

468

**SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**



FROM: Economic Development Agency

SUBMITTAL DATE:
October 4, 2006

SUBJECT: Reprogramming of Community Development Block Grant (CDBG) funds and Substantial Amendments to the 2004-2009 Consolidated Plan

RECOMMENDED MOTION: That the Board of Supervisors:

1. Amend the 2006-2007 One-Year Action Plan of the 2004-2009 Five-Year Consolidated Plan to include the following CDBG-funded projects:
 - a. Quail Valley Service Center Acquisition (3.500), \$700,000 - Add New Project
 - b. Arlanza-Bryant Community Recreation Center (1.242), \$200,000 - Add New Project
 - c. Community-Wide Facility Improvement Fund (0.774), \$582,000 - Add New Project
 - d. Whiteside Manor Orange Street Program Facility Addition (1.243), \$85,000 - Add New Project
 - e. YMCA Riverside Youth Opportunity Center (1.241), \$125,000 - Increase Funding

(Recommended Motions continued on Page 2)

Departmental Concurrence

RZ:JC:DL:SH:JT

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Robin Zimpfer
Robin Zimpfer
Assistant County Executive Officer/EDA

FINANCIAL DATA	Current F.Y. Total Cost:	\$ 0	In Current Year Budget:	YES
	Current F.Y. Net County Cost:	\$ 0	Budget Adjustment:	NO
	Annual Net County Cost:	\$ 0	For Fiscal Year:	06-07

COMPANION ITEM ON BOARD OF DIRECTORS AGENDA: NO

SOURCE OF FUNDS: Community Development Block Grant

Positions To Be Deleted Per A-30	<input type="checkbox"/>
Requires 4/5 Vote	<input type="checkbox"/>

C.E.O. RECOMMENDATION: APPROVE

County Executive Office Signature

Jenny G. [Signature]

- Policy
- Consent
- Policy
- Consent

Dep't Recomm.:

Per Exec. Ofc.:

Prev. Agn. Ref.:

District: ALL

Agenda Number:

3.12

(Recommended Motions continued)

2. Amend the 2004-2009 Five-Year Consolidated Plan by approving the attached Residential Anti-Displacement and Relocation Assistance Policy in accordance with 24 CFR Part 42.325;
3. Amend the 2004-2009 Five-Year Consolidated Plan by approving the Amended Citizen Participation Plan; and
4. Amend the 2004-2005 One-Year Action Plan of the 2004-2009 Five-Year Consolidated Plan by re-designating project 1.219, Wildomar Parks Acquisition, as a non-economic development public facility acquisition project.

BACKGROUND:

The U.S. Department of Housing and Urban Development (HUD) requires that all substantial amendments to the Five-Year Consolidated Plan and the One-Year Action Plan be approved by the Board of Supervisors. All new activities added to the One-Year Action Plan, as well as a significant increase in funding to an existing project, or changes to the scope or nature of an existing project, will be considered substantial amendments. The Economic Development Agency staff recommend approval of the new projects and increased funding as listed in the recommended motion. CDBG funding for these projects has been reprogrammed from completed or cancelled projects.

Furthermore, as a condition of receiving its annual allocation of Home Investment Partnership Act (HOME) funding from HUD, the County must develop and adopt a Residential Anti-Displacement and Relocation Assistance Policy in accordance with 24 CFR 42.325 and 24.CFR 91.353. A new Residential Anti-Displacement and Relocation Assistance Policy has been prepared to conform to current HUD requirements. Staff recommends approval of the attached plan.

The Board of Supervisors must also approve all amendments to the Citizen Participation Plan component of the Five-Year Consolidated Plan. In accordance with 24 CFR Part 91, the Citizen Participation Plan sets forth the County's policies and procedures for citizen participation pursuant to the Housing and Community Development Act of 1974. Staff is recommending approval of the attached modifications to the criteria used for substantial amendments and other revisions requested by HUD.

The Economic Development Agency is recommending Board approval of the re-designation of project 1.219, Wildomar Parks Acquisition. The activity was originally listed under the Economic Development section of the 2004-2005 One-Year Action Plan due to the source of CDBG funds allocated to the project. However, the project was never envisioned as an economic development activity and will not result in the creation of employment opportunities. The activity should be listed under the 1st District funding allocations (attached), and it meets a CDBG program national objective under the Slum/Blight Area criterion.

Pursuant to 24 CFR 91.105, the Economic Development Agency published a thirty (30) day public notice (attached) notifying the public of the proposed amendments to the 2004-2009 Five Year Consolidated Plan and the 2006-2007 One-Year Action Plan.

Board Motion #2

RESIDENTIAL ANTI-DISPLACEMENT
AND RELOCATION ASSISTANCE POLICY

2004-2009 FIVE YEAR CONSOLIDATED PLAN

COUNTY OF RIVERSIDE

RESIDENTIAL ANTIDISPLACENT AND RELOCATION ASSISTANCE POLICY HOME PROGRAM

[24 CFR 42.325 and 91.353]

The County of Riverside will replace all occupied and vacant occupiable lower income housing demolished or converted to a use other than lower income housing in connection with a project assisted with funds provided under the HOME Investment Partnership Act.

All replacement housing will be provided within three years after the commencement of the demolition or conversion. Before entering into a contract committing the County of Riverside to provide funds for a project that will directly result in demolition or conversion, the County of Riverside will make public by publication in a newspaper of general circulation and submit to HUD the following information in writing:

1. A description of the proposed assisted project;
2. The address, number of bedrooms, and location on a map of lower income housing that will be demolished or converted to use other than as lower income housing as a result of an assisted project;
3. A time schedule for the commencement and completion of the demolition or conversion;
4. To the extent known, the address, number of bedrooms, and location on a map of the replacement housing that has been or will be provided.
5. The source of funding and a time schedule for the provision of the replacement housing;
6. The basis for concluding that the replacement housing will remain lower income housing for at least 10 years from the date of initial occupancy;
7. Information demonstrating that any proposed replacement of housing units with smaller dwelling units (e.g., a 2-bedroom unit with two 1-bedroom units), or any proposed replacement of efficiency or single-room occupancy (SRO) units with units of a different size, is appropriate and consistent with the housing needs and priorities identified in the approved Comprehensive Housing Affordability Strategy (CHAS).

To the extent that the specific location of the replacement housing and other data in items 4 through 7 are not available at the time of general submission, the County of Riverside will identify the general location of such housing on a map and complete the disclosure and submission requirements as soon as the specific data are available.

The Economic Development Agency, is responsible for tracking the replacement of lower income housing and ensuring that it is provided within the required period.

The Owner/Developer will be responsible for providing relocation payments and other relocation assistance to any lower income person displaced by the demolition of any housing or the conversion of lower income housing to another use.

Consistent with the goals and objectives of activities assisted under the Act, the County of Riverside will take the following steps where appropriate to minimize the direct and indirect displacement of persons from their homes:

1. Coordinate code enforcement with rehabilitation and housing assistance programs.
2. Evaluate housing codes and rehabilitation standards in reinvestment areas to prevent undue financial burden on established owners and tenants.
3. Stage rehabilitation of apartment units to allow tenants to remain in the building/complex during and after the rehabilitation, working with empty units first.
4. Arrange for facilities to house persons who must be relocated temporarily during rehabilitation.
5. Adopt policies to identify and mitigate displacement resulting from intensive public investment in neighborhoods.
6. Adopt policies which provide reasonable protections for tenants faced with conversion to a condominium or cooperative.
7. Adopt tax assessment policies, such as deferred tax payment plans, to reduce impact of increasing property tax assessments on lower income owner-occupants or tenants in revitalizing areas.
8. Establish counseling centers to provide homeowners and tenants with information on assistance available to help them remain in their neighborhood in the face of revitalization pressures.

