

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

510



FROM: Economic Development Agency

SUBMITTAL DATE:
October 3, 2005

SUBJECT: Administration Building Rehabilitation Project at the Fairgrounds

RECOMMENDED MOTION: That the Board of Supervisors:

1. Accept the lowest responsive bid submitted by Inland Building Company, Inc.; and
2. Award the Construction Contract in the amount of \$293,400; and
3. Authorize the Chairman to execute the attached Contract; and
4. Authorize the Assistant County Executive Officer/EDA or designee to administer the Contract in accordance with Board Policy B11

BACKGROUND: Late January 2005, the Indio Chamber of Commerce relocated to new facilities in Indio thereby vacating their offices on the County Fairgrounds. These offices are located at the corner of Highway 111 and Arabia Street. The Economic Development Agency (EDA) has proposed moving the Fairgrounds administration staff to the former Chamber location. Once these facilities are renovated, they will provide adequate and suitable offices for the Fairgrounds staff and provide better access to the public. On September 13, 2005, the Board of Supervisors authorized EDA to proceed with obtaining bids for the rehabilitation project.

RZ:RDF:JET:AER
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Robin Zimpfer
Robin Zimpfer
Assistant County Executive Officer/EDA

FINANCIAL DATA

Current F.Y. Total Cost:	\$ 293,400	In Current Year Budget:	Yes
Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
Annual Net County Cost:	\$ 0	For Fiscal Year:	2005-06

COMPANION ITEM ON BOARD OF DIRECTORS AGENDA: No

SOURCE OF FUNDS: 4th District Developer Mitigation Funds

Positions To Be Deleted Per A-30	<input type="checkbox"/>
Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION:

APPROVE

Seena Chon

County Executive Office Signature

Policy Policy

Consent Consent

Dept's Recomm.:
Per Exec. Ofc.:

Prev. Agn. Ref.: Item 3.16 on 9/13/05

District: 4th

Agenda Number:

Reviewed by
CIP TEAM

Departmental Concurrence

FORM APPROVED
COUNTY COUNSEL

OCT 28 2005

BACKGROUND: (Continued)

Appropriations for this project were approved by the Board of Supervisors on October 25, 2005 in the County Executive Office FY2005-2006 First Quarter Budget Report. The remaining balance of approved appropriations, in the amount of \$71,215, will be used for related project expenses.

The scope of the project includes new doors, windows, flooring, paint, electrical system, lighting, security system, a computer room, and a conference room. Inland Building, Co. submitted the lowest responsive and complete bid.

The schedule for the bid process was as follows:

Bid Notice Issued:	September 13, 2005
Job Walk:	September 23, 2005
Bids Due:	September 30, 2005

It is anticipated that the improvement project will allow greater and more efficient utilization of the fairgrounds.

Attachments:

Construction Contract (3 copies)
Notice Inviting Bids
Bid Summary Sheet
Contractor's Bid Bond

S:\EDA Administration\ANNA's Files\Fairgrounds\BOS Form 11 - Fairgrounds Administration Building 2005.doc