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Executive Office
County of Riverside

Larry Parrish
County Executive Officer

January 31, 2006

Honorable Board of Supervisors
County of Riverside
Robert T. Andersen Administrative Center
4080 Lemon Street, 5th Floor
Riverside, CA 92501-3651

SUBJECT: FY 2006/07 Internal Service Fees

Annually, in accordance with Board Policy B-4, internal service department managers, the Auditor-Controller, and the Executive Office evaluate existing and proposed charges for services. Internal fees include those from departments that administer true Internal Service Funds (ISFs), as well as those, such as Human Resources and Records Management, that function much like ISF's.

Following this memo are department proposals for next year's rates, to be incorporated in the proposed budget. Generally, ISF rates have increased and reflect true cost of delivering services. These costs, in many cases, are recovered from grants and contract services. The following is a summary of the rate changes, in millions of dollars, requested by service departments and recommended by this office.

Internal Service	FY 04/05 Approved Changes	FY 05/06 Approved Changes	FY 06/07 Recommended Changes
OASIS	\$(0.6)	\$1.3	\$1.3
Supply Services	0	0	0
Central Mail / Printing	0	0	0
Human Resources	0	0.5	4.1
Workers Comp	11.4	2.8	(3.2)
Property Insurance	0.7	0.4	.9
Liability Insurance	5.7	5.5	3.8
Med Malpractice	2.4	0.7	2.7
Unemployment	0	0.4	0
Records Mgmt	0	0	.6
Information Technology	0	0	(2.3)
Fleet Services	0	0	0.1
TOTAL CHANGE (in millions)	\$ 19.6	\$11.6	\$8.0

3.24

OASIS rates for the Financials component and the HRMS component of OASIS will both show an increase. This increase is primarily due to increases in salaries and changes in the Information Technology's service level agreement costs.

A slight increase in Supply Services delivery charges is also proposed. This change is less than \$20,000 and will have minimal impact on the overall ISF rate changes. There will be no change in Central Mail or Printing charges. In Records Management, the change reflects an increase in production costs and a higher skill level of employees providing program services.

The Information Technology (IT) department has completed an extensive review of its rates and the rate development methodology during the past year. This review involved an industry consultant, the Auditor Controller's office and the County Executive Office. This process has resulted in a more detailed rate structure and a well defined rate development methodology. The rate package shows an overall decrease of \$2.3 million for IT rates. During the development of the rate package, IT identified a number of ongoing and anticipated projects that totaled approximately \$2 million. These projects were not included as appropriate for the county wide IT rate structure and will be reviewed by the CEO. There may be some offsetting revenue for these projects based on approved funding methodology. Those new costs will be presented in the budget process, if appropriate.

Human Resources rates are proposed to increase about 35% and charges to individual departments will vary depending on their number of filled positions and additional service options. The department reports the increase is due to holding rates flat in FY 04/05 and a modest increase of 4.23% in FY05/06. The proposed FY06/07 rate also includes a one-time general fund contribution of \$420,000 for the replacement of the Resumix system, replacement of two high-volume copiers, an upgrade to the imaging system for record retention, and the replacement of 50 personal computers. The one-time general fund contribution was provided in order to reduce the overall rate increase to departments. HR has been directed to reflect the total cost of doing core HR services in the rate model in future years. HR programs that provide a countywide benefit such as leadership development will be considered for supplemental funding, and may be presented in the budget process, if appropriate.

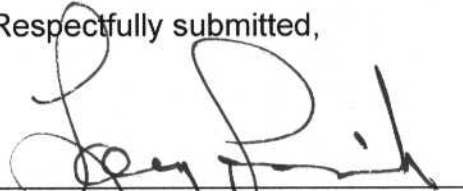
The proposed risk management rates were developed to attain a 70% confidence level as approved by the Board (in other words, there is a 70% probability that the fund would be able to cover projected claims). The proposed reduction in Workers Compensation rates is a result of legislative changes in workers compensation and various HR programs such as the return-to-work program, the repetitive motion injury treatment, and the Health Care Organization (HCO). The proposed reduction in the Property Insurance rates is a result of sufficient fund balance in the property fund and changes in the insurance market. The proposed increase in General Liability rates includes costs of a multi-year strategy to attain a 70% confidence level and increased costs in claims. The proposed Medical Malpractice rate increase also includes costs of a multi-year strategy to attain a 70% confidence level and

associated costs in providing the county's health care programs. A small increase in the Short-Term Disability Insurance rate is proposed to cover COLA's.

