

112b

**SUBMITTAL TO THE RIVERSIDE COUNTY  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



**FROM:** Department of Public Social Services

**SUBMITTAL DATE:**  
7/11/06

**SUBJECT:** Riverside County In-Home Supportive Services Advisory Committee  
Fiscal Year 2005-2006 Annual Report

**RECOMMENDED MOTION:** That the Board of Supervisors receive and file the attached Fiscal Year 2005-2006 Annual Report.

**BACKGROUND:** The California Legislature passed AB 1682 in 1999, requiring that each County establish an In-Home Supportive Services Advisory Committee (IHSS AC). The role of the IHSS AC is to provide ongoing advice and recommendations regarding IHSS services to the Board of Supervisors and the governing body and administrative agency of the IHSS Public Authority (IHSS PA). According to AB 1682, each county shall take into account the advice and recommendations of the IHSS Advisory Committee, as established pursuant to Section 12301.3, prior to making policy and funding decisions about the program on an ongoing basis.

On February 27, 2001 (Agenda Item #3.36), the Board adopted Ordinance 809, an Ordinance of the County of Riverside creating the Riverside County In-Home Supportive Services Advisory

FORM APPROVED  
COUNTY COUNSEL

JUL 23 2006  
BY *[Signature]*

*[Signature]*  
Cynthia Hinckley, Director

**FINANCIAL DATA**

|                               |        |                         |          |
|-------------------------------|--------|-------------------------|----------|
| Current F.Y. Total Cost:      | \$ N/A | In Current Year Budget: | N/A      |
| Current F.Y. Net County Cost: | \$ N/A | Budget Adjustment:      | N/A      |
| Annual Net County Cost:       | \$ N/A | For Fiscal Year:        | FY 05/06 |

**SOURCE OF FUNDS:** N/A

|                                  |                          |
|----------------------------------|--------------------------|
| Positions To Be Deleted Per A-30 | <input type="checkbox"/> |
| Requires 4/5 Vote                | <input type="checkbox"/> |

**C.E.O. RECOMMENDATION:**

**APPROVE**

*[Signature]*

**County Executive Office Signature**

Policy  Policy

Consent  Consent

Dep't Recomm.:  
Per Exec. Ofc.:

**Prev. Agn. Ref.:** 02/27/01 (#3.36),  
06/11/02 (#3.15)

**District:** All

**Agenda Number:**

**3.20**

Departmental Concurrence

**FROM:** Department of Public Social Services  
**SUBJECT:** In-Home Supportive Services Advisory Committee  
Fiscal Year 2005-2006 Annual Report

**DATE:** 7/11/06

**PAGE:** 2

**BACKGROUND (Cont.):**

Committee, pursuant to Welfare and Institutions Code Sections 12301.3 and 12301.4. (3.24 of 2/6/01).

On June 11, 2002 (Agenda Item #3.15) County Ordinance 809 was replaced by Ordinance 819, an Ordinance of the County of Riverside to establish a Public Authority pursuant to California Welfare and Institutions Code Section 12301.6 to provide for the delivery of In-Home Supportive Services (3.56 of 6/4/02).

The IHSS AC primary responsibility is to provide the Board of Supervisors with written reports and recommendations on the mode of IHSS services for Riverside County. In accordance with County Resolution 2005-148, the IHSS AC is hereby submitting an annual report to the Board of Supervisors and the governing board for the Public Authority. The Director of DPSS therefore requests the Board receive and file the attached report.

**FINANCIAL IMPACT:** N/A

CH:SL:pf



# In-Home Supportive Services Advisory Committee

12125 Day St., Suite S-101, Moreno Valley, CA 92557  
(951) 321-6160 FAX: (951) 779-3068

112  
(adb)

**Julie Dixon**  
Chairperson

**Mary Imaku**  
Vice-Chairperson

**Jim Collins**  
Member

**Felice Connolly**  
Member

**Mondene Dean**  
Member

**Kristine Loomis**  
Member

**Greg McGargill**  
Member

**Leo Harrison**  
Member-County Appointee

**Patrick Ramos**  
Office on Aging Appointee

**Cireena Scheffield**  
Member

June 19, 2006

Honorable Robert A. Buster, Chairman  
Riverside County Board of Supervisors,

The In-Home Supportive Services Advisory Committee is submitting this report in accordance with County Resolution 2005-148, which requires an annual report to be submitted by June 30<sup>th</sup> of each year.

