

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

881



**FROM: DEPARTMENT OF PUBLIC SOCIAL SERVICES**

**SUBMITTAL DATE:**  
September 27, 2005

**SUBJECT: UNARMED SECURITY OFFICER SERVICES – AKAL SECURITY, INC.  
AGREEMENT #AA2054-00**

**RECOMMENDED MOTION:** That the Board of Supervisors approve and:

1. Authorize the Chairman of the Board to approve and execute the attached Agreement between Riverside County Department of Public Social Services (DPSS) and Akal Security, Inc. to provide Unarmed Security Officer Services. The total amount of the Agreement is not to exceed \$317,097 for the period of October 1, 2005 through June 30, 2006;
2. Authorize the Purchasing Agent to approve and execute any future amendments to this Agreement and exercise the renewal options for an amount not to exceed the maximum Agreement amount; and
3. Authorize the Director of DPSS to administer the terms of this Agreement.

*Cynthia Hinckley*  
\_\_\_\_\_  
Cynthia Hinckley, Director

(CONTINUED – 2 Pages in total)

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$ 396,597	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 7,932	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	2005/06

<b>SOURCE OF FUNDS:</b> 50% Federal, 48% Realignment, 2% All County Funds	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

**C.E.O. RECOMMENDATION:**

**APPROVE**

**County Executive Office Signature**

*Dan Martinez*  
\_\_\_\_\_

Policy	<input checked="" type="checkbox"/>
Policy	<input checked="" type="checkbox"/>
Consent	<input type="checkbox"/>
Consent	<input type="checkbox"/>
Dep't Recomm.:	
Per Exec. Ofc.:	

COUNTY OF RIVERSIDE  
OFFICE EXECUTIVE  
RECEIVED RIVERSIDE COUNTY

**Prev. Agn. Ref.:** **ATTACHMENTS FILED WITH THE CLERK OF THE BOARD** **District: All** **Agenda Number: 3.36**

Purchasing: *M. R. ...* Departmental Concurrence

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**BACKGROUND:**

Riverside County Purchasing and Fleet Services issued a formal Request for Proposal (No. PUARC-629) on April 27, 2005 seeking competitive bids from qualified security companies to provide unarmed security officer services to DPSS. These services consist of unarmed security officers maintaining a safe, calm, secure, and peaceful environment for County clients and employees located at the various CPS (Child Protective Services) and CalWORKs (California Work Opportunity and Responsibility to Kids) Program offices located throughout the County. The security officers also serve as a deterrent from theft, pilferage, and vandalism of county property and leased facilities. The RFP requested Bidder's provide recommendations on how to best (economically and innovatively) attain a reasonable level of security coverage; and provide a work plan that detailed how they would provide on-call security coverage to meet each of DPSS' service level needs.

As a result of the RFP, three responsive proposals were submitted for consideration. After careful review and evaluation, the Evaluation Committee recommended awarding funding for these services to Akal Security, Inc. Akal has over 25 years of experience providing security services, and currently has more than 1,000 employees in Southern California. This security company handles critical protection programs for a diverse group of clients, which consists of numerous city, county, state, and federal governmental agencies located throughout the United States. The Evaluation Committee determined that this vast experience, in particularly in providing services to Social Service Agencies, would better equip Akal to comprehensively meet the security needs of DPSS.

The contract term for this Agreement will be October 1, 2005 through June 30, 2006, with two one-year renewal options. Therefore, the Director of DPSS respectfully requests that the Purchasing Agent be authorized to execute agreements and amendments for fiscal years 2005/2006, 2006/2007, and 2007/2008.

**PRICE REASONABLENESS:**

Based on a competitive comparison between all responsive bids submitted, the Evaluation Committee determined that Akal Security, Inc. would offer the overall best value to the County and meet DPSS' security needs. Cost proposals for this RFP ranged from \$14.30 through \$20.38, and although a 5% local preference was applied to Akal Security's hourly rate of \$18.84, it did not affect the overall award results. Due to the sensitive nature of the services provided at the CPS & CalWORKs offices (such as the removal of children from families and the process of determining welfare eligibility), it is a requirement to have qualified security officers assigned in these offices. The Evaluation Committee through the review and evaluation process; determined that Akal's commitment to recruiting, training, and retaining officers who are properly equipped with the skills necessary to work under potentially volatile situations made them the most desirable security firm to provide these services at the best value. Many security patrol services offer lower pricing, but are not capable of providing the services required by DPSS.

In addition, the Evaluation Committee determined Akal's hourly proposal was reasonable given the following value-added proposed services:

- Recruiting and retaining quality security officers by offering higher starting salaries and benefits to security officers, such as 40 hours vacation, holiday pay premium, medical insurance for employees and their families (paid for by Akal, no cost to the security officers); and other employee incentives, recognitions, and rewards;
- Screening officers through pre-hire physical, mental, psychological, and drug testing;

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**BACKGROUND (-continued-):**

- Providing security officers with innovative on-going training programs with an emphasis on verbal judo (verbal self defense and conflict resolution training) and training to effectively work with irate individuals to ensure that security officers are properly equipped to adapt to the rapidly changing environment of their assignments with DPSS;
- Providing client awareness training sessions to DPSS staff, at no additional cost;
- Addressing each of DPSS' service level needs;
- Dedicating an office in Riverside County to manage DPSS' security program;
- Providing handheld radios for security officers and DPSS facility managers, digital radio/cell phones for Akal's Senior Supervisor and Project Manager, and Electronic Patrol Scan™ system; and
- Conducting quarterly self-audits of contract performance through Command Quality Assurance Program, and providing DPSS a Contract Compliance Matrix, audit findings, and proposed corrective actions to ensure contract objectives are being met.

**FINANCIAL IMPACT:**

The 05/06 fiscal year budget allocated a total of \$396,517 for security officer services; \$79,500 has been deducted from this total for services rendered from July 1, 2005 – September 30, 2005 by Akal Security, Inc., the incumbent security company. The remaining balance of \$317,097 will be utilized for the period of October 1, 2005 – June 30, 2006. The total cost to the County for these services is \$7,932.

**ATTACHMENT(S):**

- 1) Form 11 Attachment Contract/Lease/Purchase Summary Data Form #116-332
- 2) Agreement #CP2054-00 between DPSS and Akal Security, Inc.

**CONCUR/EXCUTE: COUNTY COUNSEL  
PURCHASING**

**CH:mw**