COUNTY OF RIVERSIDE

RELOCATION AND TENANT ASSISTANCE CERTIFICATION (SAMPLE)

I. INTRODUCTION

Consistent with 24 CFR 42.325 and the goals and objectives of 24 CFR 92.353 of the HOME Investment Partnership Program Final Rule, published September 16, 1996, the County of Riverside is hereby outlining a plan for minimizing the displacement of persons (families, individuals, businesses, non-profit organizations, and firms) as a result of the implementation of a HOME assisted project. To the maximum extent feasible, residential in-place tenants will be provided a reasonable opportunity to lease and/or occupy a suitable, decent, safe, sanitary, and affordable dwelling unit upon completion of the project.

II. TEMPORARY RELOCATION

The County of Riverside and the Applicant/Developer/Grantee will adhere to the following policy regarding in-place residential tenants who will not be required to move permanently from a project. These tenants will be provided:

1. Reimbursement for all reasonable out-of-pocket expenses incurred in connection with the temporary relocation, including the cost of moving to and from the temporarily occupied housing and any increase in monthly rent/utility costs.
2. Appropriate advisory services, including reasonable advance written notice of the date and approximate duration of the temporary relocation and the location of the suitable, decent, safe, and sanitary dwelling to be made available for the temporary period.
3. In addition, a written notice will be sent indicating the terms and conditions under which the tenant may lease and occupy a suitable, decent, safe, and sanitary dwelling in the building/complex upon completion of the project.
4. Temporary relocation costs will be paid by the owner/developer.

III. DEFINITION OF DISPLACED PERSONS

Displaced person is defined as a family, individual, business, nonprofit organization or farm including any corporation, partnership or association, that moves from real property or moves personal property from real property, permanently, as direct result of acquisition, rehabilitation, or demolition for a project assisted with HOME funds.

- A. This includes any permanent involuntary move for an assisted project including any permanent move from the real property that is made after notice by the owner to move permanently from the property, if the move occurs on or after:

1. The date of the submission of an application to the County of Riverside, if the applicant has site control and the application is later approved;
 2. The date the County of Riverside approves the applicable site, if the applicant does not have site control at the time of the application; or
 3. Before the date of submission for an application, if the County of Riverside or HUD determines that the displacement resulted directly from acquisition, rehabilitation, or demolition for the project.
- B. Displacement also occurs if the tenant-occupant of a dwelling unit moves after:
1. Execution of the agreement covering the acquisition, rehabilitation, or demolition and the move occurs before the tenant is provided written notice offering the tenant the opportunity to lease and occupy a suitable, decent, safe, and sanitary dwelling in the same building/complex upon completion of the project under reasonable terms and conditions;
 2. The tenant is required to relocate temporarily, does not return to the building/complex, and either
 - (i) the tenant is not offered payment for all reasonable out-of-pocket expenses incurred in connection with the temporary relocation; or
 - (ii) other conditions of the temporary relocation are not reasonable, or
 3. The tenant is required to move to another dwelling unit in the same building/complex but is not offered reimbursement for all reasonable out-of-pocket expenses incurred in connection with the move, or other conditions of the move are not reasonable. Such reasonable terms and conditions must include a term of at least one year at a monthly rent and estimated average monthly utility costs that do not exceed the greater of:
 - (i) the tenant's monthly rent before such agreement and estimated average monthly utility costs; or
 - (ii) the total tenant payment, as determined under 24 CFR 813.107, if the tenant is low-income, or 30 percent of gross household income, if the tenant is not low-income.

IV. RELOCATION ASSISTANCE FOR DISPLACED PERSONS

The County of Riverside will apply both Uniform Relocation Assistance and Real Policies Act of 1970 ("URA") and the policies of the Housing and Community Development Act of 1974, including section 104 (d) in providing relocation assistance to in-place tenants. A "displaced person" will be advised of his or her rights under the Fair Housing Act, 42 U.S.C. §§360 1-19 Refer to tables for levels of assistance and eligibility. Relocation costs will be paid by the Applicant/Developer/Grantee.

V. IMPLEMENTATION

1. Applications submitted to the County of Riverside for HOME assistance shall include a rent roll that lists tenants residing within the project. This list shall include:
 - a. address and/or unit number
 - b. number of bedrooms
 - c. month by rent (including tenant paid utilities):
 - 1) tenant contribution
 - 2) subsidy amount
 - 3) total rent
 - d. monthly gross income
 - e. race/ethnicity of head of household
 - f. size of household
 - g. type of household including:
 - 1) single/non-elderly. One person household in which the person is not elderly.
 - 2) elderly. One or two person household with a person at least 62 years of age.
 - 3) related/single parent. A single parent household with a dependent child or children (18 years old or younger).
 - 4) related/two parent. A two parent household with a dependent child or children (18 years old or younger).
 - 5) any household that is not included in the above 4 definitions, including two or more related individuals.
2. The Applicant/Developer, at the time the application is submitted, shall provide the County with the right of access to each tenant for the purpose of initial survey and to explain possible consequences should the County enter into a commitment to provide HOME assistance. This initial survey shall provide a point of monitoring by the County should enter into a commitment and assure the applicants compliance with the nondiscrimination provisions of this policy or as defined under applicable provisions of Part 92.353 if the HOME Investment Partnership Program.

3. Within 14 days following the initiation of negotiations on-site final surveys shall be completed with tenant participation. During the course of final surveys the tenant will be provided written oral confirmation of the commitment, a copy and oral explanation of the Relocation & Tenant Assistance Policy, all other information and counseling essential to the well being of the tenant. Such information and counseling shall include:
- a) Opportunities known to exist and the right of displacees to select replacement dwellings offered at affordable rents and in decent, safe and sanitary condition from the full range of neighborhoods within the housing market.
 - b) Counseling on individual rights under the Federal Fair Housing Law, URA, and the provisions of Section 104(d).
 - c) Information and counseling on how to search for a suitable replacement dwelling.
 - d) Referrals of tenants to available suitable replacement dwellings shall be made from time to time thereafter during the tenant's remaining occupancy.

PROJECT NAME: _____

PROJECT LOCATION: _____

APPLICANT/DEVELOPER

DATE

OWNER

DATE

Board Motion #3

AMENDED CITIZEN PARTICIPATION PLAN
2004-2009 FIVE YEAR CONSOLIDATED PLAN

COUNTY OF RIVERSIDE

CITIZEN PARTICIPATION PLAN
(AMENDED)

2004-2009 CONSOLIDATED PLAN



County of Riverside
Economic Development Agency

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CITIZEN PARTICIPATION PLAN

I. INTRODUCTION

The following document is the Citizen Participation Plan for the County of Riverside.

The Housing and Community Development Act of 1974, as amended, requires the County of Riverside to provide for and encourage citizen participation in the Community Planning and Development (CPD) Programs – these programs include the American Dream Home Downpayment Initiative, (ADDI), Emergency Shelter Grant (ESG), HOME, and Community Development Block Grant (CDBG).

