

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

946



FROM: Purchasing and Fleet Services Department

SUBMITTAL DATE:
June 13, 2005

SUBJECT: APPROVAL OF PERSONAL SERVICE AGREEMENT WITH CALIFORNIA STATE UNIVERSITY SAN BERNARDINO TO EVALUATE TWO JUVENILE JUSTICE CRIME PREVENTION ACT PROGRAMS FOR THE PROBATION DEPARTMENT

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve the personal service agreement with California State University San Bernardino in the amount of \$175,000, and authorize the Chairman to execute the agreement on behalf of the County, pursuant to the applicable California Code;
2. Authorize the Purchasing Agent to sign amendments and exercise the option to renew the agreement for two additional one-year periods.

BACKGROUND: The State has allocated funds for the continuation of programs through the Juvenile Justice Crime Prevention Act (JJCPA) for FY 2005/06. In addition to requiring that funded programs be based on strategies that have proven effective in curbing juvenile delinquency, the JJCPA requires counties to collect and report information annually on juvenile justice outcomes. Program evaluation activities also allow Riverside County's Juvenile Justice Coordinating Counsel (JJCC) to assess progress toward desired goals and redefine programs on an ongoing basis. Since the beginning of the JJCPA program in FY 2001/02, we have procured the services of an outside contractor to perform the large-scale program evaluation and prepare the annual reports required by the Board of Corrections.

(CONTINUED ON PAGE 2)

[Signature]
ROBERT J. HOWDYSHELL, Director
Purchasing and Fleet Services Dept.

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 175,000	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	05/06

SOURCE OF FUNDS: Juvenile Justice Coordinating Counsel	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION:

APPROVE

County Executive Office Signature

[Signature]

- Dep't Recomm.: Policy
- Per Exec. Ofc.: Policy
- Consent
- Consent

Prev. Agn. Ref.: _____ District: _____ Agenda Number: _____

Board of Supervisors

Form 11: APPROVAL OF PERSONAL SERVICE AGREEMENT WITH CALIFORNIA STATE UNIVERSITY SAN BERNARDINO TO EVALUATE TWO JUVENILE JUSTICE CRIME PREVENTION ACT PROGRAMS FOR THE PROBATION DEPARTMENT

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BACKGROUND (Continued)

On April 4, 2005, County Purchasing issued a formal Request for Proposal (RFP) on behalf of the Probation Department to obtain competitive proposals from qualified contractors to conduct a large-scale program evaluation of two programs funded through the Juvenile Justice Crime Prevention Act (JJCPA). The programs include: (1) 19 Youth Accountability Teams (YAT) consisting of probation officers, district attorneys, police officers or deputy sheriffs, and community based organization paraprofessional counselors. The YAT work as delinquency prevention teams in communities and schools throughout the County from Blythe to Corona; and (2) Youth Accountability Boards (YAB), an early intervention program that offers an alternative to formal handling of juveniles by the Probation Department and Juvenile Court that utilizes community volunteer boards to investigate and hear cases involving first time misdemeanor juvenile offenders.

RFPs were sent to nine potential contractors and advertised on the Internet. Three responses were received and evaluated according to the criteria listed in Appendix A of the RFP, including overall cost to the County and the ability to meet the specifications, conditions, and other requirements described within the RFP's scope of services. Utilizing pre-determined weight factors, the evaluation committee, made up of representatives from Probation, Sheriff, and District Attorney Offices, determined that the proposal submitted by CSUSB represented the most responsible bidder.

CSUSB's comprehensive proposal illustrated their vast understanding of program objectives through their use of a variety of tools and methods, including a Geographic Information System (GIS) software, geo-spatial analysis, and site visits to various YAT sites. The proposed evaluation plan of the YAT program incorporates a systems model of evaluation (Schneider, 1978). The evaluation research model includes examining the activities, results, and outcomes of YAT and YAB.

Funding for this contract is included in the Riverside County Multi-Agency Juvenile Justice Plan for FY 2005/06. The contract has been approved as to form by the Office of County Counsel.

PRICE REASONABLENESS

The County received three responses to the formal RCP with annual costs ranging \$73,845 to \$365,587, however, the lowest cost proposal was deemed non-responsive. It's methodology to collect and clean data did not provide sufficient resources to meet program objectives in addition to their existing obligations without the extensive use of student interns. Final evaluations concluded that The Foundation for California State University San Bernardino's proposal at \$175,000 represented the lowest cost and most responsive/responsible proposal.