While some of these extra internal service and insurance costs can be covered by fees or through reimbursements from outside funding sources, the CEO anticipates evaluating, on a case-by-case basis, departments that may be unable to fully absorb cost increases. Recommendations regarding these would be made as part of the regular budget process.

It is, therefore, recommended that the Board of Supervisors approve each of the attached rate-related proposals from OASIS, Supply Services, Fleet Services, Records Management, Information Technology and Human Resources (Including: Workers Comp, Property Insurance, Liability Insurance, Medical Malpractice and Unemployment Insurance). Central Mail and Printing services will remain unchanged at the previous Board approved rates.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Larry Parrish", written over a horizontal line.

LARRY PARRISH
County Executive Officer

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

420



FROM: OASIS/Executive Office

SUBMITTAL DATE:
January 31, 2006

SUBJECT: OASIS HRMS and Financial Rates for Fiscal Year 2006-07

RECOMMENDED MOTION: That the Board of Supervisors approve the attached OASIS rates for FY 2006-07.

BACKGROUND: This Form 11 is for the purpose of establishing the rates for OASIS for FY 2006-07.

Consistent with past practice for the OASIS HRMS and Financial systems, costs will be charged back to departments and special districts based on their staffing levels (for HRMS) and projected system usage (for Financials).

The HRMS rate will be increased to \$10.86 per employee per pay period. This is a 6.9% increase in the rate over last year. This rate increase is primarily due to increases in salaries and Information Technology's SLA costs.

The Financial rate will be increased by \$768,760 which is a 9.1% increase over last year. This rate increase is primarily due to increases in salaries and Information Technology's SLA costs.

OASIS will be subsidizing the rate increase with cash balance.

Michael Dearman

Michael Dearman
Director, OASIS Project

FINANCIAL DATA	Current F.Y. Total Cost:	\$ N/A	In Current Year Budget:	NO
	Current F.Y. Net County Cost:	\$ N/A	Budget Adjustment:	NO
	Annual Net County Cost:	\$ N/A	For Fiscal Year:	06/07

SOURCE OF FUNDS:	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION:

APPROVE
Ch. L. K.

