

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**FROM:** Community Health Agency/Department of Public Health

**SUBMITTAL DATE:**  
May 6, 2005

**SUBJECT:** Ratify the Independent Contractor Agreement with Desert AIDS Project for HIV Education and Prevention Services.

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Ratify the Agreement with Desert AIDS Project in the amount of \$705,278 from 1/1/2005 thru 6/30/2007, and;
2. Authorize the Purchasing Agent to execute the renewal of the Agreement on behalf of the County annually.

**BACKGROUND:** The State of California Department of Health Service, Office of AIDS requires that the Department of Public Health (DOPH) implement new and innovative HIV prevention education programs for the residents of Riverside County.

(Continued on Page 2)

VB/nm

*Susan D Harrington*  
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Susan Harrington, Director of Public Health

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$157,970	In Current Year Budget:	Yes
	FY 05/06 Total Cost:	\$273,564		
	FY 06/07 Total Cost:	\$273,564		
	Current F.Y. Net County Cost:	\$ -0-	Budget Adjustment:	No
	Annual Net County Cost:	\$ -0-	For Fiscal Year:	FY 04/05

<b>SOURCE OF FUNDS:</b> 100% State Office of AIDS	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

**C.E.O. RECOMMENDATION:** **APPROVE**

**County Executive Office Signature** *Dan Martinez*

Purchasing: *[Signature]*  
 ASST Director  
 Departmental Concurrence  
 Dep't Recomm.:   
 Per Exec. Ofc.:

Prev. Agn. Ref.: 11/2/04 Items 3.2 | District: All | Agenda Number:

050605B

**ATTACHMENTS FILED  
WITH THE CLERK OF THE BOARD**

**3.3**

**SUBJECT:** Ratify the Independent Contractor Agreement with Desert AIDS Project for HIV Education and Prevention Services.

**BACKGROUND** continued:

The DOPH in conjunction with the Riverside County HIV Community Prevention Group selected the populations to be targeted and the prevention strategies to be used to reduce HIV infection among those at risk in Riverside County. The Riverside County HIV Community Prevention Group consists of community members, HIV service provider representatives and individuals living with HIV. These members advise the DOPH on HIV prevention efforts for the community. The purpose of HIV prevention education services is to reduce HIV disease in Riverside County through targeted programs designed to teach individuals how to avoid HIV infection and to teach HIV infected individuals to avoid infecting others. These programs are provided throughout Riverside County by community based organizations selected by a request for proposal (RFP) process.

On August 18, 2004, RFP #PUARC503 was issued by the Purchasing Department. The submitted proposals were reviewed by an independent panel and the results were then reviewed by a member of the community living with HIV. Four vendors were selected for contracts and Desert AIDS Project was selected to receive amounts that require Board approval.

Desert AIDS Project (contract # 05-050) was selected to receive \$157,594 for January 1, 2005 through June 30, 2005, and a total amount of \$ 273,564 for FY 05/06 and \$ 273,564 for FY 06/07.

**JUSTIFICATION FOR DELAY:** During the procurement process, a vendor made numerous allegations which had to be thoroughly investigated before we could proceed with a recommendation in good faith.

**PRICE REASONABLENESS:**

In August of 2004, the County Purchasing department issued a formal RFP for DOPH. Purchasing sent the RFP to (7) seven vendors, posted it on the County website, and received five responses. These five vendors were evaluated based on the evaluation criteria set forth in the RFP. Based on the availability of funds from the State Office of AIDS grant the available funds were split out depending on county area, targeted population, and prevention strategies listed with four agencies receiving funds. Desert AIDS Project is recommended for award of \$705,278, for the period of 1/1/05 thru 6/30/07.