

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

241



**FROM:** TLMA-Transportation Department

**SUBMITTAL DATE:**

**SUBJECT:** Engineering Services Agreement for Highway Materials Testing Services between the County of Riverside and the firm, Smith-Emery Laboratories.

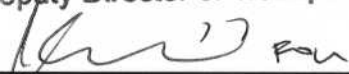
**RECOMMENDED MOTION:** That the Board of Supervisors approves and:

1. Authorize the Chairman of the Board to sign the attached Engineering Services Agreement between Smith-Emery Laboratories and the Department of Transportation to provide Highway Materials Testing for the period of January 1, 2006 through December 31, 2008 for an annual contract maximum amount not to exceed \$200,000 per year;
2. Authorize the Chairman of the Board to execute the same; and
3. Authorize the Transportation Director to sign amendments and renewal options for an amount not to exceed the contract maximum.

**BACKGROUND:** The Transportation Department needs additional Highway Materials Testing services on county roads, enabling the Transportation Department to meet the demands of the development community during peaks in construction activity.

Juan C. Perez  
Deputy Director of Transportation

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George A. Johnson  
Director of Transportation

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$200,000/year	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Calendar Year:	2006

<b>SOURCE OF FUNDS:</b> TIP Project Funds, Development Fees	<b>Positions To Be Deleted Per A-30</b>	<input type="checkbox"/>
	<b>Requires 4/5 Vote</b>	<input type="checkbox"/>

**C.E.O. RECOMMENDATION:** **APPROVE**

**County Executive Office Signature**



Policy  
 Policy  
 Consent  
 Consent  
 Dept' Recomm.:  
 Per Exec. Ofc.:

**Prev. Agn. Ref.:**

**District:**

**Agenda Number:**

**ATTACHMENTS FILED  
WITH THE CLERK OF THE BOARD**

**3.56**

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A Request for Proposal (RFP) was advertised on August 15, 2005, on the County of Riverside's website seeking proposals from qualified Highway Materials Testing Laboratories to provide material testing services. These services will afford the Department the ability to respond more quickly to the public demands on our road system, as well as obtaining specific Testing expertise in areas that will supplement our staff resources. Of the eighteen (18) firms that submitted proposals by the closing date of September 15, 2005, the top ten (10) firms were selected to be interviewed. A panel of representatives from the County of Riverside, Transportation Department, evaluated the written proposals and conducted the interviews.

Smith-Emery Laboratories was ranked as one of the top four firms, and has been selected to provide On-Call Highway Materials Testing and Engineering Services. This contract is for a three (3) year period, with two (2), one year renewal options in the amount not-to-exceed \$200,000 annually. The terms of the agreement also provide the County with the option to terminate the agreement within 30 days, without cause.

Funding for these services provided for each assignment will come from the respective project funds and land development fees. All funds are fully reimbursable by the Development Fees and TIP Projects. There is no Net County cost associated with these services.

County Counsel has approved the agreement as to form.