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3 ORDINANCE NO. 654.11  
 4 AN ORDINANCE OF THE COUNTY OF RIVERSIDE  
 5 AMENDING ORDINANCE NO. 654  
 6 RELATING TO THE FEE SCHEDULE FOR SERVICES RENDERED  
 7 BY THE OFFICE OF THE TREASURER-TAX COLLECTOR

8 The Board of Supervisors of the County of Riverside ordains as follows:

9 Section 1. Ordinance 654 is amended in its entirety to read as follows:

10 A. Purpose. The purpose of the Ordinance is to establish a schedule of fees, otherwise  
 11 authorized by law, in the amount reasonably necessary to recover the cost incurred by the County  
 12 Treasurer-Tax Collector on behalf of the County in providing the products or services enumerated herein.

13 B. Authority. The authority for the fees established herein is found in the California  
 14 Government Code, Sections 6157, 50077(b), 54985, 54986, 66010 et seq., 66016, and 66451.2, and the  
 15 California Revenue and Taxation Code, Sections 162, 2188.8(g), 2509.1, 2511.1, 2706, 2922, 4217, 4674,  
 16 4837.5 and 5832.

17 C. Fee Schedule. The Treasurer-Tax Collector will hereafter collect the following fees  
 18 for the services or product rendered:

<u>Product/Services</u>	<u>Fee</u>
1. Certified Copy of Assessment	\$ 4.00
2. Microfiche Copy (Per Assessment)	\$ 7.50
3. Microfilm Copy (Per Assessment)	\$ 17.00
4. Photocopy-First Page	\$ 2.00
Each Additional Page	\$ .75
5. Duplicate Tax Bill	\$ 2.00
6. Computer Copy	\$ 2.00
7. Processing Unpaid Negotiable Paper	\$ 90.00
8. Processing Final Sub-Division Maps (Per Map)	\$ 94.00
9. Subsequent Tax Clearance Certificates	\$ 15.25
10. Review of Excess Proceeds	\$196.00



**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

837



**FROM:** Paul McDonnell, Treasurer/Tax Collector

**SUBMITTAL DATE:**  
April 21, 2005

**SUBJECT:** Proposed amendment to County Ordinance No. 654.10 relating to the fee schedule for services rendered by the Office of the Treasurer-Tax Collector.

**RECOMMENDED MOTION:** That the Board of Supervisors:

- 1) Introduce proposed Ordinance No. 654.11 amending Ordinance 654.10, relating to the Fee Schedule for services rendered by the Office of the Treasurer-Tax Collector.
- 2) Set the proposed ordinance amendment for public hearing and adoption.

**BACKGROUND:** The proposed ordinance adjusts and updates certain fees originally established in 1992, and amended in 1994, 1999, 2001, 2002, 2003, and 2004. Documentation of the department's costs relating to these fees is provided on the attachments and is available for public inspection during normal business hours.

FORM APPROVED  
COUNTY COUNSEL

MAY 27 2005

BY *[Signature]*

*[Signature]*

Paul McDonnell, Treasurer/Tax Collector

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$ 0	In Current Year Budget:	NO
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	NO
	Annual Net County Cost:	\$ 0	For Fiscal Year:	2005-2006

<b>SOURCE OF FUNDS:</b>	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

**C.E.O. RECOMMENDATION:** APPROVE. Item 3.3 of 11/16/04 authorized the Treasurer to engage RSM McGladrey as an external auditor, so Board Policy B-4 is waived in this instance, for these fees.

*[Signature]*

**County Executive Office Signature**

MINUTES OF THE BOARD OF SUPERVISORS

On motion of Supervisor Tavaglione, seconded by Supervisor Stone and duly carried by unanimous vote, IT WAS ORDERED that the above ordinance is approved as introduced with waiver of the reading, and is set for public hearing on Tuesday, July 26, 2005 at 9:30 a.m.; and, IT WAS FURTHER ORDERED that the Executive Office report back with a program that annually reviews each agency and their fees.

Ayes: Buster, Tavaglione, Stone, Wilson and Ashley  
 Nays: None  
 Absent: None  
 Date: June 28, 2005  
 cc: Treasurer, E.O., COB *[initials]*

Nancy Romero  
 Clerk of the Board  
 By: *[Signature]*  
 Deputy

**Prev. Agn. Ref.:** | **District:** | **Agenda Number:**

Policy  
 Policy  
 Consent  
 Consent  
 Dept's Recomm.:  
 Per Exec. Ofc.:

**RIVERSIDE COUNTY TREASURER-TAX COLLECTOR'S OFFICE  
 SCHEDULE OF FEES FOR PRODUCTS AND SERVICES  
 2005-2006 FISCAL YEAR**

	<b>2004-2005 CURRENT FEES</b>	<b>2005-2006 PROPOSED FEES</b>
<b>1</b> CERTIFIED COPY OF ASSESSMENT	\$2.75	\$4.00
<b>2</b> MICROFICHE COPY (PER ASSESSMENT)	\$5.50	\$7.50
<b>3</b> MICROFILM COPY (PER ASSESSMENT)	\$11.00	\$17.00
<b>4</b> PHOTOCOPY-FIRST PAGE	\$2.75	\$2.00
EACH ADDITIONAL PAGE	\$0.75	\$0.75
<b>5</b> DUPLICATE TAX BILL	\$3.25	\$2.00
<b>6</b> COMPUTER COPY	\$2.75	\$2.00
<b>7</b> PROCESSING UNPAID NEGOTIABLE PAPER	\$75.00	\$90.00
<b>8</b> PROCESSING FINAL SUB-DIVISION MAPS (PER MAP)	\$48.00	\$94.00
<b>9</b> SUBSEQUENT TAX CLEARANCE CERTIFICATES	\$27.00	\$15.25
<b>10</b> REVIEW OF EXCESS PROCEEDS	\$176.00	\$196.00
<b>11</b> INSTALLMENT PAYMENT PLAN START-UP	\$32.25	\$19.75
<b>12</b> INSTALLMENT PAYMENT PLAN ANNUAL MAINT. FEE	\$40.75	\$28.00
<b>13</b> UNSECURED COLLECTION FEE	\$43.25	\$40.00
<b>14</b> BULK TRANSFERS (PER TRANSFER)	\$52.25	\$59.00
<b>15</b> 4 YEAR PAYMENT PLAN START-UP	\$50.00	\$60.00
<b>16</b> 4 YEAR PAYMENT PLAN MAINT. FEE (YR 2-4)	\$50.00	\$60.00
<b>17</b> PREPARATION OF DELINQUENT TAX RECORD	\$20.00	\$20.00
<b>18</b> MERCHANT CHARGEBACKS	\$12.00	\$12.00
<b>19</b> TIMESHARE SEPARATE ASSESSMENT FEE	\$7.68	\$7.74
<b>20</b> UNSECURED PARTIAL PAYMENT	\$10.25	\$26.50
<b>21</b> UNSECURED INVENTORY	\$70.50	\$80.25
<b>22</b> SPECIAL ASSESSMENT FEE *	\$0.00	\$0.34

\* NEW FEE ADDED TO FEE SCHEDULE