If you have any questions or comments, please direct them to the Committee Chairperson, Julie Dixon, in care of Veronica Ramos, the Committee Secretary, at (951) 321-6169 or [VQRAMOS@riversidedpss.org](mailto:VQRAMOS@riversidedpss.org).

Respectfully,

Julie Dixon,  
Chairperson

**IHSS Advisory Committee  
Report to the Riverside County  
Board of Supervisors  
2005-2006**

## *Riverside County In-Home Supportive Services Advisory Committee Year 2005–2006 Annual Report*

The In-Home Supportive Services Advisory Committee (IHSS AC) is submitting this report in accordance with County Resolution 2005-148, which requires an annual report to be submitted by June 30<sup>th</sup> of each year.

The requirement for each county to have an IHSS AC was established in 1999 by Assembly Bill 1682. According to AB1682, “the role of the IHSS AC is to provide ongoing advice and recommendations regarding IHSS services to the Board of Supervisors (BOS), any administrative body in the county that is related to the delivery and administration of IHSS, and the governing body and administrative agency of the IHSS Public Authority (IHSS PA), nonprofit consortium, contractor, and public employees”. Also according to AB 1682, “each county shall take into account the advice and recommendations of the IHSS AC, as established pursuant to Section 12301.3, prior to making policy and funding decisions about the program on an ongoing basis”.

The Riverside County BOS established the IHSS AC with the adoption of County Ordinance 809, February 27, 2001, later replaced by County Ordinance 819, June 11, 2002.

One of the first responsibilities of the IHSS AC was to provide the BOS with recommendations on the mode of IHSS services for Riverside County. At that time they recommended continuing with the contract mode and forming an IHSS PA to act as employer-of-record for Independent Providers and to develop a registry of background checked, qualified providers for use by IHSS Consumers.

The IHSS PA was established January 3, 2003. The IHSS AC was very active in assisting with the IHSS PA development. The AC advocated for IHSS Consumer needs and services and how they should be provided, types of background checks, recommending and approving policies for the IHSS PA Registry. The AC additionally collaborated with UDWA, IHSS/DPSS, and the Public Authority on developing a Labor Management Committee, and contributed some of their budget to the publication of the PA newsletter.

Since then the IHSS AC focus has been centered on developing the members' leadership skills and increasing their knowledge of the roles of the IHSS AC and determining what is necessary and possible within the scope of carrying out their responsibilities – both mandated and implied.

## 2005 – 2006 IHSS ADVISORY COMMITTEE ACTIVITIES

### Leadership Development Accomplishments.

- Worked together with the California In-Home Supportive Services Consumer Alliance (CICA) for educational purposes. CICA is a statewide collaboration of IHSS Advisory Committee and Governing Board members. CICA provides education, information and networking opportunities for members to fulfill their mandate to advise on improvements to the IHSS program. CICA also assists in developing Advisory Committees and Governing Boards to their highest potential.
  - Attended the CICA Annual Spring Conference in Sacramento CA for education, information and networking in the State of California
  - Participate on the monthly Statewide CICA teleconference (one member).
- Met with State Legislators in Sacramento and advocated for IHSS issues where consistent with County policies. Learned about IHSS legislation.
- Retreat and Training workshop held for the IHSS Advisory Committee members to define future goals, IHSS Advisory Committee responsibilities, review the Board of Supervisors Rules and Procedures, identify clearly who the IHSS Advisory Committee is empowered to recommend/advise.
- Attended the Mental Health Conference 05-06.
- Attended the San Bernardino Adult Services Conference.
- Attended the Capitol Action Day Rally in Sacramento June 1, 2006.
- Planned future Training Workshops for 2006-2007 (in process).
- Recruited four new IHSS Advisory Committee members (total of 5 members recruited during 05-06).
- Established 5 subcommittees for accomplishing future goals.
- Establish pay for Providers/Caretakers to attend meeting and conferences with RC IHSS AC members “(OHSS) Out of home Supportive Services”