County Executive Office Signature

- Dept't Recomm.: Consent Policy
- Per Exec. Ofc.: Consent Policy

Prev. Agn. Ref.: _____ **District:** _____ **Agenda Number:** _____

3 . 24 a

FISCAL PROCEDURES APPROVED
ROBERT E. BYRD, Auditor-Controller

BY *mt* 1/20/06
Deputy

Departmental Concurrence

DEPARTMENT	FUND	DEPTID	PERCENTAGE OF SYSTEM USAGE	FY 06/07 ANNUAL CHARGE
BOARD OF SUPERVISORS	10000	1000110000	0.0244%	2,245
BOARD OF SUPERVISORS	10000	1000120000	0.0245%	2,255
BOARD OF SUPERVISORS	10000	1000130000	0.0283%	2,598
BOARD OF SUPERVISORS	10000	1000140000	0.0246%	2,259
BOARD OF SUPERVISORS	10000	1000150000	0.0301%	2,771
BOARD OF SUPERVISORS	10000	1000160000	0.0565%	5,195
ASSESSMENT APPEALS BOARD	10000	1000200000	0.0195%	1,793
EXECUTIVE OFFICE (11037) (985200)	10000	1100100000	0.0534%	4,911
EXECUTIVE OFFICE - CONST & LAND ACQ-ACO (11002)	30000	1100300000	0.0009%	82
EXECUTIVE OFFICE - CONTRIB TO TRIAL COURT FUNDING	10000	1100900000	0.0125%	1,148
EXECUTIVE OFFICE - CONTRIB TO OTHER FUNDS	10000	1101000000	0.0028%	261
EXECUTIVE OFFICE - CONTRIB TO COMMUNITY SERVICES	10000	1101100000	0.0021%	197
EXECUTIVE OFFICE - CAPITAL FINANCE & ADMIN (11008,11013,11023,11030)	10000	1101200000	0.0253%	2,328
EXECUTIVE OFFICE - COUNTY CONTRIB TO HEALTH & MH	10000	1101400000	0.0048%	439
EXECUTIVE OFFICE - COUNTY FREE LIBRARY (11004)	21200	1101500000	0.0468%	4,303
EXECUTIVE OFFICE - DOMESTIC VIOLENCE PROGRAM	11055	1101700000	0.0025%	233
EXECUTIVE OFFICE - INTEREST ON TRANS & TEETER	10000	1102100000	0.0014%	133
EXECUTIVE OFFICE - LEASE-PURCHASE LONG TERM	21200	1102200000	0.0016%	146
EXECUTIVE OFFICE - LEGISLATIVE-ADMIN SUPPORT	10000	1102900000	0.0125%	1,148
EXECUTIVE OFFICE - CONFIDENTIAL COURT ORDERS	10000	1103300000	0.0007%	64
EXECUTIVE OFFICE - MITIGATION PROJECT OPERATION (11035)	30500	1103500000	0.0029%	265
EXECUTIVE OFFICE - WC-MSHCP	22450	1103600000	0.0066%	608
EXECUTIVE OFFICE - SUBFUND OPERATIONS	10000	1103800000	0.0429%	3,942
EXECUTIVE OFFICE - COURT FACILITIES		1103900000	0.0015%	137
EXECUTIVE OFFICE - PENSION OBLIGATION BONDS		1104000000	0.0008%	73
EXECUTIVE OFFICE - CAP IMP PRG-CAPITAL PROJECTS		1104200000	0.0016%	146
EXECUTIVE OFFICE - INDIGENT DEFENSE	10000	1109900000	0.0193%	1,774
HUMAN RESOURCES (11327)	10000	1130100000	0.4116%	37,838
