

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

151



**FROM:** Executive Office and Department of Facilities Management

**SUBMITTAL DATE:**  
October 6, 2005

**SUBJECT:** Approval of Agreements and Budget Adjustments Related to the Transfer of the Moreno Valley Traffic/Small Claims Court to the State of California, under the Judicial Council of California, Related to the Trial Court Facilities Act of 2002 (SB1732)

**RECOMMENDED MOTION:** That the Board of Supervisors:

- 1) Approve the Transfer of Responsibility Agreement and related documents with the Judicial Council of California, Administrative Office of the Courts and authorize the Chairman to execute the agreement on behalf of the Board; and,
- 2) Approve and direct the Auditor-Controller to make the budget adjustments on Schedule A.

**BACKGROUND:** The Moreno Valley Small/Claims Court facility is the second Riverside County facility to be transferred to the Judicial Council, Administrative Office of the Courts (JC-AOC) under the requirements of SB 1732. The Moreno Valley court facility is a leased facility and this transfer of responsibility transfers the lease to the JC-AOC. The leased facility is solely occupied by the Courts; there are no County departments within the leased space.  
(Continued on page 2)

FISCAL PROCEDURES APPROVED  
ROBERT E. BYRD, Auditor-Controller

BY Sue G. Jones 10/12/05  
Dep. Deputy Auditor-Controller

*Gary M. Christmas*

*Michael J. Sylvester*

**GARY M. CHRISTMAS**  
Deputy County Executive Officer

**MICHAEL J. SYLVESTER**, Director  
Department of Facilities Management

|                       |                               |            |                         |       |
|-----------------------|-------------------------------|------------|-------------------------|-------|
| <b>FINANCIAL DATA</b> | Current F.Y. Total Cost:      | \$ 176,831 | In Current Year Budget: | No    |
|                       | Current F.Y. Net County Cost: | \$ 99,352  | Budget Adjustment:      | Yes   |
|                       | Annual Net County Cost:       | \$ 251,250 | For Fiscal Year:        | 05-06 |

|   |                                  |                                     |
|---|----------------------------------|-------------------------------------|
| <b>SOURCE OF FUNDS:</b> Facilities Management and Contingency | Positions To Be Deleted Per A-30 | <input type="checkbox"/>            |
|   | Requires 4/5 Vote                | <input checked="" type="checkbox"/> |

**C.E.O. RECOMMENDATION:** **APPROVE**

**County Executive Office Signature** *[Signature]*

Dep't Recomm.:  Policy  
Per Exec. Ofc.:  Policy  
 Consent  
 Consent

**Prev. Agn. Ref.:** | **District:** 5 | **Agenda Number:**

ATTACHMENTS FILED  
WITH THE CLERK OF THE BOARD

3.64

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Executive Office

Approval of Agreements and Budget Adjustments Related to the Transfer of the Moreno Valley Traffic/Small Claims Court to the State of California, under the Judicial Council of California, Related to the Trial Court Facilities Act of 2002 (SB1732)

BACKGROUND (continued):

Under the requirements of SB1732, the county must provide ongoing financial support of the court facilities by paying the JC-AOC what the county historically expended. In this case, the County's financial cost is the cost of the lease payment. The county's payment to the JC-AOC is called a "County Facilities Payment" (CFP) and is paid on a quarterly basis. The annual CFP amount for the Moreno Valley facility is approximately \$251,250. This funding will be provided to the JC-AOC in perpetuity, but will not be indexed to increase with inflation over time.

The budget adjustments in Schedule A reflect the transfer of funds for the payment to the JC-AOC. The costs are prorated from a transfer date of October 18, 2005. Schedule B reflects the prorated 1st quarter payment and the balance of the payments for the fiscal year.

A team of staff from the Executive Office, County Counsel, Department of Facilities Management and Risk Management coordinated with staff from the local courts and JC-AOC on the review/approval of all agreement documents. Additionally, the property owner of the Moreno Valley leased facility has agreed to the transfer of the lease agreement to the JC-AOC. County Counsel has approved all agreements as to form.

## Schedule A

### County Facilities Payment to the JC-AOC:

|                          |   |           |
|--------------------------|---|-----------|
| Increase Appropriations: |   |           |
| 10000-1103900000-536200  | Contribution to other non-County Agencies | \$176,831 |
|                          |   |           |
| Decrease Appropriations: |   |           |
| 10000-7200400000-526700  | Rent Lease Bldg.                          | \$ 77,479 |
|                          |   |           |
| Decrease Appropriations: |   |           |
| 10000 -1109000000-581000 | Contingency                               | \$ 99,352 |

## Schedule B

### Fiscal Year 2005/06

|   |              |
|---|--------------|
| First Prorated Payment to the JC-AOC:<br>(October 18, 2005 through December 31, 2005) | \$ 51,205.84 |
|   |              |
| Payment Due January 1, 2006   | \$ 62,812.50 |
| Payment Due April 1, 2006   | \$ 62,812.50 |
|   |              |
| Fiscal Year 2005/06 Total   | \$176,830.84 |