

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

249



FROM: DISTRICT ATTORNEY

SUBMITTAL DATE:
April 28, 2005

SUBJECT: Approval in principle for the Department of Facilities Management, Real Estate Division, to locate suitable office space for the District Attorney Training Center in the downtown Riverside area.

RECOMMENDED MOTION: 1) That the Board of Supervisors authorize the Department of Facilities Management Real Estate Division to locate up to 7,500 additional square feet of office space in the downtown Riverside area for the offices of the District Attorney Training Center. 2) That the Board combine this request with the In Principle approved on April 5, 2005; Board Agenda Number 3.42.

BACKGROUND:

The District Attorney requests that the Board of Supervisors approve "In Principle" the authority for the Department of Facilities Management, Real Estate Division, to locate suitable space in the downtown area for a Training Center that is part of the District Attorney's Administrative Division. The offices of the District Attorney contacted the Department of Facilities Management, Real Estate Division, and requested that the Real Estate Division assess the space requirements and calculate the square footage necessary for the Administrative Division's Training Center.

(Continued on Page 2)

Jay E. Orr

JAY E. ORR, Assistant District Attorney

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 0	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	FY 05/06

SOURCE OF FUNDS: District Attorney department budget	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION:

APPROVE

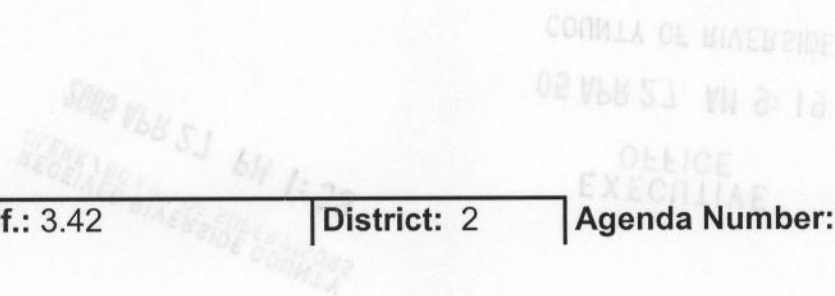
County Executive Office Signature *Lucy A. Deaux*

Prev. Agn. Ref.: 3.42 | District: 2 | Agenda Number:

3.10

Reviewed by
 CIP TEAM
 Departmental Concurrence

Dept't Recomm.: Consent Policy
 Per Exec. Ofc.: Consent Policy



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BACKGROUND: (continued)

Based upon input from the District Attorney's office, the Real Estate Division calculated that the Training Center requires approximately 7,500 square feet. The going rate in the downtown Riverside area is approximately two dollars a square foot. The cost will come from the district attorney's budget. The approximate monthly rental cost would be \$15,000. The District Attorney's office has committed to pay for this space within their budget for FY06/07 and FY07/08. The DA may requests general fund support beginning with FY08/09.

Our more than 180 deputy district attorneys must attend 25 hours of training within a three year period. Most of this training is provided in-house, which saves the cost of paying for outside training. Our office also provides a New DA Training Academy at least three times a year, along with a Felony Academy held at least two times a year. We sponsor California District Attorney Association (CDAA) training on a regular basis for up to 100 attendees. Some of this training can actually generate revenue for the County. Training for local law enforcement agencies is conducted for issues such as sex crimes, gangs, homicide, insurance fraud and asset forfeiture in an effort to keep line officers informed of current legal and contemporary issues. Task Force meetings are held in our facilities on a regular basis, as Riverside is centrally located to many of our surrounding counties.



COUNTY OF RIVERSIDE

Department of Facilities Management

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Michael J. Sylvester
Director

Timothy L. Miller
Assistant Director

ENDORSEMENT

OFFICE OF THE DISTRICT ATTORNEY LEASED SPACE IN THE CITY OF RIVERSIDE

The Department of Facilities Management concurs with this request from the offices of the District Attorney to seek approximately 7,500 square feet of office space in Riverside for the Administrative Division. This request meets County Space Standards. County-owned space in the Riverside area is not available to accommodate the Department.

The information listed below is used as an estimate to determine this endorsement:

Lead Time:	Four (4) months
Total Area	7,500 square feet
Term:	5 years
Lease Rate:	Approximately \$2.00 per square foot
Communication Cost:	To be determined
Utilities:	County to pay electric and telephone. Lessor to pay all other services.
Custodial:	Lessor provides.
Maintenance:	Lessor provides.
Improvement Cost:	To be determined

Date: April 27, 2005 By: Michael J. Sylvester
MICHAEL J. SYLVESTER, Director
Department of Facilities Management