

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

832



FROM: Assessor-County Clerk-Recorder

SUBMITTAL DATE:
05/08/06

SUBJECT: Participation with the California Department of Justice (DOJ) to set standards for electronic recordation.

RECOMMENDED MOTION: Move that the Board of Supervisors:

- 1) Approve the Final Letter of Intent to Participate effective September 6, 2005, through June 30, 2007, allowing the Recorder to continue working with the Department of Justice to set standards for electronic recordation (Attachment B).
- 2) Approve the Riverside County Recorder's estimated proportionate share of cost to participate of \$75,517 (Attachment A).

Departmental Concurrence

BACKGROUND: The Riverside County Recorder wishes to continue participating with the DOJ to establish standards for electronic recording. On completion, this project will allow counties to electronically record real-property transactions. Electronic recording will increase the overall efficiency and security of the recordation process. The DOJ, along with an estimated 21 other counties, will officially begin the project this fall. The County's estimated proportionate share of cost is a one time expenditure subject to increase if counties withdrawal from participating. The DOJ will provide a final proportionate cost to each participating county shortly after May 23, 2006, accompanied by a Memorandum of Understanding for signature.

Larry W. Ward, Assessor-County Clerk-Recorder

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 75,517	In Current Year Budget:	No
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	2006-07

SOURCE OF FUNDS: Reserve Fund Balance for Modernization	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION: APPROVE.

County Executive Office Signature

- Policy
- Consent
- Policy
- Consent

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Prev. Agn. Ref.: 08/23/2005, No. 3.13 & 09/27/2005, No. 3.10

District:

Agenda Number:

3.2

**INITIAL COST ESTIMATE
FOR COUNTY RECORDERS TO
FUND DOJ PROGRAM COSTS**

County	Recordings*	% of Recordings (Based on Letter of Intent)	Initial County Cost Estimate FY 2006/07
Total	11,243,861	100.00%	784,251.35
Alameda	554,065	4.93%	38,645.64
Contra Costa	581,955	5.18%	40,590.95
El Dorado	109,356	0.97%	7,627.50
Fresno	307,194	2.73%	21,426.56
Kern	361,387	3.21%	25,206.49
Los Angeles	3,213,754	28.58%	224,157.07
Marin	111,948	1.00%	7,808.29
Merced	104,071	0.93%	7,258.88
Napa	66,464	0.59%	4,635.82
Placer	175,240	1.56%	12,222.87
Riverside	1,082,688	9.63%	75,516.72
Sacramento	798,479	7.10%	55,693.35
San Bernardino	994,000	8.84%	69,330.80
San Diego	1,317,981	11.72%	91,928.24
San Mateo	228,443	2.03%	15,933.74
Santa Barbara	126,214	1.12%	8,803.34
Santa Clara	582,493	5.18%	40,628.47
Siskiyou	21,355	0.19%	1,489.50
Trinity	5,970	0.05%	416.40
Tulare	147,477	1.31%	10,286.42
Ventura	353,327	3.14%	24,644.31
		0.00%	0.00
		0.00%	0.00
		0.00%	0.00
		100.00%	784,251.35

Recordings are based on what the counties submitted to the Insurance Commissioner in 2005 per the LOI

Final Intent to Participate
Based on February 3, 2006 Estimate

Riverside County's proportionate share of the direct program cost is \$75,516.72. Based on this estimate, please indicate below your intent to participate or not (check one).

_____ will participate in the Electronic Recording Delivery System (ERDS)

Or

_____ will **not** participate in the Electronic Recording Delivery System (ERDS)

A final proportionate cost will be provided to each participating county accompanied by the MOU for signature as outlined in the MOU/Process Timeline.

NOTE: The final proportionate cost that will accompany the Memorandum of Understanding may increase according to responses received from this April 14, 2006 proportionate cost estimate.

Signature: _____
County Recorder Date

Please provide a contact name, phone number and e-mail address. This individual will be added to the ERDS contact list and will be the main contact to receive ERDS information for your county.

(Contact Name) (Telephone Number) (E-mail Address)

Please submit your response to the Initial Proportionate Cost Estimate by May 23, 2006 to:

**Paul Pane, Manager
Department of Justice
Field Operations/Electronic Recording Delivery System
P.O. Box 160526
Sacramento, CA 95816-0526**