By encouraging and facilitating the participation of low and moderate-income residents in the decision making process regarding the CPD Grant Programs, the Federal government recognizes and encourages the right of citizens to express their needs, preferences, and objectives regarding programs designed for them which are likely to influence the quality of their lives.

Achieving adequate citizen participation is the responsibility of the County of Riverside. Section 104(a)(3), as amended, requires the County, as a recipient of funds under the Community Planning and Development Grant Program, to follow a “detailed citizen participation plan” that:

- a) provides for and encourages citizen participation, especially by persons of very low, low, and moderate income who are residents of areas where funds are proposed to be used and/or beneficiaries of proposed uses of funds;
- b) provides citizens with reasonable and timely access to local meetings, information, and records relating to the proposed use of funds;
- c) provides for technical assistance to persons of very low, low, and moderate- income in developing proposals;
- d) provides for public hearings at all stages of the development of CPD programs;
- e) provides for a timely written answer to written complaints; and
- f) identifies how the needs of non-English speaking residents will be met where a significant number of them can be expected to participate in public hearings.

II. COMMUNITY PLANNING AND DEVELOPMENT GRANT OBJECTIVES

The primary objective of the Community Planning and Development Grant Programs is the development of viable urban communities by providing: decent, safe, and sanitary housing; a suitable living environment; and expanding economic opportunities, principally for persons of low and moderate-incomes. Other objectives include the prevention or elimination of slums and blight and meeting other community development needs of particular urgency.

These aims are achieved by providing CPD Grant funds through the ADDI, ESG, HOME and CDBG Programs to the County of Riverside (Urban County) to distribute to local government agencies and non-profit organizations for projects that construct public facilities, preserve and

expand housing stock for lower-income persons, stimulate the local economy, and improve public social services.

Additionally, Section 108 of the Housing and Community Development Act of 1974 authorizes a program of community development loan guarantee assistance. The County of Riverside can use the Section 108 funds in accordance with the policies, procedures, and guidelines adopted by the County for such programs (See Attachment 1).

Projects are selected for funding based upon the following: eligibility; reasonableness; effectiveness; consistency with basic program objectives; appropriateness of proposed projects to meet the needs and objectives of the Consolidated Plan; coordination of mutually supportive housing assistance and community development activities; compliance with applicable laws; and consistency with the CPD Outcomes Performance Measurement System.

Basic program objectives include:

- a) elimination of slums and blight, development of neighborhood and community facilities of importance, principally for persons of low and moderate-income;
- b) elimination of conditions harmful to health, safety, and public welfare;
- c) conservation and expansion of housing for all, but principally for very low, low, and moderate-income persons;
- d) improving the quantity and quality of community services, primarily for very low, low, and moderate-income persons;
- e) promoting the better use of land and other natural resources;
- f) reducing the isolation of income groups within communities;
- g) restoring and preserving properties of special historical value;
- h) providing for the creation or retention of jobs for low and moderate-income persons; and
- i) establishing loan programs to provide financing to private, non-profit, and public sector developers in support of program goals.

III. THE CITIZEN PARTICIPATION PROCESS

The principal participants in the Citizen Participation process are:

- 1) The citizens;
- 2) The County Board of Supervisors, who must approve the CDP grant application substantial amendments to Consolidated Plans/One year Action Plans;
- 3) Economic Development Agency;
- 4) US Department of Housing and Urban Development (HUD); and
- 5) The project or activity sponsors.

The citizen participation process begins in early fall when the Economic Development Agency (EDA) notifies cooperating cities, non-profit agencies, and other County departments of the beginning of the next CDBG funding cycle. Cities are reminded that the Federal CPD regulations require each City to provide for and encourage citizen participation with particular emphasis on participation from residents of very low, low, and moderate-income neighborhoods. Project sponsors are reminded that they must demonstrate public support for their activity.

The Community Services Division (CSD) of the Economic Development Agency is responsible for the administration of the CDBG (non-housing) and ESG programs. The Housing Division administers the HOME, ADDI, and CDBG0-funded housing programs. The "Program Managers" schedule Citizen Participation meetings throughout the unincorporated areas of the County in coordination with EDA's Regional Managers as well as each County Supervisor's office. Working with members of County Service Area Advisory Board, Community Councils, and other community leaders, the Program Managers ensure that all segments of the community, including potential project sponsors, are advised of the purpose, date, time, and location of each meeting.

Announcements of these Citizen Participation meetings are distributed as widely as possible (e.g., through newspapers, public service announcements, via flyers distributed at local libraries, other public facilities, and through schools and community organizations). Where a significant number of very low, low, and moderate-income residents of a community speak or read a language other than English, announcements and flyers are bilingual. EDA has been successful in utilizing electronic translation equipment during various meetings in eastern Riverside County for the largely Spanish-speaking residents. County Supervisors and other local government officials are given the opportunity to participate in the meetings.

The Program Managers assist cities as necessary in implementing their Citizen Participation programs. Cities are required to hold at least one public meeting to discuss proposed uses of Community Planning and Development Grant funds. The cities are encouraged to use a variety of methods to gather input from their citizens regarding potential activities. Cities and other entities holding public meetings on Community Planning and Development programs are required to submit copies of public notices, agendas, and minutes of such meetings to EDA as part of the application process.

Program Managers conduct Citizen Participation meetings to discuss the following topics:

1. The broad national objectives of the CPD programs and the County's Consolidated Plan priorities;
2. Eligible activities and qualifying criteria with reference to each program: ADDI, ESG, CDBG and HOME;
3. Eligible sponsors;
4. Types of programs funded in the past in each community;
5. The allocation process;
6. How to complete an application; and
7. The availability of technical assistance through EDA
8. Application/Proposal review and funding process.

The Program Managers encourage participants to assess their community's needs and engage in a public discussion regarding their concerns and desires for their community. Potential sponsors, providers of services, or proponents of certain projects are given the opportunity to describe their proposals to the group and seek support or comments.

The Program Managers conduct formal needs assessments as part of each Citizen Participation meeting. Adult participants are provided a Needs Assessment Form available in English or Spanish (Attachment 5). The form lists typical activities eligible for CPD Grant funding. Attendees are asked to complete the form during the course of the meeting thereby providing the individual's views concerning community needs in order of priority. Copies of the Needs Assessment Form are also distributed to the public upon request. These forms can be returned to EDA at a later date.

After the Citizen Participation meetings are completed, the Program Managers compile and analyze the data derived from the Needs Assessment Forms as well as comments or input provided during the meetings. The results are then provided to the appropriate County Supervisor's office and EDA staff. The results are also available on request to other County agencies, community organizations, local government agencies, and citizens.

Upon receipt of a funding application, the proposal is reviewed for conformity with various program requirements, including those for citizen participation. Application forms require each applicant to indicate citizen involvement and support for the project proposal. Please refer to Section X for more information on CDBG and ESG application.

During the Spring of each year, the Riverside County Board of Supervisors conducts a least one formal public hearing on the Consolidated Plan or the One Year Action Plan. EDA notifies all eligible applicants of the time and date of the public hearing. Notices are also formally advertised in both general circulation and minority newspapers. The CPD Consolidated Plan or One Year Action Plans are published Countywide in Summary form prior to the hearing date providing a minimum 30-day public comment period.

Upon review and approval by HUD, the Consolidated Plan or One Year Action Plans are made available to the public at EDA offices, County libraries, and City Halls of Cooperating Cities.

