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**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

**FROM:** Department of Facilities Management

**SUBMITTAL DATE:**  
August 30, 2005

**SUBJECT:** ARCHITECT SERVICES AGREEMENT FOR THE NUEVO FIRE STATION (Project #20052244)

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Approve the attached Architectural and Engineering Agreement between the County of Riverside and STK Architecture, Inc. of San Jacinto, California, in the amount of \$199,500 (Attachment A) and authorize the Chairperson to execute the agreement on behalf of the county.

**BACKGROUND:** Minute Order 3.26, dated July 13, 2004, approved the project site on the northwest corner of 10<sup>th</sup> Street and Nuevo Road. On May 18, 2005, the Department of Facilities Management, Design and Construction Division, advertised a Request for Qualifications (RFQ) for the selection of architectural services. (Continued on Page 2)

*Sandy Clinton*  
Reviewed by  
**CIP TEAM**

Departmental Concurrence

*Michael J. Sylvester*  
MICHAEL J. SYLVESTER, Director  
Department of Facilities Management

MJS:JM:ts

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 199,500	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	05/06

SOURCE OF FUNDS: Fire Facilities Mitigation Fund #30300	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

**C.E.O. RECOMMENDATION:**

**APPROVE**

*Rosa Brandl*

County Executive Office Signature

- Policy
- Policy
- Consent
- Consent

Dept't Recomm.:  
Per Exec. Ofc.:

Prev. Agn. Ref.: M.O. 3.26, 7/13/04 | District: 5 | Agenda Number:

**ATTACHMENTS FILED  
WITH THE CLERK OF THE BOARD**

**3.30**

DEPARTMENT OF FACILITIES MANAGEMENT

Form 11: ARCHITECT SERVICES AGREEMENT FOR THE NUEVO FIRE  
STATION (Project #20052244)

August 30, 2005

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**BACKGROUND:** (Continued)

The RFQ was submitted with the purpose of selecting the most qualified firms to provide design for new fire stations for the Riverside County Fire Department.

Per Board Policy H-7 and Government Code, a selection committee made up of representatives from the Department of Facilities Management and the Riverside County Fire Department was formed to review each firm's qualifications and interview selected firms. After reviewing all of the submitted qualifications and conducting interviews, STK Architecture, Inc. was selected. This firm offers particular strengths, experience and capabilities deemed necessary for the design of different type of fire stations directed by the Riverside County Fire Department.