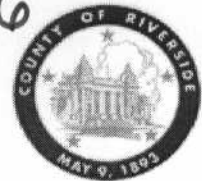




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SUBMITTAL TO THE BOARD OF DIRECTORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA



FROM: Regional Park and Open-Space District

SUBMITTAL DATE:
1/9/06

SUBJECT: Approval of Reserve Management Services Contract with the Western Riverside County Regional Conservation Authority - Districts I, II, III, and V

RECOMMENDED MOTION: That your Board:

1. Approve the attached contract with the Western Riverside County Regional Conservation Authority for management of wildlife habitat properties acquired in support of the Western Riverside County Multiple Species Habitat Conservation Plan;
2. Authorize the Chairman to sign and execute four (4) copies of the contract on behalf of your Board and instruct the Clerk of the Board to return three (3) executed copies to the Regional Park & Open-Space District for distribution;
3. Authorize the General Manager of the Regional Park and Open-Space District (Park District) to take all actions necessary to administer the contract in compliance with its terms and conditions;
4. Approve and direct the Auditor-Controller to post the FY 2005-06 budget for the new Fund 25590 as shown on the enclosed Attachment A; and
5. Direct the Auditor-Controller to have the interest posted to Fund 25590, Parks MSHCP Reserve Management.

BACKGROUND: On July 1, 2003, by M.O. 3.15 and M.O. 13.2, your Board approved a Memorandum of Understanding with the Economic Development Agency under which the Park

Paul Frandsen

BL/511-RCA Management Contract

Paul Frandsen, General Manager

FINANCIAL DATA	Current F.Y. Total Cost:	\$563,146	In Current Year Budget:	No
	Current F.Y. Net County Cost:	\$ -0-	Budget Adjustment:	Yes
	Annual Net County Cost:	\$ -0-	For Fiscal Year:	2005-2006

SOURCE OF FUNDS: Western Riverside County Regional Conservation Authority	Positions To Be Deleted Per A-30	<input checked="" type="checkbox"/>
	Requires 4/5 Vote	<input checked="" type="checkbox"/>

C.E.O. RECOMMENDATION:

APPROVE

H. S. S. S.

County Executive Office Signature

FISCAL PROCEDURES APPROVED
ROBERT E. BYRD, Auditor-Controller
BY *Ally May* 1/25/06 Deputy

Dept't Recomm.: Consent Policy
Per Exec. Ofc.: Consent Policy

Subject: Approval of Reserve Management Services Contract with the Western Riverside County Regional Conservation Authority - Districts I, II, III, and V

District provided interim management services for wildlife habitat properties acquired by the County in support of the Western Riverside County Multiple Species Habitat Conservation Plan (MSHCP). The Park District continued to provide interim management services, but the Riverside County Regional Conservation Authority (RCA) is now prepared to establish a long-term management arrangement.

The attached contract was jointly developed through negotiations among the RCA Executive Director, Park District General Manager, and counsel for both agencies. Salient provisions of the contract are listed below:

1. The Park District shall function as the Reserve Management Contractor as defined in the RCA Joint Powers Agreement;
2. The term of the contract shall run from the date of its execution by both parties to January 31, 2031;
3. Compensation to be paid to the Park District by the RCA will be based upon the amount of acreage to be managed, and specifically set by annual budgets and work plans to be approved by your Board and the RCA Board of Directors. Exhibits B and C of the contract define a general overhead rate of 20% to be applied to the items specified therein;
4. Vehicles and equipment needed to perform the management services will be purchased and maintained by the Park District and paid for by the RCA based upon approved annual budgets. If the contract is terminated, the Park District will transfer vehicles and equipment to the RCA within 30 days;
5. The Park District will hire and utilize only highly qualified and professional personnel to provide services under this contract. The management program will be directly supervised by the Park District's Natural Resources Manager and overseen by the Assistant General Manager, Natural and Cultural Resources;
6. The scope of services to be provided by the Park District will include, but not be limited to, the following: preparation of written Initial Management Evaluation and Recommendations for all MSHCP properties; regular scheduled patrols; regular trash pickup and removal; installation and maintenance of gates, fencing, signs, and other access controls as appropriate; liaison with property owners adjacent to MSHCP lands; coordination with law enforcement personnel as needed; scheduled weed abatement and fuels management; control of exotic vegetation as provided in annual budgets; submission of semi-annual reports to the RCA; and submission of proposed annual work plans and budgets to your Board and the RCA Board of Directors.

Fund 25590 and Department ID 931150 have been established through the Auditor-Controller's Office to process expenditures, receive incoming revenues, and to post earned interest.

The Office of County Counsel has reviewed and approved the contract documents as to legal form.

ATTACHMENT A

Increase Appropriations:

25590 - 931150	520010	HERBICIDE	\$ 14,500
25590 - 931150	520025	WATER BACTERIAL TESTING	333
25590 - 931150	520115	UNIFORMS/REPLACEMENT CLOTH	750
25590 - 931150	520230	CELLULAR PHONE	1,240
25590 - 931150	520320	TELEPHONE SERVICE	960
25590 - 931150	520330	COMMUNICATION SERVICES	2,320
25590 - 931150	520800	HOUSEHOLD	133
25590 - 931150	520820	JANITORIAL SERVICES	400
25590 - 931150	520845	TRASH/WASTE SERVICES	2,667
25590 - 931150	520920	INSURANCE -FIRE	400
25590 - 931150	520930	INSURANCE - LIABILITY	2,403
25590 - 931150	520945	INSURANCE - PROPERTY	1,935
25590 - 931150	520955	INSURANCE- VEHICLE	1,600
25590 - 931150	521360	MAINT - COMPUTER EQUIP	400
25590 - 931150	521380	MAINT - COPIER MACHINES	333
25590 - 931150	521420	MAINT - FIELD EQUIPMENT	667
25590 - 931150	521500	MAINT - MOTOR VEHICLES	5,880
25590 - 931150	521560	MAINT - OTHERS	233
25590 - 931150	521580	MAINT - RADIO ELEC EQUIP	5,100
25590 - 931150	521720	MAINT. FIRE EQUIPMENT	40
25590 - 931150	521760	MAINT - TIRES	3,000
25590 - 931150	521780	MAINT - BATTERIES	167
25590 - 931150	522310	MAINT-BUILDING AND IMPROVEMENTS	8,000
25590 - 931150	522320	MAINT - GROUNDS	28,088
25590 - 931150	522350	MAINT - VANDALISM	2,833
25590 - 931150	522610	ROAD MAINT - SUPPLIES	3,000
25590 - 931150	522870	OTHER MEDICAL CARE MATR'LS	167
25590 - 931150	523220	LICENSES & PERMITS	333
25590 - 931150	523230	MISCELLANEOUS EXPENSE	600
25590 - 931150	523620	BOOKS/PUBLICATIONS	167
25590 - 931150	523640	COMPUTER EQUIP (NON FIXED)	2,500
25590 - 931150	523660	COMPUTER SUPPLIES	400
25590 - 931150	523680	OFFICE EQUIP NON FIXED ASSESTS	2,252
25590 - 931150	523700	OFFICE SUPPLIES	300
25590 - 931150	523720	PHOTOCOPYING	133
25590 - 931150	523760	POSTAGE/MAILING	83
25590 - 931150	523800	PRINTING/BINDING	665
25590 - 931150	523840	COMPUTER EQUIP - SOFTWARE	4,100
25590 - 931150	524560	AUDITING & ACCOUNTING	1,064
25590 - 931150	524660	CONSULTANTS	1,167
25590 - 931150	524740	COUNTY SUPPORT SERVICE	1,145
25590 - 931150	524840	FINGERPRINTING SERVICES	47
25590 - 931150	524900	GIS SERVICES	1,200
25590 - 931150	525020	LEGAL SERVICES	767
25590 - 931150	525060	MEDICAL EXAM-PHYSICAL	233
25590 - 931150	525080	TAP SERVICES	3,000

25590 - 931150	525120	MICROGRAPHIC SERVICES	100
25590 - 931150	525140	PERSONNEL SERVICES	1,193
25590 - 931150	525220	PRE-EMPLOYMENT SERVICES	167
25590 - 931150	525300	OASIS PROCESSING	2,572
25590 - 931150	525440	PROFESSIONAL SERVICES-OTHER	10,000
25590 - 931150	526400	CODES & LEGAL PUBLICATIONS	67
25590 - 931150	526530	RENT/LEASE EQUIPMENT	1,667
25590 - 931150	526700	RENT-LEASE BLDGS	5,000
25590 - 931150	526910	FIELD EQUIPMENT NON-FIXED ASSETS	2,367
25590 - 931150	526940	LOCKS/KEYS	67
25590 - 931150	526960	SMALL TOOLS & INSTRUMENTS	483
25590 - 931150	527100	FUEL - OIL	12,960
25590 - 931150	527140	WELDING SUPPLIES	167
25590 - 931150	527400	ELECTRONIC AND RADIO SUPPLIES	6,800
25590 - 931150	527680	PUBLIC SIGNS	1,500
25590 - 931150	527720	SAFETY/SECURITY SUPPLIES	60
25590 - 931150	527820	TOWING-NON COUNTY VEHICLE	833
25590 - 931150	527840	TRAINING-EDUCATION/TUITION	600
25590 - 931150	527940	WEED ABATEMENT	1,333
25590 - 931150	528180	FREIGHT	100
25590 - 931150	529000	MISCELLANEOUS TRAVEL EXP	240
25590 - 931150	529040	PRIVATE MILEAGE REIMBURSE	200
25590 - 931150	529080	RENTAL VEHICLES	200
25590 - 931150	529500	ELECTRICITY	360
25590 - 931150	529510	HEATING FUEL	167
25590 - 931150	529520	SEWER SYSTEM	1,333
25590 - 931150	529550	WATER	220
25590 - 931150	536900	INTERND EXP-FIRE SERVICES	667
25590 - 931150	537020	INTERFUND EXP-LEGAL SVCS	667
25590 - 931150	537080	INTERFUND EXP-MISCELLANEOUS	9,333
25590 - 931150	537120	INTERFUND EXP-PROF & SPEC SVC	1,333
25590 - 931150	537160	INTERFUND EXP-ROAD MAINT GRADING	8,000
25590 - 931150	537260	INTERFUND EXP-GIS	2,000
25590 - 931150	537140	INTERFUND EXP-RIGHT OF WAY	1,200
25590 - 931150	537180	INTERFUND EXP-SALARY REIMB	122,537
25590 - 931150	537200	INTERFUND EXP-SUPPORTIVE SVCS	50,577
25590 - 931150	546100	EQUIPMENT - CONSTRUCTION	60,000
25590 - 931150	546160	EQUIPMENT - OTHER	8,000
25590 - 931150	546240	EQUIP-SURVEY & MAPPING	6,600
25590 - 931150	546300	VEHICLES-BUSES/HEAVY TRUCK	57,000
25590 - 931150	546320	VEHICLES-CARS/LIGHT TRUCKS	76,771

Total \$ 563,145

Increase Estimated Revenues:

25590 - 931150 778280 Interfund-Reimb For Service \$ 563,145