

SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

452A



FROM: County Counsel

SUBMITTAL DATE: March 7, 2005

SUBJECT: Approval of the amended appendix to the Conflict of Interest Code for the Riverside County Office of Education

RECOMMENDED MOTION: That the Board of Supervisors approve the amended appendix for the conflict of interest code submitted by the Riverside County Office of Education

BACKGROUND: Government Code Section 87306.5 requires that all local agencies review their codes and make any appropriate amendments to their conflict of interest codes, and the listing of designated positions for employees who must disclose along with the types of disclosure required.

The Riverside County Office of Education recently revised the appendix for its conflict of interest code and has submitted the revised appendix for approval by the Board of Supervisors as the code reviewing body.

This office has reviewed the revised appendix and has found that it complies with statutory requirements. It is recommended that the new appendix be approved and that the clerk notify the Office of Education of the action taken.

Lee A. Vinocour

LEE A. VINOUCOUR
Deputy County Counsel

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COUNTY OF RIVERSIDE
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OFFICE EXECUTIVE

C.E.O. RECOMMENDATION:

APPROVE

Lisa Brandt

County Executive Office Signature

Policy
 Policy

Consent
 Consent

Department Recommendation:
Per Executive Office:

Prev. Agn. ref.

Dist.

AGENDA NO.

EXHIBIT A
Designated Positions

I. Persons occupying the following positions are designated employees and must disclose financial interests in all categories defined in Exhibit B.

- Members of the Riverside County Board of Education
- County Superintendent of Schools
- Deputy Superintendent, ~~Personnel Services~~ Administration and Business Services
- Associate Superintendent, ~~Administration and Business Services~~ Program and Administrative Support Services/Information Technology Services
- Assistant Superintendent, Student Programs and Services
- Assistant Superintendent, Children and Family Services
- Assistant Superintendent, Educational Services
- Assistant Superintendent, ~~Program and Administrative Support Services~~ Personnel Services
- Assistant to the Superintendent

II. Persons occupying the following positions are designated employees and must disclose financial interests defined in category 2 and 3 of Exhibit B.


- Administrator, Personnel Services
- Administrator, Special Assignment
- Chief Business Official
- Chief Information Officer
- Computer Services Director
- Contracts and Acquisition Manager
- Contracts and Purchasing Supervisor
- Contracts/Purchasing Technician
- ~~Coordinator, Educational Resources Center~~
- Coordinator, Maintenance and Operations
- Director, (All Classes)
- Executive Director, Educational Services
- Executive Director, SELPA
- ~~Maintenance and Operations Manager~~
- ~~Project Director, School Leadership Center~~
- Project Director, Systems Development
- Consultant

Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitation:

revised: 8-87
revised: 3-94
revised: 9-18-96

revised: 3-89
revised: 2-96
revised: 6-16-99

revised: 9-28-00
revised: 4-7-03
revised:



The County Superintendent of Schools or designee may determine in writing that a particular consultant, although a designated position, is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements described in this section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. This determination of the County Superintendent of Schools or designee is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.