

650
**SUBMITTAL TO THE BOARD OF SUPERVISORS
 COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



FROM: Executive Office

SUBMITTAL DATE:
 August 17, 2005

SUBJECT: Establishment of County of Riverside Property Tax Apportionment Commission

RECOMMENDED MOTION: That the Board of Supervisors approve adoption of Resolution No. 2005-405 establishing the County of Riverside Property Tax Apportionment Commission.

BACKGROUND: On July 26, 2005, the Board of Supervisors unanimously approved establishing an advisory group of Board-appointed representatives to oversee generally and review annual independent auditing of the County property tax apportionments, and to advise the Board of Supervisors on the audit findings.

This resolution establishes such a group as a five-member commission of Board-appointees representing each of the five supervisorial districts. As specified in this resolution, this commission will meet at least quarterly, and will report formally to the Board of Supervisors at least once a year. This commission is subject to the Brown Act and Resolution No. 2005-148 pertaining to uniform rules and procedures for advisory groups. If deemed necessary by the commission, a set of by-laws providing more specific governance may be brought forward at the discretion of the commission. Costs of staffing the commission will be borne by the office designated as commission secretary.

Denise C. Harden

 Denise C. Harden, Principal Management Analyst

FORM APPROVED
 COUNTY COUNSEL

Departmental Concurrence

AUG 16 2005
 H. ...

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 0	In Current Year Budget:	No
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	FY 06

SOURCE OF FUNDS: Net County Cost	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION: APPROVE.

County Executive Office Signature

Bill ...

- Dept't Recomm.: Consent Policy
- Per Exec. Ofc.: Consent Policy

Prev. Agn. Ref.: 07/26/05 #3.3

District: All

Agenda Number:

3.3

2 RESOLUTION NO. 2005-405

3 COUNTY OF RIVERSIDE PROPERTY TAX APPORTIONMENT COMMISSION

4
5 WHEREAS on July 26, 2005, the Board of Supervisors directed the
6 establishment of a five-member committee composed of representatives appointed by
7 the Board of Supervisors to oversee, review and report to the Board on annual
8 independent audits of the county property tax apportionments;

9 NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of the
10 County of Riverside, State of California, in regular session assembled on August 23,
11 2005, the Board of Supervisors (the "Board") hereby establishes the Riverside County
12 Property Tax Apportionment Commission (the "Commission") pursuant to and governed
13 by the provisions of Resolution No. 2005-148, "Adopting Uniform Rules and Procedures
14 for Advisory Committees, Board and Commissions of the County of Riverside," as
15 follows:

16 1. **PURPOSE:** It shall be the purpose of the Commission to oversee,
17 review, and report to the County of Riverside Board of Supervisors concerning annual
18 audits of the property tax apportionments of the County of Riverside (the "County").

19 2. **MEMBERS:** The Commission shall consist of five (5) members,
20 who shall be residents of the County and shall serve without compensation, the Board
21 of Supervisors appointing one member to represent each of the five supervisorial
22 districts. All appointees representing the supervisorial districts shall be subject to
23 approval of the Board of Supervisors, and shall serve at the will of the Board.

24 3. **TERMS:** The terms of the Commission members shall be for not
25 less than two years and not more than four years from the last preceding July 1, shall
26 expire on an alternating basis, and may be renewed for successive terms.

1 4. **OFFICERS:** At the first regular meeting on or after July 1 each
2 year, the Commission shall elect a chair and vice chair as specified in Resolution No.
3 2005-148, and who shall perform the duties as specified in Sections 9.a and 9.b thereof.

4 5. **SECRETARY:** The County Executive Officer, or their designee,
5 shall serve as secretary of the Commission and shall be responsible for performing the
6 duties specified in Section 9.c of Resolution No. 2005-148.

7 6. **MEETINGS:** The Commission shall meet at least four times per
8 year, and shall establish in their by-laws the time, place and location of their regular
9 meetings.

10 7. **QUORUM:** A quorum shall consist of three (3) members of the
11 Commission. Any action of the Commission shall require affirmative votes of not less
12 than a quorum. The limited actions the Commission may take in the absence of a
13 quorum are specified by resolution of the Board, as may be amended from time to time.

14 8. **GOVERNANCE:** The Commission shall be bound and governed
15 by the provisions of the Ralph M. Brown Act, Resolution No. 2005-148, and all other
16 relevant resolutions, laws, ordinances, rules and County policies.

17 9. **BY-LAWS:** At its discretion, the Commission may elect to adopt
18 and have the Board of Supervisors approve by-laws specifying all rules of order and
19 procedure particular to the Commission. Such by-laws shall neither duplicate nor
20 conflict with Resolution No. 2005-148, nor with this resolution and its successors.

21 10. **REPORTING:** The Commission shall report formally to the Board
22 of Supervisors not less than once a year regarding their findings and recommendations
23 pertaining to the annual independent auditing of the County's property tax
24 apportionments. In addition, the Commission may formally address the Board of
25 Supervisors as frequently as the Commission deems necessary to fulfill its purpose.