The Citizen Participation Calendar, developed and issued by EDA each year prior to the commencement of the funding cycle (August-September), details the steps involved in the citizen participation process. For further explanation of the citizen participation process, see Attachment 2.

IV. SUBSTANTIAL AMENDMENTS TO THE PLAN

A. Amendments to Consolidated Plan/One Year Action Plans

During the administration of the CDBG program, it may become necessary for the County of Riverside to amend the Five Year Consolidated Plan/One-Year Action Plans to allow for new CDBG-funded activities, modification of existing activities, and other program administrative actions.

Any proposed amendment that is considered a "substantial amendment" is subject to the Citizen Participation process, requires formal action by the Board of Supervisors, and approval by the HUD. A thirty (30) day public notice will be published to provide the opportunity for the public to review and comment on the proposed substantial amendments. The County will consider all

comments or views received from the public concerning proposed substantial amendments in accordance with 24 CFR 91.105 (c)(3). A summary of these comments and views, including comments or views not accepted (and the reason why) shall be attached to the substantial amendment.

The County of Riverside is required by HUD [24 CFR 91.505 (b)] to identify the criteria to be used in determining if a proposed action will be considered a substantial amendment. The criteria are:

1. A new activity not previously listed and described in the Consolidated Plan/One-Year Action Plan;
2. A *Substantial Amendment* will exist when a proposal is made to amend the description of an existing activity in such a way that the newly described purpose, scope, location, or beneficiaries differ significantly from the original activity's purpose, scope, location, or beneficiaries; and
3. **An increase in the amount of CPD funds allocated to an existing activity when the following apply:**
 - a. **an increase in funding for a CDBG public service-type activity in an amount greater than \$50,000, or a 75% increase over the current funded amount, whichever is greater;**
 - b. **an increase in funding for an Emergency Shelter Grant activity in an amount greater than \$50,000, or a 75% increase over current funded amount, whichever is greater; or**
 - c. **an increase in the funding for other activities (public facility improvements, code enforcement, acquisition, etc.) in an amount greater than \$350,000, or a 75% increase over current funded amount, whichever is greater.**

Note: Any activity receiving increased CPD funding that falls under Criterion 2 above will be considered a substantial amendment and must be approved by the Board of Supervisors and HUD.

In an effort to efficiently utilize CDBG funds the County will consider the reprogramming of unspent CDBG balances from completed and cancelled CDBG-funded activities to other eligible activities. In the event that any of these "administrative" reprogramming actions fall under the "substantial amendment" criteria, the proposed actions are subject to the Citizen Participation process, requires formal action by the Board of Supervisors, and approval by the HUD.

The County will maintain and provide, for public review, a Reprogramming Action File that provides details for every reprogramming action (formal and administrative) taking place during the program year.

B. Amendment to Citizen Participation Plan [24 CFR 91.105 (3)]

During the County's administration of the CPD Programs, it may become necessary to amend the Citizen Participation Plan. Any proposed amendment to the Citizen Participation Plan requires a thirty-day public notice, formal action by the Board of Supervisors, and approval by HUD. The public notice period provides the opportunity for the public to review and comment on the proposed substantial amendments.

V. MEETING THE NEEDS OF NON-ENGLISH SPEAKERS [24 CFR 91.105 (e)(4)]

Throughout the unincorporated areas of Riverside County, there are significant populations of monolingual, Spanish-speaking persons residing in many of the very low, low, and moderate-income communities. EDA ensures that a bilingual staff member is present at all Citizen Participation meetings. Where appropriate, meetings are held in both English and Spanish. As noted earlier, EDA provides electronic translation equipment during CP meetings and other public events when there are significant numbers of Spanish-speaking residents. The Needs Assessment forms (Attachment 5) and flyers announcing Citizen Participation Meetings are bilingual, as are other written materials explaining the program as required. EDA also utilizes Spanish radio stations and newspapers to announce the schedule of CP meetings.

VI. TECHNICAL ASSISTANCE [24 CFR 91.105(i)]

To be meaningful, the "partnership" concept of community development, involving all segments of the population, requires informed participation. Informed participation, in turn, can only be achieved if technical assistance is made available as necessary to groups and organizations representative of persons of low and moderate-incomes.

EDA makes technical assistance available to current and potential activity sponsors through the Program Managers who are the main source of information on CPD programs and the application process. Program Managers, together with Regional Managers, provide assistance at community meetings and during proposal preparation, evaluation, review, and monitoring. Although the Program Managers are the primary contact to the communities and service providers, all EDA resources will be made available.

VII. AVAILABILITY OF THE CONSOLIDATED ANNUAL PERFORMANCE EVALUATION REPORT (CAPER) TO CITIZENS

The County of Riverside is required to report annually its performance utilizing CPD funds, and to make the Consolidated Annual Performance Evaluation Report (CAPER) available to all citizens. The purpose of the CAPER is to advise citizens of the status of projects funded under the CPD programs. To this end, the report includes a description of all projects, their costs, the census tracts they serve, the population they affect, project status and the accomplishments attained.

Public notice of its availability is made at the time of its submittal to HUD. The CAPER is noticed and available for public review for a period of 15 days at the Economic Development Agency, at libraries, and at the City Halls of cooperating Cities.

VIII. AVAILABILITY OF THE CITIZEN PARTICIPATION PLAN TO CITIZENS

Copies of the Citizen Participation Plan are also available for public review at the Economic Development Agency, 1159 Spruce St., Riverside, CA 92507.

IX. GRIEVANCE PROCEDURES 24 CFR 91.105 (j)

Citizen complaints may be made either to the Economic Development Agency, or to "Program Managers". Complaints may be made by telephone by calling (951) 955-8916, or in writing to the Economic Development Agency, 1159 Spruce St., Riverside, CA 92507. The complaining party should state the nature of the complaint, what prior efforts have been made to resolve the

problem and any other pertinent information which would help staff determine a solution. A response to all complaints will be provided within 10 working days.

X. PROJECT/PROPOSAL REVIEW, EVALUATION, AND FUNDING

The County of Riverside and EDA strive to attain a review, evaluation, and funding selection process that is simple, efficient, fair, and equitable. The goal is to utilize a process that

1. ensures the most appropriate allocation of grant funds that best meets the identified social, community, and economic development needs of the citizens; and
2. complies with HUD regulations.

Furthermore, the County has developed procedures ensuring a process that is free of conflicts of interest and will fully comply with the requirements of *24 CFR 85*:

“No employee, officer, or agent of the grantee or subgrantee shall participate in the selection or in the award or administration of a contract supported by Federal funds if a conflict of interest, real or apparent, would be involved.”

Section XI of this Citizen Participation Plan will more thoroughly address the County's Conflict of Interest policy. The County will also ensure that the funding allocation process used by the cooperating cities is held to the same standards.

