

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

139



FROM: County Library

SUBMITTAL DATE:
May 31, 2005

SUBJECT: Renewal of Library Services Agreements for Collection, Landscape Maintenance, and Custodial Services; Assignment and Delegation Agreement for Executive Facility Services.

RECOMMENDED MOTION: That the Board:

1. Approve and authorize the Chairman to sign the Sixth Amendment for Collections with Unique Management Services, Inc.; the Seventh Amendment for Landscape Maintenance with Cal Dreamscapes Landscapes Company, Inc.; and the Eight Amendment with Executive Facility Services for custodial services.
2. Approve the Assignment and Delegation Agreement conveying the existing contract with Executive Facility Services to the new owner.

BACKGROUND: These contracts for library services are performed under the direction of the County Librarian. Library Systems and Services (LSSI), as operator of the County Library, will continue to coordinate the work of these contractors and pay them directly with reimbursement by the County. The Unique Management Agreement is a two-year renewal for fiscal years 2005/06 and 2006/07, with the cost for collections remaining at \$4.95 per account, as in previous agreements. The agreement for landscape maintenance with Cal Dreamscapes Landscape Maintenance Company remains at the same level for fiscal year 2005-06, with a small (1.5%) increase in fiscal year 2006-2007. Custodial Services Agreement with Executive Facility Services has been increased to provide cleaning each day that the covered libraries are open to the public (Attachment A), resulting in a total increase to the agreement of \$17,280. This agreement provides for complete custodial services at 20 different library locations (Attachment B). This agreement also provides payment for increased cleaning services rendered, April 1, 2005 – June 30, 2005 in the amount of \$4,320 (\$1,440 per month).

(Continued)

Nancy Johnson
Nancy Johnson
County Librarian

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 361,595.42	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	FY 2005/2006 and 2006/07

SOURCE OF FUNDS: County Library Budget

Positions To Be Deleted Per A-30	<input type="checkbox"/>
Requires 4/5 Vote	<input checked="" type="checkbox"/>

C.E.O. RECOMMENDATION: **APPROVE**

County Executive Office Signature

Gary M. Chistmas

Dep't Recomm.: Policy
Per Exec. Ofc.: Policy
 Consent
 Consent

Prev. Agn. Ref.: June 29, 2004

District:

Agenda Number: 3.36

**ATTACHMENTS FILED
WITH THE CLERK OF THE BOARD**

3.9

Form 11 – Renewal of Library Services Agreements

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Since 1998, Executive Facility Services, under the ownership of George Horoika of Horoika Holdings, Inc., has been under contract to provide custodial services for the Riverside County Library System. Mr. Horoika has sold Executive Services to Jim Ferraro. Mr. Ferraro, as the new owner of Executive Services, wishes to assume the existing contract with the Library.

County Council has advised that this can be accomplished by the attached signed Assignment and Delegation Agreement.

Contract Costs:

Collections – Unique Management Services: \$80,000 (\$4.95 per referral)

Landscape Maintenance – Cal Dreamscapes Landscapes Company:

\$46,800 (fiscal year 2005-2006)

\$47,502 (fiscal year 2006-2007)

Custodial – Executive Facilities Services: \$234,795.42 (fiscal year 2005-2006)

Additional cleaning service, April 1 – June 30, 2005: \$4,320