

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

102



**FROM:** Department of Public Social Services

**SUBMITTAL DATE:**  
December 8, 2005

**SUBJECT:** Cash Advance to Episcopal Community Services

**RECOMMENDED MOTION:** That the Board of Supervisors authorize DPSS to provide cash advances totaling \$63,000 to Episcopal Community Services pending execution of a grant agreement from the U.S. Dept. of Housing and Urban Development (HUD).

**BACKGROUND:**

Since 2001, Episcopal Community Services has received an annual funding award from HUD to provide funding for leasing, supportive services, and operations costs for a transitional housing program for homeless persons with HIV or AIDS. Episcopal Community Services' (ECS) grant expired on June 30, 2005 and although HUD has approved funding to continue the program for the term July 1, 2005 through June 30, 2006, the grant agreement has not yet been completed by HUD, which creates an immediate cash flow issue for ECS.

*Susan Lee*  
for Cynthia Hinckley, Director

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$ 63,000	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	FY 05/06

<b>SOURCE OF FUNDS:</b> N/A	<b>Positions To Be Deleted Per A-30</b>	<input type="checkbox"/>
	<b>Requires 4/5 Vote</b>	<input type="checkbox"/>

**C.E.O. RECOMMENDATION:**

**APPROVE**

**County Executive Office Signature** *Dan Marting*

- Dept't Recomm.:  Consent  Policy
- Per Exec. Ofc.:  Consent  Policy

**Prev. Agn. Ref.:** **District:** 4 **Agenda Number:**

3.27

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**BACKGROUND (Cont.):**

At this time, ECS continues to provide services to these clients without an executed contract through which to request reimbursement. As a result of staffing shortages in HUD's Los Angeles Field Office, we do not anticipate that this agreement will be executed until February 2006.

In recognition of the financial hardship that this creates for ECS, we are requesting approval to provide a \$63,000 cash advance pending the execution of the grant agreement with ECS and HUD.

ECS was approved to receive \$231,424 in the July 1, 2004 through June 30, 2005 HUD Consolidated Application and has been approved for the same amount this year. No interest on the cash advance will be accrued. It is anticipated that repayment will occur by April 1, 2006.

With your approval, DPSS will utilize existing appropriations that have been budgeted for HUD programs, and obtain reimbursement from HUD once the agreements have been executed.

**FINANCIAL IMPACT:** No County General Funds will be required.

**CONCUR/EXECUTE:** Auditor Controller

CH:SL:clh