HUMAN RESOURCES - AIR QUALITY DIVISION	22000	1130300000	0.0209%	1,921
HUMAN RESOURCES - SELF-ADMINISTERED	45860	1130600000	0.0018%	165
HUMAN RESOURCES - PROPERTY INSURANCE	46020	1130700000	0.0098%	896
HUMAN RESOURCES - WORKERS COMPENSATION	46100	1130800000	1.8058%	165,998
HUMAN RESOURCES - MALPRACTICE INSURANCE	46000	1130900000	0.0349%	3,206
HUMAN RESOURCES - LIABILITY INSURANCE	45960	1131000000	0.1512%	13,898
HUMAN RESOURCES - UNEMPLOYMENT INSURANCE	46080	1131100000	0.0027%	247
HUMAN RESOURCES - STD DISABILITY INSURANCE	46060	1131200000	0.0091%	832
HUMAN RESOURCES - SAFETY LOSS CONTROL	46040	1131300000	0.0245%	2,255
HUMAN RESOURCES - LONG TERM DISABILITY INSURANCE-ISF	65825	1131400000	0.0004%	41
HUMAN RESOURCES - TEMPORARY ASSISTANCE	47000	1131800000	0.1199%	11,021
HUMAN RESOURCES - EXCLUSIVE PROVIDER OPTION	45800	1132000000	0.5374%	49,398
HUMAN RESOURCES - EMPLOYEE ASSISTANCE PROGRAM	46100	1132200000	0.0184%	1,687
HUMAN RESOURCES - UNITED CONCORDIA PREFERRED	45840	1132400000	0.0432%	3,969
HUMAN RESOURCES - LOCAL ADVANTAGE BLYTHE DENTAL	45920	1132500000	0.0028%	256
HUMAN RESOURCES - LOCAL ADVANTAGE PLUS DENTAL (11323)	45900	1132600000	0.0091%	832
HUMAN RESOURCES - FREEDOM DENTAL PLAN	45870	1132800000	0.0051%	466
HUMAN RESOURCES - OCCUPATIONAL HEALTH & WELLNESS	46120	1132900000	0.1078%	9,905
CFD ASSESSMENT DIST ADMIN	22050	1150100000	0.0376%	3,453
ASSESSOR (Class/Project)	10000	1200100000	0.3082%	28,330
COUNTY CLERK-RECORDER (Class/Project)	10000	1200200000	0.4100%	37,687
COUNTY CLERK-RECORDER - RECORDS CENTER (Class/Project)	45100	1200300000	0.0895%	8,227
AUDITOR-CONTROLLER (13022)	10000	1300100000	1.8702%	171,911
TREASURER-TAX COLLECTOR	10000	1400100000	0.9369%	86,125
COUNTY COUNSEL	10000	1500100000	0.0576%	5,291
REGISTRAR OF VOTERS	10000	1700100000	0.1136%	10,440
EDA - ADMINISTRATION (ALL CSA'S)	21100	1900100000	0.4515%	41,501
EDA - AGENCY ADMINISTRATION (19002) (19005) (19006)	21100	1900100000	0.2123%	19,513
EDA - WORKFORCE DEVELOPMENT (26005,29101)	21550	1900300000	0.2791%	25,655
EDA - HOUSING AUTHORITY (939001) (11019)	40600	1900400000	0.0060%	553
EDA - AVIATION - COUNTY AIRPORTS (ALL)	22100	1910700000	0.1645%	15,123
EDA - FAIR & NATIONAL DATE FESTIVAL	22200	1920100000	0.2380%	21,882
EDA - EDWARD DEAN MUSEUM	10000	1930100000	0.0478%	4,390
DISTRICT ATTORNEY	10000	2200100000	0.7869%	72,332