### Advocacy, Outreach & Communications

- Met with State Legislators in Sacramento to advocate on favorable IHSS bills
- Attended the June 1, 2006 Capitol Action Day Rally in Sacramento, CA
- Worked in conjunction with the PA to publish their seasonal Newsletter.
- Collaborated with the PA to do community outreach (set up information booth) at Juneteenth Day.
- Participated in forum with providers and consumers about State wide QA “Time for Task”

## **AHSS ADVISORY COMMITTEE GOALS FOR 2006/2007**

- Make written reports and recommendations to the Riverside Board of Supervisors.
- Work in partnership with the PA on development of a Provider back up/Urgent Care, Pilot Plan.
- Ongoing legislation review and recommendations for IHSS issues.
- Communication and Outreach (Let the public know that the IHSS Advisory Committee exists; collaborate with PA on website and Quarterly Newsletter, develop a brochure for the Advisory Committee, work with the PA Registry/Consumers, Resource Directory, invite Consumer/Providers input at the monthly meetings, Research Services available for the bed ridden Consumer).
- Study contract service mode (ADDUS) and determine actual level of consumer satisfaction through collaboration with IHSS PA and DPSS. Make recommendations.
- Study consumer safety in the home re physical & property damage caused by IHSS IP providers (Independent Providers are not covered by insurance, ADDUS workers are), and formulate possible solutions.
- Study transportation modes for consumers and providers in Riverside County, and incorporate information in to our outreach & communications.
- Study existing resources on disaster preparedness and incorporate in to our outreach and communications.
- Collaborate with the Public Authority and Office on Aging on Provider/Caretaker IHSS workers Celebration in November 2007.
- Participate in community events such as November National Caregivers month, Networking at Black History, Date Festival, Orange Blossom, Cinco de Mayo, PA Trainings and Registry meetings.
- Continued Training for Advisory Committee members; and recruitment for new members via Local Newspaper, TV, Newsletter, Website
- Develop a Mission Statement, revise Bylaws and get them approved and adopted.
- Finance/Budget Management with ongoing monitoring of expenditures, collaboration with fiscal department.

Recommendations to Riverside Board of Supervisors  
From the IHSS Advisory Committee

Our recommendations at the present time are based on priorities determined by the IHSS Advisory Committee.

1. We believe that the number one issue of concern to Consumers and Providers of the IHSS program is still very basic; *their personal care and safety*.
  - In particular, consumers of the Independent Provider mode of IHSS suffer when their provider is unavailable on short notice (as in illness) and Providers suffer when they have no respite or time off. We recommend that a registry or database of Emergency/Respite providers and the supporting administration be developed to address this issue that is a priority problem in the IP mode.
  - While the contract mode (ADDUS) is designed to address the above problem, we have concerns regarding actual services provided, in that reviews and surveys up to this point have been self-administered (through ADDUS) and there are no competing services to provide the checks and balances of a free market. We are collaborating with IHSS PA and DPSS on further research of this issue.
  
2. There are many bills affecting IHSS presently in the legislative process. These proposed laws are aimed at solving and funding some of the basic challenges which consumers, providers, and the government programs that support them face. After review and collaboration with California In-Home Supportive Services Consumer Alliance (CICA), California Association of Public Authorities (CAPA), the unions and other IHSS stakeholders, we would like to recommend that Riverside County support some of these bills. Our recommendations will be included in a written report later this year.

Respectfully Submitted,

Julie Dixon, Chairperson, Consumer  
Mary S. Imaku, Vice Chairperson, Provider  
Leo Harrison, Adult Services Deputy Director, DPSS Designee  
Mondene Dean, Provider  
Greg McGargill, Consumer  
Jim Collins, Include Me Inc  
Kristine Loomis, Consumer  
Cireena Scheffield, Consumer  
Felice Connolly, Provider  
Patrick Ramos, Council on Aging Designee