

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

301



FROM: Community Health Agency, Department of Animal Services

SUBMITTAL DATE:
January 4, 2006

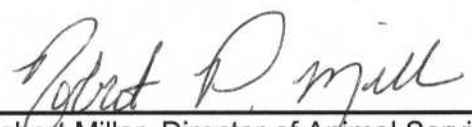
SUBJECT: Approval of the First Amendment to the Agreement with the City of Coachella

RECOMMENDED MOTION: That the Board of Supervisors:

- 1) Approve the First Amendment between the City of Coachella and the County of Riverside for the performance period from July 1, 2005 through June 30, 2006 in the amount of \$87,789; and,
- 2) Authorize the Chairperson to execute four (4) original copies of the Amendment on behalf of the County of Riverside; and,
- 3) Direct the Clerk of the Board to retain one original copy and return three (3) original copies to the Community Health Agency Contracts Administrator.

Departmental Concurrence

(Continued)



 Robert Miller, Director of Animal Services

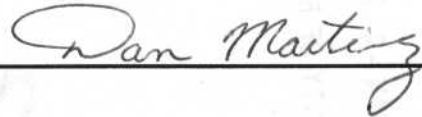
RM:pmh

FINANCIAL DATA	Current F.Y. Total Cost:	\$87,789	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	05/06
SOURCE OF FUNDS: 100% funded by the City of Coachella.				Positions To Be Deleted Per A-30 <input checked="" type="checkbox"/>
				Requires 4/5 Vote <input type="checkbox"/>

C.E.O. RECOMMENDATION:

APPROVE

County Executive Office Signature



Dep't Recomm.: Consent Policy
 Per Exec. Ofc.: Consent Policy

Prev. Agn. Ref.: 5/3/05 item 3.7 | **District:** | **Agenda Number:**

BACKGROUND:

In April 2005, the Community Health Agency, Department of Animal Services was awarded a contract with the City of Coachella to provide a broad range of animal control services. As of April 3, 2005, the Community Health Agency, Department of Animal Services began providing field and shelter services to the City of Coachella for the purpose of safeguarding the City of Coachella's domestic and wild animals, promoting the humane treatment of animals, and enforcing the City of Coachella's Ordinances and State laws relating to animal control. The City of Coachella's animals are housed at the County's Indio shelter. Once the new Valley Animal Campus opens for business, the City of Coachella animals will be housed at this new facility.

County of Riverside, Community Health Agency

Department of Animal Services

(With carpool expense and animal control box)

Field Services

Personnel

*Animal Control Officer (1 FTE)

Salary	\$33,426
Benefits	\$17,405
Worker's Compensation	\$1,052

Sub-total Salaries/Benefits \$51,883

**Stand-by Animal Control Officer

Time: @10 hours/mo. x \$47.00/hour x 12 mos.	\$5,640
Mileage: @.42/mile x 100 miles/mo. X 12 mos.	\$504

Sub-total Standby Expense \$6,144

Total Personnel Expense - Field Services \$58,027

Supplies and Other Charges

Supplies and Other Charges \$21,422

(Uniforms, communication equipment, hand tools, pharmaceuticals, over head, etc.)

Fuel for Animal Control Vehicle (17,000 miles x \$.42) \$7,140

Truck Annual Maintenance (not including fuel charges) \$1,200

Total Supplies/Other Charges - Field Services \$29,762

Grand Total - Field Services \$87,789

Comments:

**Amounts are estimates and may change depending on actual use.

as of 11/17/05 PMH

**Form 11 Attachment
Contract/Lease/Purchase Summary Data**

- | | | |
|---|---------------------------------------|--|
| <input checked="" type="checkbox"/> Contract | <input type="checkbox"/> Lease | <input type="checkbox"/> Purchase |
| Approval/Renewal | Approval/Renewal | Sole Source |
| Sole Source | Mult-Year Lease | Other Than Low Bid |
| Personal Services | Equipment | Change Order |
| Independent Contractor | Real Property | |
| Other than low Bid | Change Order | |
| Change Order | | |

User Department:	Community Health Agency
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Vendor/Lessor Name:	City of Coachella
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Vendor/Lessor Location:	Coachella, CA
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Selection Committee Member Names (RFP=s Only)
Minority

Applicable Board Policy #

Comments:

RFQ/RFP Process:

- Date Mailed:
- Response Date:
- # of Responses:
- # of Qualified Responses:

Bidding Process:

- | | | |
|--|----|--------|
| Bid Range: | \$ | To: \$ |
| Local Bid Range: | \$ | To: \$ |
| Responsive and Responsible Bid Range: | \$ | To: \$ |
| Local Performance Award Cost (5% maximum preference) | \$ | To: \$ |
| Local Preference FYTD: Cost | \$ | To: \$ |

**Contract/Lease Renewals Only
Proposed Differences**

Existing Agreement Items

Proposed Agreement Items

1. Rates
2. Terms
3. Conditions
4. Legal Issues
5. Accountability