DEPARTMENT	FUND	DEPTID	PERCENTAGE OF SYSTEM USAGE	FY 06/07 ANNUAL CHARGE
DISTRICT ATTORNEY - FORENSIC	10000	2200200000	0.0336%	3,091
RIV CO DEPT OF CHILD SUPPORT SERVICES	10000	2300100000	0.2931%	26,940
PUBLIC DEFENDER	10000	2400100000	0.2269%	20,858
SHERIFF ADMINISTRATION	10000	2500100000	0.1755%	16,129
SHERIFF SUPPORT	10000	2500200000	0.9517%	87,487
SHERIFF PATROL	10000	2500300000	3.8896%	357,541
SHERIFF CORRECTION	10000	2500400000	2.1090%	193,866
SHERIFF COURT SERVICES	10000	2500500000	0.4006%	36,822
SHERIFF - CAC SECURITY	10000	2500600000	0.0220%	2,026
SHERIFF - BEN CLARK TRAINING CENTER	10000	2500700000	0.5010%	46,055
SHERIFF - RAID	11013	2500800000	0.0240%	2,204
SHERIFF - ANTI DRUG ABUSE GRANT	10000	2500900000	0.0451%	4,143
SHERIFF CORONER	10000	2501000000	0.3447%	31,687
SHERIFF - PUBLIC ADMINISTRATOR	10000	2501100000	0.1680%	15,439
SHERIFF CAL-ID	22250	2505100000	0.0752%	6,910
SHERIFF CAL-DNA	22251	2505200000	0.0022%	206
SHERIFF CAL-PHOTO	22250	2505300000	0.0103%	947
PROBATION - JUVENILE HALL	10000	2600100000	1.2508%	114,976
PROBATION (26005)	10000	2600200000	0.3153%	28,980
PROBATION - COURT PLACEMENT CARE	10000	2600400000	0.0392%	3,604
PROBATION - ADMINISTRATION & SUPPORT	10000	2600700000	0.1149%	10,564
FIRE PROTECTION - FOREST (ALL)	10000	2700200000	4.8253%	443,561
AGRICULTURAL COMMISSIONER (28002)	10000	2800100000	0.3401%	31,266
LOCAL AGENCY FORMATION COMMISSION (29101)	51215	2900100000	0.0383%	3,521
TLMA - GIS	20200	3100100000	0.1542%	14,172
TLMA - TRANSPORTATION LAND MGT AGENCY (31006)	20200	3100200000	0.1854%	17,039
TLMA - CONSOLIDATED COUNTER SERVICES	20200	3100300000	1.7896%	164,507
TLMA - INTEGRATED PLAN	20200	3100400000	0.0078%	718
TLMA - ENVIRONMENTAL PROGRAMS	20205	3100500000	0.0256%	2,355
TLMA - BUILDING & SAFETY	10000	3110100000	2.5353%	233,053
TLMA - BUILDING & SAFETY-CODE ENFORCEMENT	10000	3110200000	0.2322%	21,347
TLMA - PLANNING	10000	3120100000	4.4569%	409,692
TLMA - TRANSPORTATION (31304-31306)	20000	3130100000	4.8219%	443,240
TLMA - TRANSPORTATION-SURVEYOR	10000	3130200000	0.3591%	33,013
TLMA - TRANSPORTATION-CROSSING GUARD	20000	3130300000	0.0106%	979
TLMA - TRANSPORTATION EQUIPMENT-ISF	20008	3130700000	1.2761%	117,304
MENTAL HEALTH PUBLIC GUARDIAN	10000	4100100000	0.1541%	14,163
MENTAL HEALTH TREATMENT PROGRAM	10000	4100200000	1.7748%	163,144
MENTAL HEALTH - DETENTION	10000	4100300000	0.0392%	3,604
MENTAL HEALTH ADMINISTRATION	10000	4100400000	0.3138%	28,847
MENTAL HEALTH SUBSTANCE ABUSE	10000	4100500000	0.6179%	56,798
CHA - PUBLIC HEALTH	10000	4200100000	4.3092%	396,120
CHA - CALIFORNIA CHILDRENS SERVICES	10000	4200200000	0.2024%	18,608
CHA - AGENCY ADMINISTRATION	10000	4200300000	0.4643%	42,680
CHA - ENVIRONMENTAL HEALTH	10000	4200400000	1.2221%	112,342
CHA - ANIMAL CONTROL SERVICES	10000	4200600000	0.8219%	75,547
RCRMC	40050	4300185100	27.2627%	2,506,071
RCRMC - MEDICALLY INDIGENT SERVICES PROGRAM	10000	4300200000	2.3980%	220,436
RCRMC - DETENTION HEALTH SERVICES	10000	4300300000	0.2042%	18,772
WASTE MANAGEMENT (45003, 943001) PROGRAM 99902/CLASS 4280-	40200	4500100000	2.0656%	189,874
DPSS - ADMINISTRATION (ALL)	10000	5100100000	5.1880%	476,898
DEPT COMMUNITY ACTION LOCAL INITIATIVE ADMINISTRATION	21050	5200100000	0.1786%	16,422
DEPT COMMUNITY ACTION LOCAL INITIATIVE PROGRAM	21050	5200200000	0.1149%	10,559
DEPT COMMUNITY ACTION OTHER PROGRAMS	21050	5200300000	0.0647%	5,945
OFFICE ON AGING - TITLE III	21450	5300100000	0.9903%	91,027
VETERANS SERVICES	10000	5400100000	0.0175%	1,610
COOPERATIVE EXTENSION	10000	6300100000	0.0175%	1,605
FACILITIES MANAGEMENT - ADMINISTRATION	10000	7200100000	0.0504%	4,637
FACILITIES MANAGEMENT - CUSTODIAL/HOUSEKEEPING	10000	7200200000	0.2408%	22,134
FACILITIES MANAGEMENT - MAINTENANCE	10000	7200300000	1.0302%	94,704
FACILITIES MANAGEMENT - REAL ESTATE	10000	7200400000	0.2012%	18,494
FACILITIES MANAGEMENT - DESIGN & CONSTRUCTION	10000	7200500000	0.0202%	1,857

