

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

717



TLMA -

FROM: Environmental Programs Department

SUBMITTAL DATE:
June 6, 2005

SUBJECT: Professional Services Agreement for Consultant Services

RECOMMENDED MOTION: Approve the Professional Services Agreement between Patricia Lock-Dawson (Consultant) and the Environmental Programs Department (EPD) and authorize the Board Chairman to execute the Agreement on behalf of the County.

BACKGROUND: On September 28, 2004, the Board of Supervisors approved a contract with Patricia Lock-Dawson to provide needed services in grant preparation and administration. Ms. Lock-Dawson has extensive experience in working with resource agencies, habitat conservation issues, grant writing, grant administration, and water quality/watershed management. During the last five years, Ms. Lock-Dawson has provided invaluable services to the County in obtaining state and federal funding for land acquisitions in support of the MSHCP.

EPD proposes to extend Ms. Lock-Dawson's contract another year. Under the terms of her FY2005/2006 contract, Ms. Lock-Dawson will work under the direction of the EPD Director or her designee on resource and environmental projects relevant to the operation of EPD, Executive

Departmental Concurrence

Carolyn Syms Luna

Carolyn Syms Luna
Environmental Programs Department Director

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 100,000	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 100,000	Budget Adjustment:	No
	Annual Net County Cost:	\$ 100,000	For Fiscal Year:	2005/06

SOURCE OF FUNDS: Environmental Programs Department budget	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION: APPROVE

County Executive Office Signature

[Handwritten Signature]

- Dept't Recomm.: Consent
- Per Exec. Ofc.: Consent
- Policy x
- Policy x

COUNTY OF RIVERSIDE
02 JUN - 8 AM 5:12
OFFICE EXECUTIVE
RECEIVED RIVERSIDE COUNTY

Prev. Agn. Ref.: 9/28/04 (Item 15.1) | **District:** All | **Agenda Number:**

**ATTACHMENTS FILED
WITH THE CLERK OF THE BOARD**

3.18

Form 11: Professional Services Agreement –
Patricia Lock-Dawson
Page 2
June 6, 2005

Office, Western Riverside County Regional Conservation Authority, and the Riverside County Habitat Conservation Agency. Ms. Lock-Dawson's contract is not to exceed \$100,000. Funding for Ms. Lock-Dawson's services is identified in the EPD budget for FY2005/2006 therefore, no additional County funds are being requested as a result of this Agreement.