

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



908

**FROM: DEPARTMENT OF PUBLIC SOCIAL SERVICES**

**SUBMITTAL DATE:**

1/09/06

**SUBJECT: AMENDMENT WITH PROFESSIONAL TUTORS OF AMERICA**

**RECOMMENDED MOTION:** That the Board of Supervisors:

1. Authorize the Chairman of the Board to approve and execute the attached Amendment to the Agreement between Riverside County Department of Public Social Services (DPSS) and Professional Tutors of America, to provide Professional Tutoring Services. The total amount of the Agreement is not to exceed \$300,000 for the period of July 1, 2005 through June 30, 2006.
2. Authorize the Purchasing Agent to approve and execute any future amendments to this Agreement and exercise renewal options for an amount not to exceed the maximum agreement amount.
3. Authorize the Director of DPSS to administer the terms of this Agreement.
4. Instruct the Audit Controllers Office to execute the budget adjustment as detailed in Attachment A.

*Cynthia Hinckley*  
\_\_\_\_\_  
Cynthia Hinckley, Director

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$ 300,000	In Current Year Budget:	No
	Current F.Y. Net County Cost:	\$ 31,800	Budget Adjustment:	Yes
	Annual Net County Cost:	\$ 31,800	For Fiscal Year:	FY 05/06

<b>SOURCE OF FUNDS:</b> 70.0% CWS Basic 10.6% County Share 19.4% Realignment	<b>Positions To Be Deleted Per A-30</b>	<input type="checkbox"/>
	<b>Requires 4/5 Vote</b>	<input checked="" type="checkbox"/>

**C.E.O. RECOMMENDATION:** **APPROVE**

**County Executive Office Signature**

*Dan Martinez*  
\_\_\_\_\_  
Dan Martinez

Prev. Agn. Ref: **ATTACHMENTS FILED** District: ALL Agenda Number:

**WITH THE CLERK OF THE BOARD**

**3.16**

FORM APPROVED COUNTY COUNSEL  
FEB 14 2006  
BY *[Signature]* Director  
Purchasing: *[Signature]*  
FISCAL PROCEDURES APPROVED  
ROBERT E. BY *[Signature]* Deputy  
BY *[Signature]* Consent  Policy  Deputy

Dep't Recomm.:  
Per Exec. Ofc.:

**TO: BOARD OF SUPERVISORS**

**DATE: 1/09/06**

**SUBJECT: PROFESSIONAL TUTORING SERVICES**

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**BACKGROUND:**

All County information Notice (ACIN) I-80-04 emphasizes the importance for social workers, probation officers or other responsible personnel to document in the case file or Child Welfare Services/Case management System (CWS/CMS), when the educational needs of children and youth receiving in-home services are assessed, and to document how the identified needs were addressed. The federal Child and Family Services Review (CFSR) requires that the State comply with the federal Well Being for Children, Outcome #2, Item 21 which states that children receive appropriate services to meet their educational needs. In accordance with ACIN I-80-04 and the CFSR, DPSS solicited through a competitive bid process (RFP #PUARC619), professional tutoring services for in-county and out-of-county tutoring to ensure that children in foster care have a meaningful opportunity to meet the challenging state academic achievement standards to which all students are held.

On June 27, 2005, County Purchasing approved Contract #CP 2022-00 with Professional Tutors of America (PTA) to provide professional tutoring services to the DPSS Child Protective Services population. Services under this contract includes pre-and post-tests to measure educational growth, and an assessment of the education attainment and needs of each child referred and provides up to 22 hours of tutoring. The cost to provide these services is approximately \$990.00 for each child. The original Agreement allowed for approximately 100 students to be served and was in line with prior year expenditures.

During the week of September 19, 2005, it became known to the Program Development Unit of Children's Services that PTA had received nearly 100 referrals. Since that time, referrals have exceeded 100 and there is a waiting list of 60 court ordered tutoring referrals. Spending to date in the current Contract with PTA reflects an increase in tutoring services provided and an annual forecast of approximately 247.5 court ordered tutoring referrals. Based on this forecast, Children's Services has projected that \$300,000 will cover referrals on the waiting list and all anticipated tutoring needs.

**FINANCIAL IMPACT:**

Appropriate funding has been allocated from the CWS Basic funding. County Funds are being shifted between Budget Units with no net increase.

**CONCUR/EXCUTE: COUNTY COUNSEL  
COUNTY PURCHASING  
AUDITOR CONTROLLER**

**CH:pf**

Attachment A  
Budget Adjustment  
DPSS  
Fiscal Year 2005/06

Increase in Appropriation:		
10000-5100200000-530440-12213	Client Services	\$ 216,000
Increase in Estimated Revenue:		
10000-5100200000-750300	CA – Public Assistance Admn.	\$ 216,000
Decrease in Appropriation:		
10000-5100100000-520320	Telephone Service	(\$ 216,000)
Decrease in Estimated Revenue:		
10000-5100100000-750300	CA – Public Assistance Admn.	(\$ 216,000)