OASIS FINANCIAL RATE FY 06/07

USE EXPENSE CODE 525300

DEPARTMENT	FUND	DEPTID	PERCENTAGE OF SYSTEM USAGE	FY 06/07 ANNUAL CHARGE
FACILITIES MANAGEMENT - ENERGY MANAGEMENT	10000	7200600000	0.3255%	29,917
FACILITIES MANAGEMENT - PARKING	10000	7200700000	0.0919%	8,446
FACILITIES MANAGEMENT - FACILITY PROJECTS	30100	7200800000	0.1170%	10,756
PURCHASING & FLEET SERVICES - PURCHASING	10000	7300100000	0.0359%	3,297
PURCHASING & FLEET SERVICES - PRINTING SERVICES	45600	7300300000	0.2744%	25,220
PURCHASING & FLEET SERVICES - SUPPLY SERVICES	45700	7300400000	0.2584%	23,753
PURCHASING & FLEET SERVICES - FLEET SERVICES	45300	7300500000	2.2174%	203,826
PURCHASING & FLEET SERVICES - CENTRAL MAIL (73002)	45620	7300600000	0.0558%	5,131
INFORMATION TECHNOLOGY (74002)	45500	7400100000	0.8592%	78,982
INFORMAITON TECHNOLOGY	45500	7400300000	0.0098%	901
PARKS (ALL)	25400	931104	1.0436%	95,934
EDA - REDEVELOPMENT	32700	934001	0.0556%	5,113
HABITAT CONSERV AGENCY - JPA (11027)	51335	935001	0.0271%	2,488
PROBATION - VAN HORN TREATMENT CENTER	51470	937001	0.0017%	155
CHILDREN & FAMILIES FIRST COMM	51475	938001	0.0922%	8,474
FLOOD CONTROL (USE PROGRAM 98560)	48080	947320	2.2125%	203,378
COACHELLA VALLEY ASSOC OF GOV (920003)	51135	920001	0.0222%	2,044
WESTERN RIV COUNCIL OF GOVT - WRCOG	51480	922001	0.0110%	1,011
EXECUTIVE OFFICE - CORAL	35900	925001	0.0035%	320
EDGEMONT COMMUNITY SERVICES (930104)	51160	930101	0.0117%	1,079
EDGEMONT COMM SERV DIST 111 #1	51165	930103	0.0018%	165
JURUPA COMMUNITY SERVICES	51210	930301	0.0001%	14
BEAUMONT-CHERRY VALLEY REC PARK	51035	932001	0.0048%	444
JURUPA AREA REC & PARK (932102)	51195	932101	0.0004%	41
COACHELLA VALLEY REC & PARK	51125	932201	0.0003%	32
VALLEY WIDE REC & PARK	51460	932401	0.0004%	41
ABANDONED VEHICLE ABATEMENT	51005	933001	0.0029%	270
RIVERSIDE COUNTY TRANS COMM	51320	933201	0.0153%	1,409
RCA OPERATIONS (935201)	51630	935200	0.0864%	7,939
CV MOSQUITO & VECTOR CONTROL DST (944002)	51105	944001	0.0032%	297
NORTHWEST MOSQUITO ABATEMENT (944102)	51255	944101	0.0132%	1,216
MENIFEE LMD 88-1	51230	945101	0.0002%	18
MCCOY WASH FLOOD CONTROL	51520	946101	0.0002%	18
RIVERSIDE CO LAW LIBRARY	51360	960001	0.0234%	2,149
BEAUMONT LIBRARY (960101,960103)	51055	960102	0.0106%	974
PALO VERDE VALLEY LIBRARY	51295	960201	0.0094%	864
BANNING UNION HIGH SCHOOL LIBRARY (970101, 970103)	51025	970102	0.0071%	649
COACHELLA VALLEY CEMETERY (980003-980004)	51100	980001	0.0085%	777
ELSINORE VALLEY CEMETERY (980101)	51180	980102	0.0124%	1,139
MURRIETA CEMETERY (980203)	51235	980201	0.0076%	695
PALM SPRINGS PUBLIC CEMETERY (980301-980303)	51265	980304	0.0105%	969
PALO VERDE CEMETERY (980402)	51280	980401	0.0035%	325
PERRIS VALLEY CEMETERY (980502)	51310	980501	0.0223%	2,049
SAN JACINTO VALLEY CEMETERY (980601)	51375	980602	0.0124%	1,139
SUMMIT CEMETERY DISTRICT	51400	980701	0.0150%	1,381
TEMECULA PUBLIC CEMETERY (980801, 980803)	51425	980802	0.0258%	2,373
WILDOMAR CEMETERY (980901)	51485	980902	0.0134%	1,230
PUBLIC AUTHORITY - ADMIN	22800	985101	0.1701%	15,635
			100.0000%	9,192,319

