



**FROM:** Probation and Riverside County Information Technology

**SUBMITTAL DATE:**  
December 27, 2004

**SUBJECT:** Approval of Phase I (Analysis) of Probation Information System Software Upgrade Project, Sole Source Contract with ISD Corporation, and Related Budget Adjustment.

**RECOMMENDED MOTION:** That the Board:

1. Approve the attached sole-source agreement for professional services with ISD Corporation and authorize the Chairman to sign the agreement.
2. Approve and direct the Auditor-Controller to make the budget adjustments shown in Schedule A.

**BACKGROUND:** The Probation Department's WANG Client Management System is 15 years old and overdue for replacement. This project is now Priority #2 in RCIT's Capital Improvement Plan. The proposal in Exhibit A outlines a plan to eventually replace it with the CASE System offered by ISD, a Corona-based firm that serves either Probation or the Courts in 25 California counties. ISD's 16-year relationship with the Riverside County Courts, in particular, offers operational and cost advantages for adopting CASE for the Probation Department. The estimated one-time cost of implementing CASE for Riverside County is about \$2.5 million, of which about \$1.3 million is available from Probation designated fund balances. Future recurring maintenance costs for FY 2006/07 and beyond, if the system is acquired, will be addressed through the regular budget process. The Probation Department and Riverside County Information Technology (RCIT) request approval of the Phase I (Analysis) contract to determine a specific proposal and firm price for implementation of the CASE system by ISD. The Probation Department and RCIT will return to the Board with the implementation proposal if it is determined feasible and price-reasonable. The Phase I agreement, attached, has been approved as to form by County Counsel.

*Marie Whittington*  
Marie Whittington, Chief Probation Officer

*Matthew W. Frymire*  
Matthew W. Frymire, Chief Information Officer

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$190,000	In Current Year Budget:	No
	Current F.Y. Net County Cost:	\$ 190,000	Budget Adjustment:	Yes
	Annual Net County Cost:	\$ N/A	For Fiscal Year:	2004-05

<b>SOURCE OF FUNDS:</b> Probation Designated Fund Balance	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input checked="" type="checkbox"/>

**C.E.O. RECOMMENDATION:**

**APPROVE**

County Executive Office Signature *Jessy A. Pearson*

FISCAL PROCEDURES APPROVED  
ROBERT E. BYRD, Auditor-Controller

Purchasing: *[Signature]*  
ASST. Director

Dep't Recomm.:  Policy  
Per Exec. Ofc.:  Policy  
 Consent  
 Consent

**ATTACHMENTS FILED WITH THE CLERK OF THE BOARD**  
Prev. App. Ref. District: All Agenda Number:

**3, 17**

COUNTY OF RIVERSIDE  
DEC 30 AM 8:50  
OFFICE EXECUTIVE

**SCHEDULE A**  
**BUDGET ADJUSTMENT**

Increase Appropriations 10000-2600200000-525440	Professional Services	\$190,000
Decrease Designated Fund Balance 10000-2600200000-320107	Designated Fund Balance-Probation	\$190,000
Increase Unreserved Fund Balance 10000-2600200000-325100	Unreserved Fund Balance	\$190,000