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**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

**FROM:** Department of Facilities Management

**SUBMITTAL DATE:**  
June 30, 2005

**SUBJECT:** AMENDMENT NO. 1, AGREEMENT FOR ARCHITECTURAL SERVICES, BEN CLARK TRAINING CENTER, SHOOTING RANGE (Project #20031412 and #20031412B)

**RECOMMENDED MOTION:** That the Board approve Amendment No. 1 to the Agreement for Architectural Services with O'Connor & Associates in the amount of \$65,000.00 (Attachment A) and authorize the Purchasing Department to execute a purchase order on behalf of the County.

**BACKGROUND:** Minute Order 3.31 dated September 14, 2004 approved retention of architectural and planning services by O'Connor & Associates for the Ben Clark Training Center (BCTC) Shooting Range Project and authorized the Purchasing Department to execute a Purchase Order for those services on behalf of the County. Amendment No. 1 increases the Scope of Services provided by O'Connor & Associates for additional design work for Phase 1, (Continued on Page 2)

MJS:JA:ts

*T.L. Miller*  
for MICHAEL J. SYLVESTER, Director  
Department of Facilities Management

<b>FINANCIAL DATA</b>	<b>Current F.Y. Total Cost:</b>	\$ 65,000	<b>In Current Year Budget:</b>	Yes
	<b>Current F.Y. Net County Cost:</b>	\$ 0	<b>Budget Adjustment:</b>	No
	<b>Annual Net County Cost:</b>	\$ 0	<b>For Fiscal Year:</b>	05/06
<b>SOURCE OF FUNDS:</b> (30100-7200800000-542040) Capital Improvement Projects			<b>Positions To Be Deleted Per A-30</b>	<input type="checkbox"/>
			<b>Requires 4/5 Vote</b>	<input type="checkbox"/>

**C.E.O. RECOMMENDATION:** **APPROVE**

*Lisa Brandl*

**County Executive Office Signature**

Policy

Consent

Dep't Recomm.:  
Per Exec. Ofc.:

Prev. Agn. Ref.: M.O. 3.10, 4-12-05;  
M.O. 3.67, 7-13-04; M.O. 3.23, 1-27-04;  
M.O. 3.7, 9-29-03; M.O. 3.19, 7-1-03;  
M.O. 3.13, 4-15-03

District: 1

Agenda Number:

**ATTACHMENTS FILED  
WITH THE CLERK OF THE BOARD**

3.25

FORM APPROVED COUNTY COUNSEL

JUL 06 2005

BY *H. B. Koster*  
Departmental Concurrence

*Amy M. Chittas*  
Reviewed by  
CIP TEAM

BOARD OF SUPERVISORS

Form 11: AMENDMENT NO. 1, AGREEMENT FOR ARCHITECTURAL  
SERVICES, BEN CLARK TRAINING CENTER, SHOOTING RANGE  
(Project #20031412 and #20031412B)

June 30, 2005

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**BACKGROUND:** (Continued)

\$28,500; additional construction administration for Phase 1, \$24,500; and additional construction administration for Phase 2, \$12,000.

The additional scope of services for Design Work - Phase 1 is recommended to compensate for re-design of key architectural and engineering elements of the project to reduce construction costs, comply with the Sheriff's Department design criteria and ensure that future facilities (multi-purpose building (Phase 2) and future tactical range) can be properly integrated into the range campus. This work minimally includes: changes to range canopies, ballistic baffle truss systems, range lighting systems, site grading, storm drain system, relocation of utility lines & equipment and changes to range walls and foundations.

The additional scope of services for Construction Administration Services – Phase 1 is recommended to compensate for review, evaluation and interpretation of drawings produced by O'Connor & Associates and other design professionals (architects & engineers) for content, technical accuracy, scheduling, cost and other construction related matters. This work also minimally includes review, evaluation and approval of requests for information, shop drawings, manufacturer's technical literature, materials and equipment submittals, change order requests, schedules and cost proposals.

The additional scope of services for Construction Administration Services – Phase 2 is recommended to compensate for review, evaluation and interpretation of drawings produced by O'Connor & Associates and other design professionals (architects & engineers) for content, technical accuracy, scheduling, cost and other construction related matters. This work also minimally includes review, evaluation and approval of requests for information, shop drawings, manufacturer's technical literature, materials and equipment submittals, change order requests, schedules and cost proposals.

All funding for Amendment No. 1 is in the current project budget and no additional funding is necessary.