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**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

FROM: Department of Facilities Management and Assessor-County Clerk-Recorder

SUBMITTAL DATE:
June 16, 2006

SUBJECT: Assessor – County Clerk – Recorder – Renovation of the Box Springs Office – Budget Increase (Project #20051898)

RECOMMENDED MOTION: That the Board of Supervisors:

1. Approve a \$1,638,077 increase in the project budget for a new total of \$5,513,077;
2. Approve a contract with H.P. Construction and Management, Inc. in the amount of \$3,751,800 and authorize the Chairman of the Board to execute the contract on behalf of the County;
3. Delegate project management authority for this project to the Director of Facilities Management in accordance with Board Policy B-11;

(Continued on Page 2)

Robert Field, Director
Department of Facilities Management

Larry W. Ward
Assessor-County Clerk-Recorder

RDF:BB:jle

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 1,638,077	In Current Year Budget:	No
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	Yes
	Annual Net County Cost:	\$ 0	For Fiscal Year:	06/07

SOURCE OF FUNDS: Reserve Fund Balance for Modernization

Positions To Be Deleted Per A-30

Requires 4/5 Vote

C.E.O. RECOMMENDATION: APPROVE

County Executive Office Signature

FISCAL PROCEDURES APPROVED
ROBERT E. BYRD, Auditor-Controller

BY RAM 6/27/06
Deputy

Consent Policy
 Consent Policy

Dep't Recomm.:
Per Exec. Ofc.:

Prev. Agn. Ref.: M.O. 3.17, 5/2/06; M.O. 3.7, 3/14/06; M.O. 3.8, 12/13/05; M.O. 3.27, 10/26/04; M.O. 3.90, 8/10/04

District: 1

Agenda Number:

3.37

June 16, 2006

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RECOMMENDED MOTION: (Continued)

4. Approve work that will be performed and funded by RCIT in the amount of \$73,880, which is not part of the Capital Improvement cost of this project; and
5. Direct the Auditor-Controller to make the budget adjustment on Attachment A.

BACKGROUND:

Minute Order 3.17, dated May 2, 2006, approved the plans and specifications for the Renovation of the Box Springs Offices of Assessor-County Clerk-Recorder (ACCR) and authorized the Clerk of the Board to advertise for bids. The construction costs noted in the budget included \$2,511,300 for construction, \$205,000 for IT costs, and \$513,200 for furniture.

Five bids were received on June 7, 2006, ranging in cost from \$3,751,800 to \$5,495,000 with the lowest responsive bid for this project submitted by H.P. Construction and Management, Inc. The bid from H.P. Construction exceeded the previously approved cost estimate by \$1,240,500. Additional unforeseen budget increases were due to an increase in RCIT rates and materials of \$93,077 and an increase in the systems furniture cost of \$175,000 required for the addition of ancillary furniture items. The project contingency will increase accordingly to comply with Board policy. The budget increase requested is \$1,638,077.

On June 15, 2006 a meeting was held with the ACCR, Facilities Management, and the design team for this project to discuss the budget increases. It was decided that, due to the continual rise of construction costs and time constraints of the user department, a budget increase should be requested.

The bid submitted by H.P. Construction and Management, Inc. is approximately \$700,000 lower than the second low bid and has been found to be in proper form by County Counsel. The Total Project Budget is as follows:

Project Budget:

Design	\$ 240,000
Construction	\$3,751,800
RCIT Rates/Materials	\$ 298,077
P.M. and Inspection	\$ 130,000
FF&E	\$ 688,200
Contingency	<u>\$ 405,000</u>
TOTAL	<u>\$5,513,077</u>

RCIT non-related Capital Improvement Project Budget is \$73,800; please note that this work is to provide and install an Ericsson Telephone PBX System, the cost of which will be recovered by RCIT through monthly service charges to the ACCR.

Attachment A

Increase Appropriations:

10000-1200200000-536782 - Interfund Exp-Structures	\$1,513,350
10000-1200200000-537280 - Interfund Exp-Misc Project (Contingency)	<u>\$124,727</u>
	\$1,638,077

Release of Reserved Fund Balance:

10000-1200200000-308108 - Reserve for Modernization (To be processed by Department, 1200200000)	\$1,638,077
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Increase Estimated Revenue:

30100-7200800000-778280 - Interfund Reimbursement for Service	\$1,638,077
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Increase Appropriations:

30100-7200800000-542040 - Capital Projects	\$1,638,077
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