

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

701



FROM: Community Health Agency

SUBMITTAL DATE:
June 29, 2006

SUBJECT: APPROVE THE PROFESSIONAL SERVICE AGREEMENT FOR UNARMED SECURITY GUARD SERVICES WITH GENERAL SECURITY SERVICES, INC. FOR RIVERSIDE COUNTY COMMUNITY HEALTH AGENCY

RECOMMENDED MOTION: Move that the Board of Supervisors:

1. Approve and execute the personal service Agreement with General Security Services, Inc. in the annual amount of \$260,000 and;
2. Authorize the Purchasing Agent to sign Amendments and exercise renewal options for two (2) additional years, renewable in one-year increments for an amount not to exceed the contract maximum, and;
3. Direct the Clerk of the Board to file one executed copy and return three (3) original signed copies to the Community Health Agency Contracts Administration.

BACKGROUND: Riverside County Purchasing and Fleet Services Dept. issued a formal Request for Proposal (No.HSARC021) seeking competitive bids from qualified companies to provide unarmed security guard services for Riverside County Community Health Agency. The unarmed security guard service is required to ensure public safety and provide a safe, calm, secure, and peaceful environment for patients and those visiting and working at the various locations within the Community Health Agency.

(Continued on Page 2)

Susan D. Harrington

Susan D. Harrington, Director
Department of Public Health

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FINANCIAL DATA

Current F.Y. Total Cost:	\$260,000	In Current Year Budget:	Yes
Current F.Y. Net County Cost:	\$-0-	Budget Adjustment:	No
Annual Net County Cost:	\$-0-	For Fiscal Year:	FY 06/07

SOURCE OF FUNDS: 50% Grants, 50% Patient Fees

Positions To Be Deleted Per A-30	<input type="checkbox"/>
Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION:

APPROVE

Lisa Brandt

County Executive Office Signature

Dept't Recomm.:	<input type="checkbox"/>	Consent	<input type="checkbox"/>	Policy	<input checked="" type="checkbox"/>
Per Exec. Ofc.:	<input type="checkbox"/>	Consent	<input checked="" type="checkbox"/>	Policy	<input checked="" type="checkbox"/>

Prev. Agn. Ref.:

District:

Agenda Number:

**ATTACHMENTS FILED
WITH THE CLERK OF THE BOARD**

3.9

Departmental Concurrence

Purchasing: Assistant Director

Board of Supervisors

Form 11: APPROVE THE PROFESSIONAL SERVICE AGREEMENT FOR UNARMED SECURITY GUARD SERVICES WITH GENERAL SECURITY SERVICES, INC. FOR RIVERSIDE COUNTY COMMUNITY HEALTH AGENCY

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BACKGROUND (Continued)

The contract term for this agreement will be July 1, 2006 through June 30, 2007, with two one-year renewal options. Therefore, it is respectfully requested that the Board grant the Purchasing Agent authority to execute Agreement and Amendments for fiscal years 2007/2008, and 2008/2009.

PRICE REASONABLENESS

Request for Proposal (RFP) HSARC021 was mailed to twenty-five companies and was posted to the County of Riverside Purchasing and Fleet Services web site. The County received eight bid responses to the RFP request on February 23, 2006. The proposed annual cost for guard services ranged from \$233,107 to \$266,644. The evaluation team included the Procurement Manager, Facilities Manager and the Security Officer for the Community Health Agency. Proposal evaluations were based on overall response and understanding of RFP requirements, experience, references, financial status, quality of work plan and overall cost to the County. General Security provided a comprehensive proposal necessary to fulfill the requirements for unarmed guard services. Based on an overall summation of the proposals submitted, General Security Services, Inc., (Riverside, CA), at a rate of \$13.06 per hour for standing guard post and \$14.36 for vehicle patrol for an annual amount of \$231,234.00, was the lowest responsive/responsible bid after final negotiations. The Community Health Agency is requesting a total amount of \$260,000 to cover the annual use of armed guard services, emergency requests for guard services, and special events on an as needed basis.

REVIEW/APPROVAL

Riverside County Purchasing and Fleet Services concur with this request.