

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

165



FROM: District Attorney

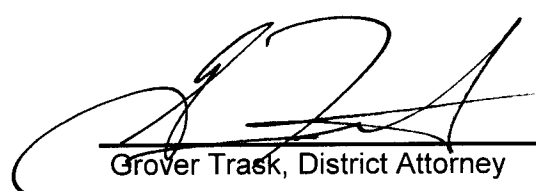
SUBMITTAL DATE:
May 19, 2006

SUBJECT: Request that UPS Security Systems be hired to install a security system for the District Attorney's Bureau of Investigations in a leased facility without securing competitive bids for the District Attorney's Office.

RECOMMENDED MOTION: That the Board of Supervisors authorize the Director of Purchasing to enter into a contract, as a sole source without seeking competitive bids for the procurement of a security system and audio/video recording system for the Riverside District Attorney's Bureau of Investigation.

BACKGROUND: The Riverside County District Attorney's Bureau of Investigation has entered into a building lease located at 2300 Market Street in Riverside and will occupy the entire third floor of a three-story building. The owner/developer has used UPS Security Systems as their vendor of choice for their building security. The District Attorney's Office wishes to use UPS Security Systems for their security system as well to ensure a comprehensive integrated system that will correspond with the building security.

(continued on next page.)

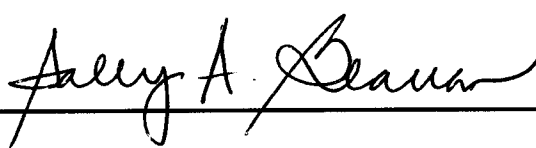

Grover Trask, District Attorney

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 50,414	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	2005/06

SOURCE OF FUNDS: District Attorney Departmental budget	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION:

APPROVE

County Executive Office Signature 

- Dep't Recomm.: Consent
- Per Exec. Ofc.: Consent
- Policy
- Policy

Prev. Agn. Ref.: _____ District: _____ Agenda Number: _____

**ATTACHMENTS FILED
WITH THE CLERK OF THE BOARD**

3 . 15

Purchasing:  Assistant Director
 Departmental Concurrence

Board of Supervisors

Form 11: Request that UPS Security Systems be hired to install a security system for the District Attorney's Bureau of Investigations in a leased facility without securing competitive bids for the District Attorney's Office.

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BACKGROUND (continued)

Using one security company, by matching existing in-place vendor, eliminates confusion in emergency or urgent security/safety situations, deters finger pointing if technical issues arise and allows for one form of card reader for all levels of entry. Therefore the District Attorney's Office is seeking approval to sole source this expenditure with UPS Security Systems. See Attachment "A."

PRICE REASONABLENESS:

The vendor is offering a 12% local government discount off standard prices and when compared to similar jobs the quote is reasonably priced.

Date: 05/19/06
From: Elaine Sanchez Department/Agency: District Attorney
To: Board of Supervisors
Via: Purchasing Agent
Subject: Sole Source Procurement; Request for Security System

The below information is provided in support of my Department requesting approval for a sole source. Outside of a duly declared emergency, the time to develop a statement of work or specifications is not in itself justification for sole source.

Supply/Service being requested: Security System and Access Control System (key cards and card readers).

Supplier being requested: UPS Security Systems.

Alternative suppliers that can or might be able to provide supply/service:

Extent of market search conducted: None – Vendor is use by owner of lease facility.

Unique features of the supply/service being requested from this supplier, which no alternative supplier can provide: County Lease Facility (2300 Market St., 3rd floor only) for the District Attorney Bureau of Investigation Unit. Owner/Developer using UPS Security Systems as their vendor of choice for their building security and access key card. To eliminates confusion and deters finger pointing in case technical issues arise or emergency situations.

Reasons why my department requires these unique features and what benefit will accrue to the county: To protect our asset (employees and equipments).

Price Reasonableness: \$50,414.00 we received a 12% discount from this vendor and when compared to similar sized jobs it was price reasonableness.

Does moving forward on this product or service further obligate the county to future similar contractual arrangements? No



Department Head Signature



Date

Purchasing Department Comments:

Approve

Approve with Condition/s

Disapprove



Purchasing Agent



Date