

471A
SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



FROM: County Counsel

SUBMITTAL DATE: March 9, 2005

SUBJECT: Approval of the Conflict of Interest Code for the Val Verde Unified School District

RECOMMENDED MOTION: That the Board of Supervisors approve the amended conflict of interest code submitted by the Val Verde Unified School District

BACKGROUND: Government Code Section 87306.5 requires that all local agencies review their codes and make any appropriate amendments to their conflict of interest codes, and the listing of designated positions for employees who must disclose along with the types of disclosure required.

The Val Verde Unified School District recently revised its conflict of interest code and has submitted the revised appendix for approval by the Board of Supervisors as the code reviewing body.

This office has reviewed the revised code and has found that it complies with statutory requirements. It is recommended that the new appendix be approved and that the clerk notify the District of the action taken.

Lee A. Vinocour

LEE A. VINOCOUR
Deputy County Counsel

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C.E.O. RECOMMENDATION:

APPROVE

County Executive Office Signature

Julie A. Stearns

Policy
 Policy

Consent
 Consent

Department Recommendation:
Per Executive Office:

Prev. Agn. ref.

Dist.

AGENDA NO.

his/her District, provided that nothing in this section requires the attorney for the District to issue any formal or informal opinion.

Section 12. Violations.

This code has the force and effect of law. Designated employees and members of the Board of Education violating any provision of this Code are subject to the administrative, criminal and civil sanctions provided in the Political Reform Act, Government Code sections 81000-91015. In addition, a decision in relation to which a violation of the disqualification provisions of this Code or of Government Code section 87100 or 87450 has occurred may be set aside as void pursuant to Government Code section 91003.

**CONFLICT OF INTEREST CODE FOR THE
VAL VERDE UNIFIED SCHOOL DISTRICT**

APPENDIX A

1.0 Filing of Statements

Designated employees and officials shall file statements with the Val Verde Unified School District who will make the statements available for public inspection and reproduction. (Government code Section 81001).

- 1.1 It has been determined that the positions listed below manage public investments and will file a Statement of Economic Interest pursuant to Government Code section 87200 and the disclosable financial interests set forth in Section 3.0 below.

OFFICIALS WHO MANAGE PUBLIC INVESTMENTS

Board of Education

Members of the Board of Education

- 1.2 Designated Positions and disclosure categories are as follows:

DESIGNATED POSITIONS

DISCLOSURE CATEGORIES

Superintendent's Office

Superintendent	1, 2, 3
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Education Services

Assistant Superintendent, Education Services	1, 2, 3
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Director, Pupil Services	2
<i>Assistant Superintendent, Student Services The Director.</i>	
<i>Pupil Services was reclassified to Asst. Supt., Student Svc.</i>	
Director, Educational Services	2

Director, Special Education	2
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Business Services

Assistant Superintendent, Business Services	1, 2, 3
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Director, Business Services	2
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Director, Purchasing - <i>Position added</i>	2
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Director, Information Technology	2
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Director, Food Services	2
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Director, Facilities	2, 3
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Director, Maintenance & Operations	2
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Assistant Manager, Maintenance & Operations	2
<i>(The Asst. Manager was reclassified to Manager.)</i>	

Personnel Services

Assistant Superintendent, Human Resources	1, 2, 3
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Administrator, Human Resources	1, 2, 3
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DESIGNATED POSITIONS**DISCLOSURE CATEGORIES****Superintendent's Office**

Superintendent	1, 2, 3
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Education Services

Assistant Superintendent, Education Services	1, 2, 3
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Assistant Superintendent, Student Services	2
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Director, Educational Services	2
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Director, Special Education	2
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Business Services

Assistant Superintendent, Business Services	1, 2, 3
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Director, Business Services	2
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Director, Purchasing	2
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Director, Information Technology	2
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Director, Food Services	2
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Director, Facilities	2, 3
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Director, Maintenance & Operations	2
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Manager, Maintenance & Operations	2
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Personnel Services

Assistant Superintendent, Human Resources	1, 2, 3
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Administrator, Human Resources	1, 2, 3
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Director, Assessments and Evaluations

2

Schools

Principals

1, 2, 3

2.0 Consultants

Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest category in this Conflict of Interest Code subject to the following limitations:

The Superintendent may determine in writing that a particular consultant, although a "designated position", is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The Superintendent's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.

3.0 Officials Who Manage Public Investments

Subject to the provisions of Government Code Sections 87200 through 87210, an official in this category shall disclose:

(a) Interests in real property located within the jurisdiction of the District.

(b) Business positions or investments in business entities or income from sources which plan to do business, are currently doing business, or have done business within the jurisdiction of the District during the previous two (2) years.

4.0 Disclosure Categories4.1 Designated employees whose duties are broad and undefinable.

A designated employee in this category shall disclose:

(1) Interests in real property located within the jurisdiction of the District.

- (2) Business positions and investments in business entities, or income from sources of the type which plan to do business, are currently doing business, or have done business with the District within the previous two (2) years.

4.2 Designated employees whose duties involve contracting or purchasing.

A designated employee in either of the two following sub-categories shall disclose:

- (1) Contracts or makes purchases for entire District.

Investments and business positions in business entities, and income from sources which provide services, supplies, materials, machinery or equipment of the type utilized by the District.

- (2) Contracts or makes purchases for specific department.

Investments and business positions in business entities, and income from sources which provide services, supplies, materials, machinery or equipment of the type utilized by the designated employee's department or division.

4.3 Designated employees whose decisions may affect real property interests.

A designated employee in this category shall disclose:

Investments and business positions in business entities, and sources of income, which engage in land development, construction or the acquisition, lease or sale of real property, and all interests in real property located within the jurisdiction of the District.

First Reading: March 28, 1995
Revision: September 24, 1996
Revision: September 10, 2002

Adoption: April 4, 1995
Revision: September 22, 1998
Revision: August 10, 2004