Application Process

The following is a description of the application process for the CDBG program:

1. Notification to the public of the next CPD funding cycle is published and sent to previous applicants and recipients, and any others requesting copies of the notification. The notification package provides a copy of the application, brief description of the goals and objectives of the CDBG program, the anticipated funding levels, instruction on application submittal, CSD staff contacts, and the deadline date for submittal to the County.
2. CSD staff schedule and conduct Citizen Participation Meetings throughout the unincorporated areas of the County. The Cooperating Cities conduct similar meeting and workshops within their cities. CSD staff provides technical assistance to prospective applicants as well as cooperating cities.
3. Applications are received and “logged in” by CSD support staff. Preliminary data is entered into the database including organization name, address, contact person, proposal/project name, and location of the project/activity. The application is then assigned a proposal number. Applications submitted by EDA are processed in the same manner. All EDA proposals must be approved by Deputy Director/Assistant Director of the specific EDA Division prior to submitting the application.
4. All proposals are then forwarded to the CDBG Program Administrator where they are briefly reviewed for completeness and content. The proposals are then assigned to a CSD staff member (Program Manager or Senior Program Manager). The review assignments are based upon staff workload, experience, and geographical area responsibilities. The CPD staff will then thoroughly review the proposal and evaluate the proposed activities.

The review and evaluation process includes direct contact with the applicant(s) to discuss the proposal and may include a site visit if the project/activity is new, or if further clarification is required. The staff will then complete the Preliminary Application Review and enter the data into the master database.

5. All proposals are reviewed and evaluated to determine if they are an eligible CDP activity (24 CFR 570.201) and if they meet a national objective (24 CFR 570.208). All proposals must meet this threshold to be considered for funding. Upon review of an application, if the CSD staff determines that an activity/project does not meet the minimum threshold, their findings are added to the proposal file in memo format, then forwarded to the CDBG Program Administrator. The Program Administrator will review the proposal and the reviewing staff's findings. The Program Administrator will either: concur with the determination; request additional information; or overrule the determination. If necessary, CSD staff may also contact the HUD representative for assistance in making a determination.

If the determination is upheld, the reviewing staff will contact the applicant in writing to notify the applicant that the proposed activity is ineligible and the reason(s) for the determination. The applicants will be notified of the Grievance Procedures noted in Section IX.

6. All applications will receive a second review to confirm the findings and determinations of the initial review. This review will be conducted by the CDBG Administrator or another CSD staff. Once completed, all applicants submitting eligible proposals will be notified in writing. The notification will state that the proposed activity is eligible, noting the appropriate codes. The notice will also include the time and date of the Board of Supervisors public hearing should the applicant choose to attend or submit a statement into the record.

All eligible proposals are then objectively evaluated by CSD staff as part of the *Priority Evaluation and Project Rating* (Attachment 3). This process consists of one (1) threshold requirement and seven (7) rating criteria with a maximum total point score of 100. The evaluation criteria included the following:

- i. Does the proposed activity clearly meet the new Performance Measurement System Outcomes and Objectives? (Mandatory Threshold)
- ii. Addresses a Consolidated Plan priority community development need;
- iii. Expected percentage (%) of Low/moderate income benefit;
- iv. Expected percentage (%) of non-CDBG leveraging;
- v. Cost justification given number to be served;
- vi. Necessity of CDBG funds to the project or activity;
- vii. Organizational capacity to implement and complete the project; and
- viii. Discretionary factors – hard to serve area, difficult to provide service, limited resources.

7. It is the policy of the County of Riverside that all funding selections are approved by the Board of Supervisors. The five Supervisorial Districts are given an allocation of CDBG funds each year, as well as the cooperating cities. The specific amount of the allocations are determined once EDA receives the final program year funding level from HUD. A funding allocation matrix is used to determine these allocations. The matrix takes into account population, poverty rate, and overcrowding within the individual supervisorial districts and the cities.
8. Once all applications are submitted, reviewed, and evaluated by staff, the proposed One Year Action Plan (OYAP) is prepared and made available to the public for comment for a minimum thirty (30) period. The public hearing on the proposed OYAP by the Board of Supervisors is then conducted.
9. Between the time of the public hearing and the Board of Supervisors' final approval of the OYAP, the funding selections for the five Supervisorial District are made. The selections made by the Supervisorial Districts are based upon a variety of factors including:
 - a. **EDA professional staff application review, evaluation, ranking, and recommendations. This includes application data, CPD program regulations, evaluation and ratings, past performance, additional resources, etc. ;**
 - b. The knowledge and understanding of the proposed project or activity;
 - c. The knowledge and understanding of the social, community, and economic development needs of his/her district and the County; and
 - d. The knowledge and understanding of the resources, funding, and organizational capacity available to design, implement, and complete projects.

During this period, meetings are scheduled between the five Supervisorial Districts and EDA staff. The meetings are normally held at the Supervisors offices with the Supervisor and appropriate office staff in attendance. Representatives from EDA can include the Assistant CEO/EDA, Managing Director, Assistant Director, Deputy Director CSD, CDBG Program Administrator, and EDA Regional Managers.

EDA staff provide an update on the CDBG/ESG program, details concerning the upcoming funding cycle, copies of applications and application review forms and proposal evaluation, ranking, and recommendations). EDA also provides information concerning the performance of current grantees and other pertinent updates. The Supervisorial offices may request additional or supplemental information from EDA regarding applications, proposed projects or activities, applicants, past performance, community needs, alternative funding, etc.

The Supervisors' funding selections are recorded on a spreadsheet that is prepared and distributed to all in attendance as well as recorded electronically if computer access is available. The spreadsheet indicates the following:

1. **Proposal number**
2. **Applicant name**
3. **Project/Activity name**
4. **Consolidated Plan Community Development Priority Need**
5. **Amount requested**
6. **Previous funding amounts (if applicable)**
7. **EDA staff funding recommendations**

8. **Approved Funding Allocations**
9. **Comments or Special Considerations**

EDA maintains copies of all CDBG/ESG applications, application review forms, and the final funding selection spreadsheets (See Section XII Records Retention). Information will be provided upon request regarding the date and time of the selection meetings, as well as the names of those in attendance.

Once the funding selections are complete, the proposals are entered into the final OYAP together with the selections made by the cooperating cities. The Board of Supervisors must then approve the final OYAP. The OYAP is subsequently submitted to HUD for approval.

The Emergency Shelter Grant Program follows similar procedures in the notification of funding cycle, application submittal, application review and evaluation, and funding selection. The following is a description of the application process for the ESG program:

- a. The availability of ESG program funding is included in the general public notice published in the late summer;
- b. A specific notice and application package is sent to all recent applicants, ESG recipients, and any other organization requesting an application;
- c. CSD staff conduct a mandatory ESG application workshop for all organizations interested in submitting an ESG application. The workshops are held in western and eastern Riverside County. The workshops provide information on the ESG program and regulations, the application and submittal procedures, and provides the opportunity for organizations to ask questions and receive technical assistance.
- d. The proposals are submitted to EDA and "logged-in" and processed similar to the CDBG applications. The final review and evaluation of the ESG proposals is assigned to the ESG Program Coordinator. After review and evaluation, CSD staff, together with members of the FEMA Board and other County Agencies, conduct site visits of all eligible applicants.
- e. All eligible ESG proposals are incorporated into the proposed OYAP and presented at the public hearing.
- f. Based upon the finding of the site visits, combined with a review and evaluation of the ESG proposals, CSD staff prepare ESG funding recommendations that are submitted to the full FEMA Board for approval. Upon approval of the FEMA Board, the proposals are discussed with the individual Supervisors and then incorporated into the final OYAP to be approved by the Board of Supervisors.

XI. **CONFLICT OF INTEREST**

"No employee, officer, or agent of the grantee or subgrantee shall participate in the selection or in the award or administration of a contract supported by Federal funds if a conflict of interest, real or apparent, would be involved."

