



**SUBMITTAL TO THE BOARD OF DIRECTORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

905



FROM: Regional Park & Open-Space District

SUBMITTAL DATE:
July 26, 2006

SUBJECT: Approval of Professional Services Agreement with Patricia Lock-Dawson for Consulting Work on the Santa Ana River

RECOMMENDED MOTION:

- 1) Approve the attached Professional Services Agreement ("Agreement") with Patricia Lock-Dawson in an amount not to exceed \$66,500 for the base one-year period;
- 2) Authorize the General Manger to take all actions necessary to administer the contract pursuant to its terms and conditions; and
- 3) Direct the Clerk of the Board to return three (3) copies of the Professional Services Agreement to the Regional Park & Open-Space District (Park District) for further processing.

BACKGROUND: Since 2003, a number of public and private entities including the counties of Riverside, San Bernardino and Orange, the cities of Riverside and Corona, the Wildlands Conservancy, and others have worked cooperatively to complete the Santa Ana River Trail. Ms. Patricia Lock-Dawson was appointed by Riverside Mayor Ron Loveridge to coordinate the Santa Ana River Task Force, an ad hoc interagency group including the County of Riverside and the Park District.

Departmental Concurrence

Paul Frandsen

 Paul Frandsen, General Manager

BL/539-Professional Services Agreement Santa Ana River Trail
Project Patricia Lock Dawson

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 66,500	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ -0-	Budget Adjustment:	No
	Annual Net County Cost:	-0-	For Fiscal Year:	2006/2007

SOURCE OF FUNDS: Trails West County Parks – Development Impact Fees Fund No. 33123 (\$39,900). Second District Community Improvement Funds (\$26,600)	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION:

APPROVE

H. Siggard

County Executive Office Signature

Dep't Recomm.: Consent Policy

Per Exec. Ofc.: Consent Policy

Prev. Agn. Ref.: _____ District: All Agenda Number: _____

**ATTACHMENTS FILED
WITH THE CLERK OF THE BOARD**

13 . 1

SUBJECT: Approval of Professional Services Agreement with Patricia Lock-Dawson for Consulting Work on the Santa Ana River

Following the completion of the Task Force's work, Ms. Lock-Dawson entered into a contract with the Transportation and Land Management Agency ("TLMA"), and part of her scope of services included providing support to Supervisor Tavaglione in his work with elected officials from other jurisdictions on Santa Ana River Trail issues. Under that contract, Ms. Lock-Dawson wrote an interagency MOU approved by your Board on 2/7/06, M.O. 3.1, for coordinated planning among affected entities in the River corridor. She also managed the policy and technical advisory committees that formed pursuant to the provisions of the MOU, coordinated meetings among local elected officials and State legislators, and researched grant opportunities applicable to the Santa Ana River Trail project.

Ms. Lock-Dawson's contract with TLMA concluded on June 30, 2006, and there is an ongoing need for her unique experience and skills in the completion of Riverside County's portion of the Santa Ana River Trail. Accordingly, as the primary entity for planning and development of the Trail in Riverside County, the Park District has negotiated a proposed Professional Services Agreement with Ms. Lock-Dawson to allow her to continue her services in support of that project. Salient provisions of the proposed Agreement are as follows:

1. The Agreement calls for a one-year term beginning on July 1, 2006 (or later if the document is signed after that date) and ending on June 30, 2007. If both parties agree in writing, the term may be extended for one additional year until June 30, 2008;
2. Compensation shall be paid at the rate of \$95.00 per billable hour not to exceed \$66,500. If the Agreement is extended for an additional year, compensation for that period will remain at the same not to exceed figure of \$66,500;
3. The scope of services shall include, but not be limited to, the following activities: prepare interagency agreements among Riverside County entities involved in the Trail project as needed; coordinate with and recommend strategies to elected officials concerning funding and completion of the Trail; prepare agendas, white papers, and other materials for the Policy and Technical Advisory groups; research grant opportunities and prepare grant applications; communicate with federal and State legislators and agencies as directed; organize meetings and field tours among local elected officials federal and State legislators; and provide support as needed to members of your Board and the Park District General Manager for activities related to the completion of the Trail in Riverside County;
4. The Agreement may be terminated by the Park District at any time either for cause or convenience; and
5. All reports, data, and other materials produced under the Agreement shall become the property of the Park District.

Please note that the Agreement will be funded from two sources. Sixty percent of the total cost or \$39,900 will be funded by West County Regional Multipurpose Trail Development Impact Fees previously approved by your Board on December 23, 2003 by M.O. 13.1. The \$26,600 balance will be funded by Second District Community Improvement Funds, and that will be submitted to your Board for approval as a separate follow-up item. The office of County Counsel has approved the Agreement as to legal form.