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**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



FROM: Department of Facilities Management

SUBMITTAL DATE:
July 28, 2005

SUBJECT: ASSESSOR-COUNTY CLERK-RECORDER OFFICE AND PUBLIC SERVICE
AREA RENOVATION – APPROVE A REVISED PROJECT BUDGET (Project #20041831)

RECOMMENDED MOTION: That the Board:

1. Approve a revised project budget of \$510,000.
2. Approve Inland Acoustics of San Bernardino, California as the low bidder and award the contract to renovate the Indio Assessor-County Clerk-Recorder offices and the public service area.

BACKGROUND: Minute Order 3.14, dated June 28, 2005, approved the plans and specifications on file with the Department of Facilities Management, to modernize and upgrade the Indio offices of the Assessor-County Clerk-Recorder, authorized the Clerk of the Board to advertise for bids, approved the project budget of \$450,000. and (Continued on Page 2)

Michael J. Sylvester
 MICHAEL J. SYLVESTER, DIRECTOR
 Department of Facilities Management

MJS:JM:ts

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 510,000	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 510,000	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	05/06

SOURCE OF FUNDS: 10000-1200200000-527780 Assessor-Clerk Recorder	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input checked="" type="checkbox"/>

C.E.O. RECOMMENDATION: **APPROVE**

Rosa Brandl

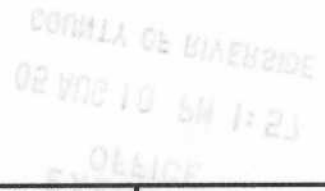
County Executive Office Signature

- Policy
- Policy
- Consent
- Consent

Dep't Recomm.:
Per Exec. Ofc.:

Nancy Clinton
Reviewed by
CIP TEAM

Cathy Carr, Asst ACR
Departmental Concurrence



DEPARTMENT OF FACILITIES MANAGEMENT

Form 11: ASSESSOR-COUNTY CLERK-RECORDER OFFICE AND PUBLIC
SERVICE AREA RENOVATION – APPROVE A REVISED PROJECT
BUDGET (Project #20041831)

July 28, 2005

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BACKGROUND: (Continued)

delegated change authority for this project, to the Director of Facilities Management, in accordance with Paragraph 3b of Board Policy B-11, dated April 6, 1993.

On July 12, 2005 a total of three contractors attended a mandatory job walk for the Assessor-County Clerk-Recorder Office Renovation Project in Indio.

On July 27, 2005 only one contractor submitted a bid to the Clerk of the Board for \$276,580. which exceeded the previously established construction budget.

The Department of Facilities Management evaluated options of reducing the scope of work, rebidding the project, or increasing the budget and award the contract to the sole bidder. The Assessor-County Clerk-Recorder Office has indicated to the Department of Facilities Management that in order to maintain the original project schedule, it would be best to increase the budget by \$60,000 and award the contract at this time.