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**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

FROM: Department of Facilities Management

SUBMITTAL DATE:
March 2, 2005

SUBJECT: UNDERGROUND AND ABOVE GROUND STORAGE TANK FUEL SYSTEM
ENGINEERING DESIGN SERVICES

Departmental Concurrence

RECOMMENDED MOTION: That the Board of Supervisors approve the selection of the following Underground and Above Ground Fuel Systems Engineering firms: Fiedlergroup, of Los Angeles, CA; Tait & Associates, Inc. of Santa Ana, CA; Gasoline Retail Facilities Consulting, of Los Angeles, CA; and Gary Engineering, Inc., of San Diego, CA., to provide fuel Systems Engineering and Design services to the Department of Facilities Management on an as needed basis and with negotiated fees not to exceed \$100,000.00

BACKGROUND: On Friday, October 22, 2005 and Friday, October 29, 2005, the Department of Facilities Management, Design and Construction Division, advertised a Request for Qualifications (RFQ) for Engineering and Design Services for its Above Ground (AST) and Underground Fuel Storage (UST) Program.
(Continued on Page 2)

MJS:TW:ts

MICHAEL J. SYLVESTER
Department of Facilities Management

FINANCIAL DATA:N/A	Current F.Y. Total Cost:	\$	In Current Year Budget: Budget Adjustment: For Fiscal Year:
	Current F.Y. Net County Cost:	\$	
	Annual Net County Cost:	\$	

SOURCE OF FUNDS: Approved Capital and Deferred Maintenance Project Budget (30100-7200800000)	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION: **APPROVE**

County Executive Office Signature

- Policy
- Consent
- Policy
- Consent
- Dep't Recomm.:
- Per Exec. Ofc.:

Prev. Agn. Ref.: | District: | Agenda Number:

**ATTACHMENTS FILED
WITH THE CLERK OF THE BOARD**

3.13

BOARD OF SUPERVISORS

Form 11: **UNDERGROUND AND ABOVE GROUND STORAGE TANK FUEL SYSTEM
ENGINEERING DESIGN SERVICES**

(March 2, 2005)

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BACKGROUND: (Continued)

The RFQ was submitted for the purpose of developing a pool of qualified AST and UST Fuel System Engineering firms to perform design services on minor capital and deferred maintenance projects on an as needed basis.

A total of seven (7) firms responded to the RFQ. Per Board Policy H-7, a selection committee comprised of representatives from the Department of Facilities Management was established to review each firm's qualifications, and to interview selected firms. After reviewing all of the submitted qualifications, the selection committee decided to interview four (4) engineering firms.

The UST and AST Engineering Design firms Tait & Associates, Inc. of Santa Ana, CA; Fiedlergroup, of Los Angeles, CA; Gasoline Retail Facilities Consulting, of Los Angeles, CA; and Gary Engineering, Inc., of San Diego, CA, were determined to be the most qualified for the engineering of anticipated UST & AST fuel systems.

By utilizing a single RFQ process and establishing a pool of qualified firms, the Department of Facilities Management will be able to more quickly respond to client needs and accelerate the delivery of projects.

It is expected that the size of UST/AST Repair Projects the firms will be involved with will range from approximately \$100 to \$100,000, with average in the \$50,000 range. The fees for the various repair projects will range from \$150 to \$25,000, with the average being approximately \$5,000.

It is expected that the size of UST/AST Construction Projects the firms will be involved with will range from approximately \$10,000 to \$700,000, with average in the \$175,000 range. The fees for the various Construction Projects will range from \$1,000 to \$25,000, with the average being approximately \$18,000.

All individual projects will be reviewed for additional engineering requirements and additional RFQ's will be issued on a case-by-case basis as necessary.

We are requesting that the period of qualification for the selected firms remain in effect for a maximum of three (3) years from the Board's approval date. During this period, the Department of Facilities Management will conduct annual reviews to approve an additional year of qualification based on the performance of each firm's required services.