It is the policy of the County of Riverside, that the CDBG, ESG, and other CPD programs are administered in strict compliance with applicable Federal, State, and County *conflict of interest* regulations, laws, and ordinances (Attachment 4):

- a. Riverside County Conflict of Interest Code -1989; and
- b. HUD Regulations 24 CFR 570.611.

The County ensures compliance with applicable conflict of interest requirements by incorporating references to such regulations in all Supplemental Agreements (Cities) and Sponsor's Agreements (Non-profits). In addition, the cooperating cities are required to incorporate these conflict of interest provisions into their Sub-recipient Agreements as well.

Discussion and review of conflict of interest compliance is a mandatory topic covered during monitoring visits of cities and sponsors. Conflict of interest is also a mandatory topic covered during CDBG/ESG recipient workshops and training.

XII. RECORDS RETENTION

It is the policy of the County of Riverside to maintain and provide access to all applicable and appropriate records pertaining to the administration of the CDBG and ESG programs.

Access to records. The citizen participation plan must require the jurisdiction to provide citizens, public agencies, and other interested parties with reasonable and timely access to information and records relating to the jurisdiction's consolidated plan and the jurisdiction's use of assistance under the programs covered by this part during the preceding five years [24 CFR 91.105 (h)].

Records retention is a component of the County's CPD Program File Management System. Accordingly, the County will maintain and provide access to the following documentation and records for a period of five (5) years:

Public Notices
Board of Supervisors Actions (Form 11, Resolutions)

Consolidated Plan
Proposed/Final One-Year Action Plans
CAPERS

Citizen Participation Meetings
Public Notices/Advertisements
Meeting Agendas/Minutes
Sign-in-sheets
Needs Assessments
Miscellaneous information

Applications
Application Mailing lists
Application Review Forms
Rating and Evaluation Forms
Funding Selection

Substantial Amendments

Reprogramming Actions

Project Files

- Correspondence
- Monitoring Actions
- Procurement
- Acquisition
- Environmental Reviews
- Direct Benefit Data
- Payments/Reimbursements

Agreements

- Sponsor's
- Supplemental
- MOUs
- Sub-recipient

General and Specific Correspondence

XIII. Definitions

ADDI: American Dream Downpayment Initiative, a HUD grant which provides funds for homebuyers assistance such as downpayment and closing costs.

CDBG: Community Development Block Grant, a HUD grant which provides for a variety of community development programs that benefit low and moderate income persons.

ESG: Emergency Shelter Grant, a HUD grant that provides funds for homeless shelters and supportive services.

HOME: Home Investment Partnership Programs, a HUD grant that provides funds to expand the supply of decent and affordable housing for low income households.

One-Year Action Plan (OYAP): This document updates the Consolidated Plan on an annual basis and allocates one year's funding (entitlement and program income) to specific projects and activities for the ADDI, CDBG, ESG, and HOME programs.

Consolidated Plan: This document is submitted to HUD and serves as the planning documents of the jurisdiction and application for funding ADDI, CDBG, ESG, and HOME. The document is developed in accordance with 24 CFR Part 91 and sets forth the priorities and strategies of the programs for a five-year period.

CAPER: (Consolidated Annual Performance Evaluation Report). This document reports on the progress made in carrying out the Consolidated Plan and One-Year Action Plan. The Agency prepares the report annually in accordance with 24 CFR Part 91.

CSD: The Community Services Division of EDA – responsible for administration of the CPD grants as well as County Service Areas.

Low and Moderate Income Persons – An individual from a household with a total income does not exceed eight-percent (80%) of the median household income for the area (Riverside-San Bernardino Counties), adjusted for family size.

ATTACHMENT 1

ATTACHMENT 1

Section 108 Policies, Procedures and Guidelines

1. All Section 108 projects will require a completed EDA Loan Application. All applications will follow the ED Loan application process. All applications must meet minimum HUD threshold eligibility requirements, including, but not limited to, meeting a national objective.
2. Funds may be used for eligible activities as identified by Section 108 of the Act.
3. In order to be considered for a Section 108 Loan, the request must be for a least \$ 1 million. Requests smaller than \$ 1 million will fall under the Economic Development Loan Program guidelines (if sufficient funds are available). If there are insufficient funds in the ED Loan Fund, then a 108 Loan will be considered.
4. Section 108 projects must be secured by a first trust deed on real property. The trust deed must secure 100% of the loan amount. Other forms of collateral will be considered and/or may be required on a case by case basis.
5. Section 108 projects must be able to demonstrate a multi-jurisdictional benefit. This benefit can be shown in terms of jobs created or overall financial investment in the region in terms of goods and services purchased.
6. There must be a threshold for the loan to value (LTV) ratio on Section 108 projects of 90%. The higher the LTV Ratio, the greater the reliance on outside collateral.
7. Section 108 projects will not exceed 20 year terms.
8. The Section 108 program will be used as a credit enhancement tool where the County acts as a guarantor for the project financing. Direct loans will be discouraged and will be considered only if the project meets all credit and eligibility criteria and cannot be structured using the County as the Guarantor.
9. In the event that the County receives multiple requests for Section 108 funding and does not have sufficient borrowing capacity to fund all of the project requests, the projects will be ranked based on the following criteria:
 - a) Project credit worthiness and loan security (20%)
 - b) Multi-jurisdictional benefit (20%)
 - c) Jobs created (20%)
 - d) % of private investment associated with the project (20%)
 - e) Participation by the Local Jurisdiction (20%)
10. At no time shall the County's Section 108 Loan portfolio exceed 80% of the County's total borrowing capacity available under the program. The remaining 20% shall be for emergency borrowing purposes only.
11. In the event of a default and if the project is in a cooperating city, that city shall be required to pledge their entire future annual CDBG allocation toward repayment of

the Section 108 Loan. This pledge will continue until the Section 108 Loan is paid in full.

12. In the event of a default and if the project is in a city designated redevelopment project area, that city/agency must pledge an amount equal to 100% of the net tax increment generated from the project toward the repayment of the Section 108 Loan. This pledge will continue until the Section 108 Loan is paid in full. Net tax increment is defined as total tax increment less the 20% low to moderate income housing set aside and passes through to taxing entities.
13. In the event of a default and if the project is located in the unincorporated area, the County Supervisor from the district in which the project is located, must be willing to pledge his/her future annual CDBG allocation toward the repayment of the Section 108 Loan. This pledge will continue until the Section 108 Loan is paid in full.
14. In the event of a default and if the project is in a County redevelopment project area, the County Redevelopment Agency must pledge an amount equal to 100% of the net tax increment generated from the project toward the repayment of the Section 108 Loan. This pledge will continue until the Section 108 Loan is paid in full. Net tax increment is defined as total tax increment less the 20% low to moderate income housing set aside and pass through to tax entities.
15. A public agency may apply for a Section 108 Loan for eligible public projects. Loans pursuant to this section will require guaranteed long term repayment from acceptable revenue sources. Examples of such sources may include, but are not limited to CDBG funds, general purpose revenue, special taxes or assessments and rate based sources.
16. Loan origination fees will be required on all Section 108 Loans and will be negotiated with the borrower on a case by case basis.

