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**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

**FROM:** Department of Facilities Management


**SUBMITTAL DATE:**  
January 25, 2006

**SUBJECT:** RIVERSIDE CAC - ENERGY CONSERVATION AND TEMPERATURE STABILIZATION PROJECT - APPROVE THE TOTAL BUDGET (Project #20062532)

**RECOMMENDED MOTION:** That the Board of Supervisors:

- 1) Approve the plans and specifications, on file with the Department of Facilities Management, for the County of Riverside CAC-Energy Conservation and Temperature Stabilization Project and authorize the Clerk of the Board to advertise for bids.
- 2) Approve a total project budget of \$285,000;
- 3) Delegate change order authority for this project to the Director of Facilities Management, in accordance with paragraph 5C of Board Policy B-11, dated November 4, 2003 (Minute Order 3.13).

**BACKGROUND:** M.O. 3.25 dated 10/18/05 approved the CAC energy conservation and stabilization project with an overall budget of \$160,000. Because the construction estimate

  
 MICHAEL J. SYLVESTER, Director  
 Department of Facilities Management

<b>FINANCIAL DATA</b>	<b>Current F.Y. Total Cost:</b>	\$ 285,000	<b>In Current Year Budget:</b>	Yes
	<b>Current F.Y. Net County Cost:</b>	\$ 0	<b>Budget Adjustment:</b>	No
	<b>Annual Net County Cost:</b>	\$ 0	<b>For Fiscal Year:</b>	06/07
<b>SOURCE OF FUNDS:</b> CAC Annex Maintenance Reserve			<b>Positions To Be Deleted Per A-30</b>	<input type="checkbox"/>
			<b>Requires 4/5 Vote</b>	<input type="checkbox"/>

**C.E.O. RECOMMENDATION:**

**APPROVE**



County Executive Office Signature

Policy  
 Policy

Consent  
 Consent

Dep't Recomm.:  
 Per Exec. Ofc.:

Prev. Agn. Ref.: 3.25 10/18/05

District: 2

Agenda Number:

3.18

  
 Reviewed by  
**CIP TEAM**  
 Departmental Concurrence

DEPARTMENT OF FACILITIES MANAGEMENT

Form 11: RIVERSIDE CAC - ENERGY CONSERVATION AND TEMPERATURE  
STABILIZATION PROJECT - APPROVE THE TOTAL BUDGET (Project  
#20062532)

January 25, 2006

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**BACKGROUND:** (Continued)

provided by the architects was within the Purchasing Department's bidding authority, Facilities Management elected to utilize the Purchasing Department services for handling this project. Five contractors attended the job walk with only two bids being received. The low bid of \$232,000 was submitted by Hinkley and Associates with the second bid being \$297,300. Both bids substantially exceeded the \$116,000 estimate provided by the architect. Information provided by the contractors indicated that the glazing prices they received were substantially higher than they expected.

At this time Facilities Management recommends that the project is re-bid with an increased budget. The project will provide an immediate improvement in the comfort level of the atrium, as well as, reduced heating and cooling costs.

The total project budget is as follows:

**Project Budget:**

Design	\$14700
Construction	\$245,000
P.M. and Inspection	\$5,000
Contingency	<u>\$20,300</u>
<b>TOTAL</b>	<b>\$285,000</b>