

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

626



**FROM:** Bob Doyle, Sheriff-Coroner-PA

**SUBMITTAL DATE:**  
01/30/06

**SUBJECT:** Approval of the Purchase of Computer Hardware and Software to House and Operate the Sheriff's Document Imaging System

**RECOMMENDED MOTION:** Move that the Board of Supervisors approve and direct the Auditor-Controller to make the necessary budget adjustments on the attached Schedule A to provide an upgraded Sheriff's Document Imaging System.

**BACKGROUND:** With Board approval on January 25, 2000 (3.61), the Sheriff's Department began implementation of its Document Imaging System, which replaced the microfilm system that had been used by the Sheriff's Information Services Bureau to archive arrest bookings, crime reports and arrest warrants.

After five plus years in operation the system is approaching the end of its useful life. Reports that were available automatically now require time-consuming manual intervention for retrieval. The database has outgrown the configuration. The hardware is no longer under warranty, and has required costly repairs to guarantee that the Department does not experience a service gap in this critical document storing and retrieval system.

FISCAL PROCEDURES APPROVED  
ROBERT E. BYRD, Auditor-Controller  
BY *Robert E. Byrd* 2/9/06  
Departmental Concurrence  
Deputy

BR 06-066 (Continued on Page 2)

*Janis K. Conklin for*  
Bob Doyle, Sheriff-Coroner-PA

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$96,000	In Current Year Budget:	No
	Current F.Y. Net County Cost:	\$0	Budget Adjustment:	Yes
	Annual Net County Cost:	\$0	For Fiscal Year:	FY 2005-06

<b>SOURCE OF FUNDS: Automated County Warrant System Trust Fund</b>	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input checked="" type="checkbox"/>

**C.E.O. RECOMMENDATION:**

**APPROVE**

**County Executive Office Signature** *Avery H. Benson*

- Dep't Recomm.:  Consent  Policy
- Per Exec. Ofc.:  Consent  Policy

**Prev. Agn. Ref.:** 1/25/00 3.61 | **District:** All | **Agenda Number:**

3.38

The Sheriff's Department is using Gov Place, a county contract vendor, to provide the hardware. ASAP will provide the Windows 2003 for Server. IKON/Data Image Systems, the original program supplier, will move the program to the new hardware.

The Department will be using monies from the Automated County Warrant System Sub Fund. No General Fund assistance will be required.

**Schedule A**

**Increase Appropriations:**

10000-2500200000-523660	Computer Supplies-Software	\$3,000
10000-2500200000-524680	Consultants – Computer/Programming	4,000
10000-2500200000-546080	Equipment-Computers	<u>89,000</u>
	<b>Total</b>	<b>\$96,000</b>

**Decrease Subfund Unreserved Equity:**

11087-2500200000-308142	Automated County Warrant System	\$96,000
-------------------------	---------------------------------	----------