

SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

427



FROM: TLMA Planning Department

SUBMITTAL DATE:
March 28, 2006

SUBJECT: AMENDMENT TO PERSONAL SERVICES AGREEMENT FOR CONTRACT
PLANNER SERVICES FOR FISCAL YEARS 2005-06 AND 2006-07

RECOMMENDED MOTION: That the Board of Supervisors:

Approve and Authorize the Chair to execute the Amendment to the Personal Services Agreement for Contract Planner Services between Hogle-Ireland, Inc. and the County of Riverside.

BACKGROUND:

Extension of the Personal Services Agreement for Contract Planner Services through December 31, 2006 is necessary to allow the Planning Department to continue to meet demand for the timely processing of development cases. The upturn in activity that started in August 2005 is continuing with higher than normal case intake.

In an effort to maintain a competitive procurement of services, and without prejudice to the current Consultant, the department has decided to issue a new Request for Proposal (RFP) for Planner Services rather than seek a multi-year extension of the current Agreement. A minimum of six (6) months is needed to insure a smooth transition between contracts, without negative impact on current case processing, and that time frame is not available by the end of the current fiscal year.

Robert C. Johnson
Planning Director

Continued on page 2

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 600,000	In Current Year Budget:	Yes
	FY 06-07 Total Cost:	\$1,700,000	In Fiscal Year 07 Budget:	Yes
	Current F.Y. Net County Cost:	\$0	Budget Adjustment:	No
	Annual Net County Cost:	\$0	For Fiscal Year:	06& 07

SOURCE OF FUNDS: Development Deposit Based Fees (DBF)

Positions To Be Deleted Per A-30 ☐

Requires 4/5 Vote No

C.E.O. RECOMMENDATION: Approve

County Executive Office Signature

Dep't Recomm.: ☐ Consent ☐ Policy ☒ Policy

Per Exec. Ofc.: ☐ Consent ☐ Policy

RECEIVED RIVERSIDE COUNTY
APR 10 2006 11:32 AM

Prev. Agn. Ref.: 3.24 on 6/22/04 District: ALL Agenda Number:

3.20

FORM APPROVED COUNTY COUNSEL

ATTACHMENTS FILED
WITH THE CLERK OF THE BOARD

APR 05 2006

Department of Civil Services

**AMENDMENT TO PERSONAL SERVICES AGREEMENT FOR
CONTRACT PLANNER SERVICES**

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On January 10th, 2003 a formal Request for Proposal (RFP) was issued by the County to secure Contract Planner Services to assist in processing an increasing number of development cases. The Board approved a three (3) year contract with the most technically qualified vendor, Hogle-Ireland, Inc. on September 23, 2003 as agenda item 3.37. The contract was reissued June 22, 2004 as agenda item 3.24, and is scheduled to end June 30th 2006.

The proposed Amendment will extend the current Agreement for six (6) months through December 31, 2006; add estimated compensation of \$1,700,000 for the six (6) month extension; and adjust funding in the current year, raising estimated compensation from \$2.3 million to \$2.9 million. At the time the original contract was drafted, the long term need for contract services was uncertain, and as projections indicated a possible decline in development activity, the Agreement was sized smaller in its final, third year. That downturn in development activity has not occurred and in fact new case submittal activity has picked up again since last August.

The entire cost of this Agreement is paid for with Deposit Based Development Fees.