OASIS FINANCIALS RATE FY 06/07 METHODOLOGY

OASIS financial rate is based on usage of the financial system.

OASIS transactions are counted as follows:

1. Transactions greater than or equal to \$1.00
2. Excludes Funds^a
 - a. Less than 00001
 - b. 30000-33999 Capital Projects
 - c. 36000-38999 Debt Service
 - d. 50000-50999 Pension Funds
 - e. 54000-55999 School Funds
 - f. 69000-69025 Warrant Clearing
 - g. 80000-80999 Trust Funds
3. Modules counted:
 - a. Accounts Payable - AP
 - 1) Includes voucher distribution lines that have been distributed (posted to GL).
 - 2) Excludes Offset accounts
 - 101100-199999
 - 201100-204100
 - b. Purchasing - PO
 - 1) Excludes Offset accounts
 - 201100-204100
 - 301100-309999
 - c. Purchasing - RQ
 - 1) Excludes Offset accounts
 - 201100-204100
 - 301100-309999
 - d. Accounts Receivable - AR
 - 1) Includes receipt journal reference lines that have been distributed (posted to GL).
 - 2) Excludes Offset accounts
 - 101100-199999
 - 201100-201799
 - 230100-230999
 - e. Billing - BI
 - 1) Includes billing credit journal lines that have been distributed (posted to GL).
 - 2) Excludes Offset accounts
 - 100000-199999
 - f. Budget - BD
 - 1) Includes budget journal lines that header status is posted.
 - 2) Excludes zero dollar budget lines.
 - g. Inventory - IN
 - 1) Includes CM debit accounting lines that have been distributed (posted to GL).
 - 2) Includes only accounts between 500000-599999.
 - h. Asset Management - AM
 - 1) Includes distribution accounting lines that have been distributed (posted to GL).
 - 2) Includes only accounts between 500000-599999.

OASIS HRMS/PAYROLL RATE FY 06/07 METHODOLOGY

Payroll warrants are counted each pay period based on:

1. Must be an On-Cycle warrant - Normal scheduled payroll processing.
2. Must be Confirmed - Payroll is totaled and warrant is assigned.
3. Gross > 0 - No warrant count is done for those who have zero pay.

The count is tallied to the Deptid using the default accounting string for each employee and is sorted by the first three digits of Deptid to get the department code and then sorted by the first 5 digits of the Deptid to get the Deptid to be charged.

i. DBF -

- 1) Includes resource ID that have been distributed (posted to GL).
- 2) Excludes analysis types
 - TLA
 - PAY
 - FE1
 - FE2
 - ACT
 - GLE

4. Module not counted

- a. Project Costing
- a. General Ledger

Once all transactions are totaled by Deptid a percentage of the total system usage is calculated for each Deptid. The Deptid percentage is then used to calculate the total annual OASIS financial cost per Deptid.

Formula: Budgeted Expense Amount Multiplied by Deptid percentage equals Deptid annual cost.