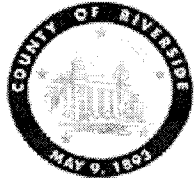


**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

122



FROM: Purchasing and Fleet Services Department

SUBMITTAL DATE:
May 22, 2006

SUBJECT: SOLE SOURCE PROCUREMENT OF A MOBILE EMERGENCY OPERATIONS CENTER VEHICLE

RECOMMENDED MOTION: That the Board of Supervisors:

Approve without securing competitive bids, in accordance with Ordinance 459.4, the purchase of one (1) each Mobile Emergency Operations Center vehicle from Universal Specialty Vehicles of Perris, CA, at a price of \$210,493.99, pursuant to the Purchasing Agent approving the purchase on behalf of the County.

BACKGROUND: On September 13, 2005, Agenda Item #3.65, the Board of Supervisors approved and accepted program funds from the U. S. Department of Homeland Security, Grant Program Award BR 06-026 Program Funds, through the Office of Domestic Preparedness in the amount of \$4,514,894 to prevent, deter, respond to, and recover from threats and incidents of terrorism. The Sheriff's Department allocation from this award totals \$876,091. Also, approved was the Schedule "A" listing specialized equipment; of which \$856,471 was allocated towards vehicles.

(Continued on Page 2)

P. McManis 5/23/06

Departmental Concurrence

ROBERT J. HOWDYSHELL, Director
Purchasing and Fleet Services Dept.

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 210,493.99	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
	Annual Net County Cost:	\$ 0	For Fiscal Year:	FY 05/06

SOURCE OF FUNDS: \$210,494.00 U. S. Department of Homeland Security Grant Program Award BR 06-026.	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION:

APPROVE

County Executive Office Signature

- Dept't Recomm.: Policy
- Per Exec. Ofc.: Policy
- Consent
- Consent

Prev. Agn. Ref.: 9/13/05 3.65 | District: ALL | Agenda Number:

3.46

Board of Supervisors

Form 11: **SOLE SOURCE PROCUREMENT OF A MOBILE EMERGENCY OPERATIONS CENTER VEHICLE**

Page 2

BACKGROUND (Continued)

The Sheriff's Department proposes to purchase one each, thirty-six (36') foot specially designed and equipped Mobile Emergency Command Center vehicle for its Disaster Response Team. The Sheriff's Department will strategically locate this particular mobile command post vehicle in the East County to quickly respond to moderate and large scale emergencies and disasters. This vehicle will be linked with a similar Mobile Emergency Command Center/communication platform vehicle now being used by the Disaster Response Team in the West County and with one purchased by the Moreno Valley Police Department. Universal Specialty Vehicles also produced these two vehicles.

JUSTIFICATION

This unit will be built to Sheriff's Department specifications based upon the two previously identical Command Posts constructed by Universal Specialty Vehicles already in service. Because this vehicle will serve a highly specialized need, personnel utilizing the numerous systems within the unit itself will be required to undergo extensive training before being qualified to operate the Command Post. Therefore, it would be extremely beneficial to have identical, familiar units stationed throughout the County. In addition, Universal Specialty Vehicles is a Perris-based company and its proximity to project administrators provides the Sheriff's Department with easy access for oversight during the manufacturing process as well as after-sale service. Universal Specialty Vehicles has also provided three (3) similar command post units to the Riverside County Fire Department and one each specialty units to the E.D.A. Workforce Development and to the Registrar of Voters Office.

PRICE REASONABLENESS

Pricing for this equipment has been deemed to be fair and reasonable based on the previous two procurements from Universal Specialty Vehicles by the Purchasing and Fleet Services Department for this same equipment ordered in December 2003. This new purchase is only slightly higher, 1.36%, in total costs from the last command post purchase and is attributed to higher materials cost. In those previous purchases for the County Sheriff and County Fire, Purchasing attempted to piggy-back off a bid done by the City of Chino. With similar specifications, the City of Chino's only respondent was Universal Specialty Vehicles. The bid that EDA conducted, netted the same results. At that time, Purchasing contacted various potential sources/manufacturers of motor home type equipment, but we still only obtained one bidder. Therefore, there is no likelihood we would be any more successful in generating competitive bids, if we attempted to seek competition. With the small price increase from our 2003 pricing, we support awarding to Universal Specialty Vehicles.

Date: 12/9/05

From: Lt. Henry Sawicki Department/Agency: Sheriff/Administration

To: Board of Supervisors

Via: Purchasing Agent

Subject: Sole Source Procurement; Request for

The below information is provided in support of my Department requesting approval for a sole source. Outside of a duly declared emergency, the time to develop a statement of work or specifications is not in itself justification for sole source.

