

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

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**FROM:** County Auditor-Controller

**SUBMITTAL DATE:**  
November 29, 2005

**SUBJECT:** Internal Auditor's Report #2005-010 – Riverside County Coroner/Public Administrator

**RECOMMENDED MOTION:** Receive and file the Internal Auditor's Report.

**BACKGROUND:** The Auditor-Controller completed an audit of the Riverside County Coroner/Public Administrator. Our primary objective was to determine the existence and adequacy of internal controls over the division's processes and fiscal procedures.

Departmental Concurrence

Based upon the results of our audit, we determined the Coroner/Public Administrator had adequate systems of controls over the accounts payable, cash receipts, estate management, and revenue processes. In addition, the Public Administrator had controls in place to ensure estate property was appropriately safeguarded from loss. However, controls were not in place to adequately monitor the Coroner/Public Administrator's assets.

Management indicated corrective action will be taken to resolve the findings noted in the report. We will follow-up within one year to verify that management took corrective action.

*Robert E. Byrd*

Robert E. Byrd  
County Auditor-Controller

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$ 0	In Current Year Budget:	N/A
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	N/A
	Annual Net County Cost:	\$ 0	For Fiscal Year:	N/A

**SOURCE OF FUNDS:** N/A

Positions To Be Deleted Per A-30	<input type="checkbox"/>
Requires 4/5 Vote	<input type="checkbox"/>

**C.E.O. RECOMMENDATION:**

RECEIVE & FILE

County Executive Office Signature

*Dennis C. Hardin*

- Dep't Recomm.:  Policy
- Per Exec. Ofc.:  Policy
- Consent
- Consent

COUNTY OF RIVERSIDE  
29 DEC -2 PM 11:33  
CLERK OF THE BOARD  
EXECUTIVE

Prev. Agn. Ref.: | District: | Agenda Number:

ATTACHMENTS FILED  
WITH THE CLERK OF THE BOARD

3.9