

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

620



**FROM:** DPSS- COMMUNITY ACTION PARTNERSHIP  
OF RIVERSIDE COUNTY

**SUBMITTAL DATE:**  
January 25, 2006

**SUBJECT:** Fiscal Year 2005/2006 Budget Adjustment

**RECOMMENDED MOTION:** That the Board of Supervisors approve and:

Instruct the Auditor Controller to adjust the DPSS-DCA budget as follows:

CAP Budget Adjustments

Increase Appropriations:

CCARC 21050-5200300000-510040—Regular Salaries ===\$103,126

Increase Revenue:

CCARC 21050-5200300000-778330—Interfund Exp-Misc. ===\$103,126

DPSS Budget Adjustments

Increase Appropriations:

CCARC 10000-5100100000-537080—Interfund Exp-Misc. ===\$103,126

Increase Revenue:

CCARC 10000-5100100000-760000—Fed Public Assist Admin ===\$103.126

*Cynthia Hinckley*  
Cynthia Hinckley, Director

**(CONTINUED 2 Pages)**

FISCAL PROCEDURES APPROVED  
ROBERT E. BYRD, Auditor-Controller

2/9/06

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$ 103,126	In Current Year Budget:	No
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	Yes
	Annual Net County Cost:	\$ 0	For Fiscal Year:	FY 05/06

<b>SOURCE OF FUNDS:</b> 100% TANF Funding	<b>Positions To Be Deleted Per A-30</b>	<input type="checkbox"/>
	<b>Requires 4/5 Vote</b>	<input checked="" type="checkbox"/>

**C.E.O. RECOMMENDATION:**  
  
**APPROVE**

**County Executive Office Signature** *Dan Martinez*

- Policy
- Policy
- Consent
- Consent
- Dep't Recomm.:
- Per Exec. Ofc.:

**Prev. Agn. Ref.:** **District:** ALL **Agenda Number:** 3.34

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**BACKGROUND:**

The Riverside County Department of Public Social Services (DPSS) and the Riverside County Community Action Partnership (CAP) has established an operational agreement between the departments in which CAP will provide free income tax return preparation to referred DPSS customers. The referral program is designed to provide DPSS customers with free income tax assistance and access to the Riverside County Individual Development Account (RivCo.IDA) Matched Savings Program. Free tax preparation services will be provided to a minimum of 1360 DPSS customers at twelve (12) Greater Avenues for Independence (GAIN) offices County wide between January 18, 2006 and April 14, 2006.

DPSS will offer one-time financial support for salary and benefits for the following positions: 1) FTE EITC Program Coordinator, 1) FTE Community Services Assistant and 1) 0.66 FTE Administrative Assistant to operate this program. This Form 11 is being brought to your Honorable Board to ask that the Auditor Controller is allowed to transfer funds from DPSS to CAP to cover the salary cost of the positions. Two of the positions are already in the budget and an Amendment to Ordinance 440 for the Administrative Assistant position is in the process at this time.

**FINANCIAL IMPACT:** This project would be funded with 100% TANF Funding.

**CONCUR/EXECUTE:** Auditor Controller

CH:SL:plr