Supply/Service being requested: **One (1) Motor Home Command Post**

Supplier being requested: **Universal Specialty Vehicles**

Alternative suppliers that can or might be able to provide supply/service: **None**

Extent of market search conducted: **Industry-wide**

Unique features of the supply/service being requested from this supplier, which no alternative supplier can provide:

This unit is being built to Sheriff's Department specifications based upon two identical Command Posts constructed by Universal Specialty Vehicles already in service in Riverside County (DRT, Moreno Valley PD). Because this vehicle will serve a highly specialized need, personnel utilizing the numerous systems within the unit itself will be required to undergo extensive training before being qualified to operate the Command Post. It would therefore be extremely beneficial to have identical, familiar units stationed throughout the county. In addition, Universal Specialty Vehicles is a Perris-based company and its proximity to project administrators provides the Sheriff's Department with easy access for oversight during the manufacturing process as well as after-sale service.

Reasons why my department requires these unique features and what benefit will accrue to the county:

This Command Post will function as one of several mobile command/communication platforms that the Sheriff's Department deploys during large-scale incidents throughout the county.

Price Reasonableness:

The price of these vehicles is well within reason and very similar in cost to the last unit ordered from Universal Specialty Vehicles in December, 2003. USV has also provided similar units to the Riverside County Fire Department and Registrar of Voters Office.

Does moving forward on this product or service further obligate the county to future similar contractual arrangements? **No**

P. McMoran
Department Head Signature

12/9/05
Date

Purchasing Department Comments:

Approve

Approve with Condition/s

Disapprove

Purchasing Agent

Date

Form 11 Attachment Contract/Lease/Purchase Summary Data

- Contract**
- Approval/Renewal
- Sole Source
- Personal Services
- Independent Contractor
- Other than low Bid
- Change Order

- Lease**
- Approval/Renewal
- Multi-Year Lease
- Equipment
- Real Property
- Change Order

- Purchase**
- Sole Source
- Other Than Low Bid
- Change Order

User Department:	SHERIFF (DRT)
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Vendor/Lessor Name:	UNIVERSAL SPECIALTY VEHICLES
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Vendor/Lessor Location:	19052 HARVILL AVENUE PERRIS, CA
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Applicable Board Policy # California Code: 459.4

Selection Committee Member Names (RFP's Only)

Minority Status: M W DV None

Local Preferences Applied: Yes No
 Effected Award? Yes No

Comments: Sole source procurement of a Mobile Emergency Operations Center Vehicle.

RFQ/RFP Process:

Date Mailed: N/A
 Response Date:
 # of Responses:
 # of Qualified Responses:

Bidding Process:

Bid Range: \$ To: \$ N / A
 Local Bid Range: \$ To: \$
 Responsive and
 Responsible Bid Range: \$ To: \$
 Local Preference FYTD: Cost \$

Contract/Lease Renewals Only Proposed Differences

Existing Agreement Items

Proposed Agreement Items

1. Rates
2. Terms
3. Conditions
4. Legal Issues
5. Accountability
6. Other

RIVERSIDE COUNTY

BOB DOYLE, SHERIFF



Sheriff

P.O. BOX 512 • RIVERSIDE, CALIFORNIA 92502 • (951) 955-2400 • FAX (951) 955-2428

November 30, 2005

William Ilten, Procurement Contract Specialist
Purchasing & Fleet Services Department
2980 Washington Street
Riverside, CA 92504

Dear William Ilten:

In September and October of 2004, The Riverside County Sheriff's Department took delivery of two motor home Command Posts from USV (Universal Specialty Vehicles) of Perris, California. Both vehicles were built to our specifications and have served the Department well since their deployment.


In September, 2005, the Board of Supervisors approved acceptance of '05 Homeland Security Grant funding to purchase a third motor home Command Post for the Sheriff's Department. Universal Specialty Vehicles was again asked to submit a cost proposal for this unit, which ultimately proved to be only marginally higher than our past purchase from over one year ago.

As all three Command Posts will be deployed throughout the county (Disaster Response Team West-East and Moreno Valley), we are training our personnel at all stations and bureaus in the operation of these units. In furthering this effort, it has proven very beneficial to have identical versions of the motor homes to work with, as each class requires approximately eight hours to complete. After successfully finishing the instructional course, employees are qualified to operate either unit. The Sheriff's Department would therefore prefer that the pending purchase be for a like vehicle.

Universal Specialty Vehicles is a locally owned and operated business with an excellent reputation for its products and service after delivery. Any questions or issues that have arisen with the two motor homes already on-line were always quickly resolved with personal attention.

Sincerely,

BOB DOYLE, SHERIFF-CORONER


Patrick McManus, Chief Deputy

BD:ns