

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

503



FROM: Community Health Agency, Department of Animal Services

SUBMITTAL DATE:
January 18, 2006

SUBJECT: Ratify Agreement #24200 with the City of Palm Desert

RECOMMENDED MOTION: That the Board of Supervisors:

- 1) Ratify the Agreement between the City of Palm Desert and the County of Riverside for the performance period of July 1, 2005 and June 30, 2006 in the amount of \$110,347; and,
- 2) Authorize the Chairman of the Board of Supervisors to execute four (4) original copies of the Agreement on behalf of the County of Riverside; and,
- 3) Authorize the Auditor-Controller to adjust the budget as detailed in Schedule A.

(Continued)

Departmental Concurrence

Robert P. Miller

RM:pmh

Robert Miller, Director of Animal Services

FINANCIAL DATA	Current F.Y. Total Cost:	\$110,347	In Current Year Budget:	No
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	05/06

SOURCE OF FUNDS: 100% funded by the City of Palm Desert.

Positions To Be Deleted Per A-30	<input checked="" type="checkbox"/>
Requires 4/5 Vote	<input checked="" type="checkbox"/>

C.E.O. RECOMMENDATION: APPROVE

County Executive Office Signature

Dan Martinez

FISCAL PROCEDURES APPROVED
ROBERT E. BYRD, Auditor-Controller

Deputy

BY *Ava Mayo*

Consent
 Policy
 Per Exec. Ofc.:
 Dept's Recomm.:

Prev. Agn. Ref.:

District:

Agenda Number:

**ATTACHMENTS FILED
WITH THE CLERK OF THE BOARD**

3.4

BACKGROUND:

In August 2005, the Community Health Agency, Department of Animal Services responded to a Request for Proposal from the City of Palm Desert. The Department of Animal Services was awarded the contract in September 2005 and will be providing a broad range of animal control services for the purpose of safeguarding the City of Palm Desert's domestic and wild animals, promoting the humane treatment of animals and enforcing the City of Palm Desert's Ordinances and State laws relating to animal control.

The Department has provided field and shelter services for the City of Palm Desert since July 1, 2003 and continues to provide these services to date even though the Fiscal Year 2004/05 contract had lapsed. The City of Palm Desert offered compelling evidence that the public safety would be jeopardized without the immediate rendering of services. The bulk of these services are provided by an Animal Control Officer fully funded by the City of Palm Desert pursuant to the original contract that was approved by the Board of Supervisors on November 25, 2003, item 3.9. Should the County not accept the new contract, this position will be defunded.

This is a revenue contract in which the Department of Animal Services would be providing both field and sheltering services for the City of Palm Desert. The City of Palm Desert's animals will be housed at the Valley Animal Campus. The Cities/County Animal Shelter opened January 14, 2006 and is now housing animals.

JUSTIFICATION FOR DELAY: This contract had many external issues involving verbiage and dollar amounts that complicated getting it finalized. There were also internal issues involving miscommunication between agency staff and key vacancies that have since been resolved.

SCHEDULE A
Budget Adjustment
Fiscal Year 2005/06

INCREASE IN APPROPRIATIONS:

10000-4200600000-510040	Regular Salaries	\$33,426
10000-4200600000-510500	Standby Pay	5,640
10000-4200600000-518100	Budgeted Benefits	16,409
10000-4200600000-528920	Car Pool Expense	6,874
10000-4200600000-522890	Pharmaceuticals	700
10000-4200600000-523700	Office Supplies	1,300
10000-4200600000-520815	Cleaning & Custodial Supplies	17,457
10000-4200600000-520710	Feed-Animal	4,200
10000-4200600000-524500	Administrative Support	7,072
10000-4200600000-545440	Professional Services	17,269
	TOTAL INCREASE IN APPROPRIATION	<u>\$110,347</u>

INCREASE IN ESTIMATED REVENUE:

10000-4200600000-773210	City Billings - Animal Shelter	\$17,269
10000-4200600000-773220	City Billings - Field Service	93,078
	TOTAL INCREASE IN ESTIMATED REVENUE	<u>\$110,347</u>