

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

447



FROM: Waste Management Department

SUBMITTAL DATE:
June 19, 2006

SUBJECT: Award of Consulting Services Contract for Establishment of a Department Specific Heavy Equipment Operator Training Program (EOTP)

RECOMMENDED MOTION: That the Board:

1. Award a consulting services contract to Vista Training, Inc., in the amount of \$199,243.90, for the establishment of a Heavy Equipment Operator Training Program (EOTP) to evaluate, train, and certify Heavy Equipment Operators working at the open landfills throughout the County; and
2. Authorize the Chairman to execute the attached professional services agreement for the EOTP.

BACKGROUND The Department currently uses various methods to train employees who operate heavy equipment at its landfill facilities. Examples of training methods include, but are not limited to, the following:

- Providing sufficient time for employees to read landfill operation manuals, the Injury and Illness Prevention Plan, equipment manufacturer manuals and to view equipment operation training videos.

(Cont'd)


Hans W. Kernkamp, General Manager-Chief Engineer

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 199,243.90	In Current Year Budget:	YES
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	NO
	Annual Net County Cost:	\$ 0	For Fiscal Year:	2006/07

SOURCE OF FUNDS: Waste Management Enterprise Fund	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

G.E.O. RECOMMENDATION:

APPROVE



County Executive Office Signature

FORM APPROVED
COUNTY COUNSEL

JUN 20 2006

Departmental Concurrence

Consent
 Policy

 Consent
 Policy

 Dep't Recomm.:
 Per Exec. Ofc.:

Prev. Agn. Ref.

District: ALL

Agenda Number:

12.2

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- Supervisory staff performs one-on-one training with operators on how to safely and correctly use various heavy equipment machines and to ensure these employees follow guidelines in the training materials provided.
- Use of an on-call consultant, Blue Ridge Services, to focus on safety as well as landfill efficiency. Blue Ridge Services provides manuals, videos and reference materials.

In January 2005, the Department implemented a training program using a video collection provided by Blue Ridge Services. These videos cover various landfill operation safety issues and efficiencies. The videos are shown to equipment operators once a month by the Department's Safety Officer, supplementing existing bi-weekly tailgate safety meetings. The Department has always conducted training using the combined experience and expertise of in-house supervisors, operators, engineers and contracted consultants. The Department feels it will benefit by pooling all of these resources from the various informal training sessions into a formalized program.

The goal of the new formal program is to have Vista Training, Inc. assess our staff and training processes, identify training strengths and weaknesses and develop a new, all-encompassing written program with a train-the-trainer component. This new program will be structured in a way that allows for tracking and documentation, ensuring that each employee that operates heavy equipment for the Department receives uniform training.

On December 5, 2005, Central Purchasing issued a formal Request for Proposals (RFP) for the EOTP on behalf of the Waste Management Department. Three (3) vendors responded with bid responses ranging from \$199,243.90 to \$304,821.00. Please see attached Table 1 for further detail on the RFP results. On April 20, 2006, Department staff evaluated the proposals on overall responsiveness, ability to perform, quality of workplan, vendor experience, cost, and references. Vista Training, Inc. scored the highest and staff is recommending that the Board award the contract agreement to Vista Training, Inc.

HWK:JRM:amc

PD# 43897-v1

Attachments: Bid Results
Professional Service Agreement

TABLE 1 - Bid Results

Blue Ridge Services, Inc.					
	Unit Cost	Personnel Quantity	Equipment Quantity	Total Cost	
Item # 1	Operator Assessment (per Operator)	49	3	\$101,594.64	
Item # 2	Operator Training (per Operator)	49	3	\$124,858.86	
Item # 3	Train the Trainer (per Operator)	10	3	\$3,026.10	
Item # 4	Development of Training Program (Curriculum)			\$40,701.00	
Total				\$270,180.60	N/A
Local Preference Applied					
Disabled Veteran Business Enterprise Preference 3% Applied				\$8,105.42	
Totals				\$278,286.02	
Weekday Business Hours	\$210	Hour	Minimum Charge 1 hrs.		
Weekday After Hours	\$210	Hour	Minimum Charge 1 hrs.		
Weekend Business Hours	\$240	Hour	Minimum Charge 4 hrs.		
Holiday Business Hours	\$300	Hour	Minimum Charge 8 hrs.		

Global Environmental Network, Inc.					
	Unit Cost	Personnel Quantity	Equipment Quantity	Total Cost	
	\$433.00	49	3	\$63,651.00	
	\$1,360.00	49	3	\$199,920.00	
	\$725.00	10	3	\$21,750.00	
	\$19,500.00	\$14,500.00		\$19,500.00	
Total				\$304,821.00	N/A
Local Preference Applied					
Provided DVBE Certificate				\$304,821.00	
Totals				\$304,821.00	
Hour	\$170.00	Hour	Minimum Charge 8 hrs.		
Hour	\$170.00	Hour	Minimum Charge 8 hrs.		
Hour	\$170.00	Hour	Minimum Charge 8 hrs.		
Hour	\$170.00	Hour	Minimum Charge 8 hrs.		

VISTA Training, Inc.					
	Unit Cost	Personnel Quantity	Equipment Quantity	Total Cost	
	\$238.10	49	3	\$35,000.70	
	\$920.00	49	3	\$135,240.00	
	\$233.44	10	3	\$7,003.20	
	\$22,000.00			\$22,000.00	
Total				\$199,243.90	N/A
Local Preference Applied					
Totals				\$5,977.32	
Hour	\$125.00	Hour	Minimum Charge 8 hrs.		
Hour	\$187.50	Hour	Minimum Charge 1 hrs.		
Hour	\$187.50	Hour	Minimum Charge 5 hrs.		
Hour	\$250.00	Hour	Minimum Charge 5 hrs.		