

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

760



FROM: Department of Mental Health

SUBMITTAL DATE:

July 10, 2006

SUBJECT: Ratify of Sole Source purchases with California Institute for Mental Health

RECOMMENDED MOTION: Move that the Board of Supervisors:

1. Ratify the Sole Source purchases with California Institute for Mental Health, to purchase services for training, technical assistance, research, and policy development.
2. Authorize the County of Riverside Purchasing Agent to execute the purchases on behalf of the County.

BACKGROUND: The California Institute for Mental Health (CIMH) was established in 1993 with a declared mission to "promote excellence in mental health services through training, technical assistance, research and policy development."

In its efforts to prepare for the implementation of the Mental Health Services Act (MHSA), the Department of Mental Health (DMH) has enlisted the services of CIMH to assist with the implementation.

JW:FH

Jerry Wengerd

 Jerry Wengerd, Director
 Department of Mental Health

**FINANCIAL
DATA**

Current F.Y. Total Cost:	\$ 42,715.00	In Current Year Budget:	YES
Current F.Y. Net County Cost:	\$ 427.15	Budget Adjustment:	NO
Annual Net County Cost:	\$ 0	For Fiscal Year:	05/06

SOURCE OF FUNDS: 99% State, 1% County

Positions To Be Deleted Per A-30	<input type="checkbox"/>
Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION:

APPROVE

Lisa Brandl

County Executive Office Signature

- Consent
- Policy
- Consent
- Policy

Dept't Recomm.:
Per Exec. Ofc.:

Prev. Agn. Ref.:

District: ALL

Agenda Number:

3 . 28

Purchasing: *Billy Corbett* for Director
 Departmental Concurrence

SUBJECT: Approval of Sole Source purchases with California Institute for Mental Health

BACKGROUND: (continued)

CIMH is a non-profit public interest corporation established to “promote excellence in mental health services through training, technical assistance, research, and policy development.” CIMH has had an extended partnership relationship with the State Department of Mental Health in assisting local and county governments in their delivery of mental health services to the public.

The initial focus of DMH has been to attend statewide meetings and conferences to strategize on various aspects of the MHSAs implementation. Often the meetings and conferences were sponsored by CIMH.

Training, technical assistance and policy discussion was necessary on a variety of issues. This was to develop knowledge and skills in staff and managers on the principles promoted in the MHSAs plans. CIMH has been working closely with California Department of Mental Health (CADMH), counties and cities, and stakeholder organizations to develop and provide training and technical assistance to assist in the startup of the MHSAs initiatives. As a result, DMH has exceeded its purchasing authority.

Various Conferences, Trainings and Consultant Services include:

Mental Health Forum	Cross Cultural
WEBCAST Training Series	Building Collaboration for Housing
Homeless Coordinator Meeting	Aggression Replacement Therapy
Leadership Training	(ART) Training
Rose Jenkins Conference	Incredible Years Training
6 th Annual Information Management	

JUSTIFICATION FOR DELAY:

A number of the trainings were for specific programs submitted in the MHSAs Plan with a start date of April 2006. Due to continued delays by the CADMH in approving the MHSAs Plan (June 1), MHSAs funds to reimburse CIMH could not be committed until the final receipt of the CADMH approval (June 30).

FINANCIAL IMPACT:

Due to an increase in trainings, implementation of “evidence-based” mental health services and research practices, the Department requests to increase the FY0506 purchasing authority by \$17,716. The final cost for FY0506 is \$42,715.

There are sufficient funds in the County’s FY0506 budget to provide for this necessary amendment. No additional County funds are required.

Date: July 5, 2006
From : Jerry Wengerd, Director, Department of Mental Health
To: Board of Supervisors
Via: Purchasing Agent
Subject: Sole Source Procurement; Request for Approval of Sole Source Purchases with California Institute for Mental Health - CIMH

The below information is provided in support of my Department requesting approval for a sole source. Outside of a duly declared emergency, the time to develop a statement of work or specifications is not in itself justification for sole source.

Supply/Service being requested: MHS Act required/recommended Conferences and Training.

Supplier being requested: California Institute for Mental Health - CIMH

Alternative supplies that can or might be able to provide supply/service: None. There is a void of organizations from which to chose that offer the necessary blend of services.

Extent of market search conducted: N/A

Unique features of the supply/service being requested from this supplier, which no alternative supplier can provide: CIMH is a non-profit public interest corporation, which provides research, policy development and training in accordance with the MHSA. CIMH is a think tank for Mental Health Services. Their organization is affiliated with the California Mental Health Directors Association, which was formed with the specific intent to work collaboratively with all mental health systems stakeholders.

Reasons why my department requires these unique features and what benefit will accrue to the county: They have an established reputation in the area of training. They have access to an extensive network of consultants, collaborators and trainers. They employ their own conference staff, which is capable of providing the technical assistance necessary for the development and implementation of training curriculums needed to satisfy the practices and principles that are a vital part of the MHSA. All materials obtained can be distributed for use in the department. A significant number of Counties in California use their services. It is necessary to maintain continuity of information obtained and disseminated not only within Riverside County, but also with other counties.

Price Reasonableness: They have competitive pricing compared to other types of training and offer bundling. The full amount of funds needed was not known until the close of the 05/06 fiscal year. Plan approval was recently received which released funds as of June 1st.

Does moving forward on this product or service further obligate the county to future similar contractual arrangements? No.

Department Head Signature

Date

Purchasing Department Comments

Approve

Approve with Condition/s

Disapprove

Purchasing Agent

Date