Citizen Participation Policy Defined

1. Federal regulations (24 CFR 91.105 et.91.) require that citizens be furnished information about CPD funding levels and eligible activities. To comply with these regulations, and with county wide activity selection criteria, the following standards apply to all sponsor agencies.
2. Direct involvement by affected very low, low and moderate income residents is the key to CPD citizen participation. Sponsors may wish to organize local committees, or to utilize existing organizations to focus outreach into lower income neighborhoods. Neighborhood meetings, surveys, petitions and letters signed by very low, low and moderate income neighborhood residents identifying overall priorities and specific projects are preferred methods to demonstrate citizen involvement and support.
3. Each community and neighborhood is different, and sponsors should tailor their outreach to suit the affected residents. If the specific community or neighborhood is sufficiently populated by non-English speaking very low, low and moderate income residents, sponsors are required to conduct outreach efforts and provide information in the primary language of the affected population. Economic Development Agency staff is available to assist with this effort. Documentation of outreach, such as minutes, letters, advertisements, news stories, must accompany each activity proposal. The measure of successful citizen participation is evidence of substantial activity support and involvement by affected very low, low and moderate income residents.
4. Prior to submitting an activity proposal, a sponsoring agency's governing board must consider the proposal in a public meeting. Funding levels, the range of eligible activities, and housing and community development needs must be discussed at the meeting. Citizens must be provided an opportunity to comment on needs and appropriate activities. Minutes of the meeting, and documentation of any outreach efforts must accompany the activity proposal.
5. Sponsors should notify the Economic Development Agency in advance of neighborhood and governing board meetings, and other outreach efforts. Economic Development Agency staff is available to conduct meetings, discuss funding levels and eligible activities, and otherwise assist with citizen participation.
6. Economic Development Agency regularly organizes citizen participation in unincorporated communities. Sponsors in unincorporated communities must contact the Economic Development Agency to be part of the ongoing citizen participation.

Staff/Citizen Participation Role

1. Community meetings will be held at convenient times and places. Meeting space should be rented only as a last resort. Avoid being locked into a community struggle between groups by using neutral sites (especially public buildings, including schools, libraries, fire stations). Invite local sponsors.
2. Meetings should begin promptly or no earlier than the time advertised. In those communities or neighborhoods where there is a sufficient number of non-English speaking residents, bilingual presentations are required. Briefly introduce yourself, the program and the Supervisor. Announce the purpose of the meeting. Update local CPD

activities' progress. If it is a special meeting to discuss existing activities, direct the discussion to the issue at hand. The annual meeting is the time for identifying new activities. The annual meeting must cover program funding and discuss the range of eligible activities. Focus discussion on specific activities and projects in the community, drawing out citizen-generated suggestions. Focus discussion on specific activities and projects in the community, drawing out citizen-generated suggestions. Allow time for sponsor presentations, including housing presentations coordinated by the Riverside County Housing Authority and other housing related agencies. Conduct a standard needs assessment.

3. The affected County Supervisor must be notified in writing in advance of all community meetings. Exceptions to this advance notice time may only be made by the Deputy Director or designee. However, the Supervisor must be notified in writing, regardless of lead time.
4. Cities and other sponsors must carry out their own citizen participation efforts, including community meetings and governing board hearings. Program Managers must closely monitor these efforts by attending meetings, reviewing program information distributions, collecting meeting records and analyzing project proposals. Sponsors must provide citizens with accurate information about program funding and eligible activities. Program Managers must be available to conduct presentations when requested by sponsors. Sponsors with projects in unincorporated communities should be invited to appear at Economic Development Agency coordinated community meetings.
5. The Deputy Director or designee, will prepare and distribute necessary program information and meeting materials. Information about program funding levels, the range of eligible activities, housing and economic development initiatives, low and moderate income neighborhoods, and the needs assessment process will be standardized for Program Managers use and distribution.
6. The Deputy Director or designee, will also assure compliance with CPD regulatory requirements. A public hearing on needs must be set on the Board agenda. Publicized and noticed, and conducted to afford citizens the opportunity to comment on housing and community development needs. A Consolidated Plan and One Year Action Plan must be published for public review in newspapers of general circulation for a 30 day comment period. Comments must be received and considered for inclusion in the Consolidated Plan, which must be available to the public.

2004-2009 FIVE YEAR CONSOLIDATED PLAN
CITIZEN PARTICIPATION PLAN

ATTACHMENT 3

PRIORITY EVALUATION AND PROJECT RATING FORM
(INCLUDING CONSOLIDATED PLAN NON-HOUSING PRIORITIES)

PRIORITY EVALUATION AND PROJECT RATING FORM 2007-2008 CDBG PROGRAM

Proposal Number: _____ Project Name: _____

Sponsor: _____ Requested Amount: _____

District: _____ (If County-wide, indicate Districts)

Ranking Criteria

Points

Does the proposed activity address a priority community development need as determined through CP process?
(20 Points High; 10 Points Medium)

What is the expected percentage of Low/Mod benefit for the project or activity **(20 points)**? [51-60% (0); 61-70% (5); 71-80% (10); 81-90% (15); 91-100% (20)].

What is the expected percentage of non-CDBG leveraged funding for the proposed project **(20 points)**? [\geq 90% (20); 89-70% (15); 69-50% (10); 49-30% (5); 29-0% (0)].

Does the proposed cost of the project (CDBG funds) justify the number of persons to be served **(10 points)**?

Are the CDBG funds considered an integral and necessary component of the project **(10 points)**?

Does the organization have the demonstrated capacity to successfully implement and complete the proposed activity in a timely manner **(10 points)**?

Can the activity be considered "difficult to provide" or does it serve a "difficult to serve area" **(10 Points)**?

Total Priority Ranking Score

=====

(100 Maximum)

Reviewer

Date

Confirming Reviewer

Date:

COUNTY OF RIVERSIDE
 2004-2009 FIVE YEAR CONSOLIDATED PLAN
 PRIORITY COMMUNITY DEVELOPMENT NEEDS (NON-HOUSING)

<u>Public Facilities</u>	<u>Need Level</u>
Public Facilities	High
Senior Centers	Med
Handicapped Centers	Med
Homeless Centers	Med
Youth Centers	Med
Child Care Centers	Med
Abused and Neglected Children Facilities	Med
Neighborhood Facilities	High
Parks, Recreational Facilities	High
Parking Facilities	Low
Solid Waste Disposal Improvements	Low
Fire Stations/Equipment	High
Health Facilities	Med
Interim Assistance	Med
Code Enforcement	High
Rehab: Single Unit Residential	High
Rehab: Acquisition for Rehabilitation	Med
Rehab: Publicly or Privately-Owned Commercial / Industrial	Med
Non-Residential Historic Preservation	Med
Flood Drain Improvements	High
Street Improvements	High
Sidewalks	Med
Tree Planting	Low
Asbestos Removal	Low
Removal of Architectural Barriers	High
<u>Acquisition/Property Related Activity</u>	
Acquisition	Low
Clearance and Demolition	Low

Public Services

Public Service General	High
Senior Services	High
Handicapped Services	High
Legal Services	Med
Youth Services	High
Transportation Services	High
Substance Abuse Services	High
Battered and Abused Spouses	Med
Employment Training	High
Crime Awareness	High
Child Care Services	High
Health Services	High
Abused and Neglected Children	Med
Mental Health Services	High
Screening for Lead-Based Paint/Lead Hazard	Med
Operating Cost for Homeless and Aids Patients	High
	Need

Planning and Administration

Planning	Med
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Economic Development

Rehab; Publicly or Privately-Owned Commercial/Industrial	Med
Commercial Land Acquisition/Disposition	Low
Commercial Infrastructure Development	High
Commercial Building Acquisition, Construction, Rehab	Med
Other Commercial/Industrial Improvements	Med
ED Direct Financial Assistance to For-Profit	High
ED Technical Assistance	Low
Micro-Enterprise Assistance	

ATTACHMENT 4

COUNTY OF RIVERSIDE
CONFLICT OF INTEREST CODE

This Conflict of Interest Code is written to comply with Federal Regulations (24 CFR Part 85), "Administrative Requirements for Grants and Cooperative Agreements to State, Local and Federally Recognized Indian Tribal Governments." These regulations require that grantees (the County) and sub-grantees (Cities and Non-Profits) will maintain a written code of standards of conduct governing the performance of their employees engaged in the award and administration of contracts.

