

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

182



FROM: Department of Mental Health

SUBMITTAL DATE:
July 13, 2006

SUBJECT: Approval of a sole source purchase agreement with KLN Steel Products for the purchase of furniture.

RECOMMENDED MOTION: Move that the Board of Supervisors:
Approve the sole source award to KLN Steel Products for the purchase of items that exceed \$25,000

BACKGROUND: The Board and Care Facility located on Miles Avenue in Indio provides residential care for up to 56 clients. This Board and Care Facility is a County owned building with contracted services. In accordance with the lease of this facility, the department is responsible for maintaining and purchasing certain equipment and furnishings for use by the contractor for the clients. The current furnishings for the clients, such as beds, mattresses, wardrobes, night stands and chairs are constantly breaking or needing replacement as prior purchases by the provider have been of a material that does not withstand the wear and tear of the clientele. The Department has determined that institutional style steel furniture would be more appropriate to purchase, as the asset would last longer and provide a more sanitary environment.

JW:SM

Jerry Wenger
Jerry Wenger, Director
Department of Mental Health

FINANCIAL DATA

Current F.Y. Total Cost:	\$69,400	In Current Year Budget:	Yes
Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	No
Annual Net County Cost:	\$ 0	For Fiscal Year:	2006/2007

SOURCE OF FUNDS: State 39.84%; Realignment 24.67%; Medi-Cal FFP 21.67%; Federal 10.64%; and Third Party 3.18%

Positions To Be Deleted Per A-30	<input type="checkbox"/>
Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION:

APPROVE

Ana Brandell

County Executive Office Signature

- Policy
- Policy
- Consent
- Consent

Dep't Recomm.:
Per Exec. Ofc.:

Prev. Agn. Ref.:

District: 4

Agenda Number:

3.29

Departmental Concurrence

Assistant Director

Purchasing:

[Signature]

SUBJECT: Approval of a sole source purchase agreement with KLN Steel Products for the purchase of furniture

BACKGROUND: (CONTINUED)

Out of six companies contacted for interest in submitting a quote for this specific furniture, KLN was the only company who had the appropriate steel wardrobes. The other five companies contacted did not have anything similar to meet the requirement of the appropriate wardrobes necessary for this facility.

The quote from KLN exceeds \$25,000 and Board approval is sought for the purchase of the following items:

45 Steel Wardrobes	\$39,690
45 Night Stands	\$12,870
20 Steel frame Chairs	\$ 1,400
Transportation	\$ 4,295
Installation	\$ 5,153
Paint Upcharge	\$ 1,000
Sales Tax	<u>\$ 4,992</u>
TOTAL	\$69,400

SOLE SOURCE AWARD:

In our due diligence to locate appropriate wardrobes County Purchasing was contacted who recommended we contact the County awarded vendor for furniture, who is G&M Business Interiors, and other vendors who provide a similar commodity. The Department also conducted a market search using the internet. As a result of this market research, the vendors contacted to provide a quote on the specific furniture included; G&M Business Interiors, American Hotel, Professional Hospital Supply, Texas Correctional Industries, California Prison Industry Authority and KLN. G&M responded that they are unable to source the requested item. Of the other companies contacted, KLN was the only company responsive to meet the needs of all furniture and had the steel wardrobe product to send us a quote, which is why we seek your approval of a sole source award to KLN.

FINANCIAL IMPACT:

There are sufficient funds in the department's budget for this purchase. No additional county funds are required.

Date: June 13, 2006

From : Department/Agency: Mental Health
 Program Section: Desert Region

To: Purchasing Agent

Subject: Request for Sole Source Procurement

The below information is provided in support of my Department requesting approval for a sole source. Outside of a duly declared emergency, the time to develop a statement of work or specifications is not in itself justification for sole source.

Supply/Service being requested: Purchase of steel wardrobes and nightstands in excess of \$25,000 for an Mental Health inpatient facility.

Supplier being requested: KLN Steel Products

Alternative supplies that can or might be able to provide supply/service: none found

Extent of market search conducted: Other vendors contacted include G & M Business Interiors, American Hotel, Professional Hospital Supply, Texas Correctional Industries, and California Prison Industry Authority.

Unique features of the supply/service being requested from this supplier which no alternative supplier can provide: The wardrobes and night stands are made of steel whereas the other vendors had wardrobes that were made of a wood product or by product.

Reasons why my department requires these unique features and what benefit will accrue to the county: These 45 wardrobes and 45 nightstands will be located in a Board and Care Facility. Residents of this facility can demonstrate aggressiveness that in the past has rendered wooden furniture damaged and in need of replacement. Steel furniture will be a longer lasting asset for the County.

Price Reasonableness: KLN has provided the County with GSA pricing.

Does moving forward on this product or service further obligate the county to future similar contractual arrangements? No.

David Lundquist PAD 6/15/06
 Program Manager Signature Date

Robert J. Stroud 7/13/06
 Buyer Signature Date

Purchasing Department Comments

Approve *[Signature]* Approve with Condition/s Disapprove
 Purchasing Agent Date

Date 7-17-06
 Director of Mental Health