1) No employee, officer or agent of the grantee shall participate in the selection, in the award or in the administration of a contract supported by Federal Funds if a conflict of interest, real or apparent, would be involved.

2) Such a conflict will arise when:

- i) The employee, officer or agent;
- ii) Any member of the immediate family;
- iii) His/Her partners, or;
- iv) An organization which employs, or is about to employ any of the above has a financial or other interest in the firm's selection for award.

3) The grantee's or sub-grantee's officers, employees or agents will neither solicit nor accept gratuities, favors or anything of monetary value from contractors or parties to sub-agreements except as noted in Section 4.

4) A grantee's or sub-grantee's officers, employees or agents will be presumed to have a financial interest in a business if their financial interest exceeds the following:

- i) Any business entity in which the official has a direct or indirect investment worth one thousand dollars (\$1,000) or more.
- ii) Any real property in which the official has a direct or indirect interest worth one thousand dollars (\$1,000) or more.
- iii) Any source of income, other than gifts and other than loans by a commercial lending institution in the regular course of business on terms available to the public without regard to official status, aggregating two hundred fifty dollars (\$250) or more in value provided

to, received by or promised to the official within 12 months prior to the time when the decision is made.

- iv) Any business entity in which the official is a director, officer, partner, trustee, employee, or holds any position of management.
 - v) Any donor of, or any intermediary or agent for a donor of, a gift or gifts aggregating two hundred fifty dollars (\$250) or more in value provided to, received by, or promised to the official within 12 months prior to the time when the decision is made.
- 5) For purposes of Section 4, indirect investment or interest means any investment or interest owned by the spouse or dependent child of an official, by an agent on behalf of an official, or by a business entity or trust in which the official, the official's agents, spouse, and dependent children own directly, indirectly, or beneficially a 10-percent interest or more.

Adopted October 1989

Prohibition Against Conflicts of Interest

§ 570.611 Conflict of interest.

(a) Applicability.

- (1) In the procurement of supplies, equipment, construction, and services by recipients, and by subrecipients (including those specified at § 570.204(c)), the conflict of interest provisions in 24 CFR 85.36 and OMB Circular A 110, respectively, shall apply.
- (2) In all cases not governed by 24 CFR 85.36 and OMB Circular A-110, the provisions of this section shall apply. Such cases include the acquisition and disposition of real property and the provision of assistance by the recipient, by its subrecipients, or to individuals, businesses and other private entities under eligible activities which authorize such assistance (e.g., rehabilitation, preservation, and other improvements of private properties or facilities pursuant to § 570.202, or grants, loans and other assistance to businesses, individuals and other private entities pursuant to § 570-203, § 570.204 or § 570.455).

(b) Conflicts prohibited. Except for the use of CDBG funds to pay salaries and other related administrative or personnel costs, the general rule is that no persons described in paragraph (c) of this section who exercise or have exercised any functions or responsibilities with respect to CDBG activities assisted under this part or who are in a position to participate in a decision making process or gain inside information with regard to such activities, may obtain a personal or financial interest or benefit from a CDBG assisted activity, or have an interest in any contract, subcontract or agreement with respect thereto, or the proceeds thereunder, either for themselves or those with whom they have family or business ties, during their tenure or for one year thereafter. For the UDAG program, the above restrictions shall apply to all activities that are a part of the UDAG project, and shall cover any such interest or benefit during, or at any time after, such person's tenure.

(c) Persons covered. The conflict of interest provisions of paragraph (b) of this section apply to any person who is an employee, agent, consultant, officer, or elected official or appointed official of the recipient, or of any designated public agencies, or subrecipients which are receiving funds under this part.

(d) Exceptions: threshold requirements. Upon the written request of the recipient, HUD may grant an exception to the provisions of paragraph (b) of this section on a case-by-case basis when it determines that such an exception will serve to further the purposes of the Act and the effective and efficient administration of the recipient's program or project. An exception may be considered only after the recipient has provided the following:

- (1) A disclosure of the nature of the conflict, accompanied by an assurance that there has been public disclosure of the conflict and a description of how the public disclosure was made; and

- (2) An opinion of the recipient's attorney that the interest for which the exception is sought would not Violate State or local law.

(e) Factors to be considered for exceptions. In determining whether to grant a requested exception after the recipient has satisfactorily met the requirements of paragraph (d) of this section, HUD shall consider the cumulative effect of the following factors, where applicable:

- (1) Whether the exception would provide a significant cost benefit or an essential degree of expertise to the program or project which would otherwise not be available;
- (2) Whether an opportunity was provided for open competitive bidding or negotiation;
- (3) Whether the person affected is a member of a group or class of low or moderate income persons intended to be the beneficiaries of the assisted activity, and the exception will permit such person to receive generally the same interests or benefits as are being made available or provided to the group or class;
- (4) Whether the affected person has withdrawn from his or her functions or responsibilities, or the decision making process with respect to the specific assisted activity in question;
- (5) Whether the interest or benefit was present before the affected person was in a position as described in paragraph (b) of this section;
- (6) Whether undue hardship will result either to the recipient or the person affected when weighed against the public interest served by avoiding the prohibited conflict; and
- (7) Any other relevant considerations.

RIVERSIDE COUNTY
Community Development and Needs Survey
Return to EDA By: November XX, 20XX

The County of Riverside Economic Development Agency is conducting meetings throughout the County to obtain input from County residents and interested persons about the One Year Action Plan of the Consolidated Plan. This is an essential part of the planning process for the future use of redevelopment, housing and community development funds: Redevelopment (RDA), Community Development Block Grant (CDBG), Emergency Shelter Grant (ESG), Home Investment Partnership Program (HOME) and the Supportive Housing Program (SHP). Please help us to address future needs in the County by completing the following survey.

I. If you live within Riverside County, please tell us about yourself:

- Do you live in a city or an unincorporated area? [] City [] Unincorporated area Which One?:
 Are you a renter or a homeowner? [] Renter [] Homeowner
 What is the size of your household (total number of persons):
 Number of children (under 18) in your household:
 Number of elderly (62 and older) in your household:
 Number of rooms in your home: _____ Number of bedrooms in your home:
 Is it difficult to meet your monthly mortgage or rental payments? Yes [] No []
 If yes, why?
 How far do you travel to your place of employment? _____ miles
 What form of transportation to you use?
 Please circle the category you represent: Resident Business Community Group Church

I. Please check the appropriate box below for each category showing what you think are the greatest unmet needs in your community. Please provide your input for each item.

NEEDS CATEGORY

PRIORITY NEED LEVEL

Housing Needs	HIGH	MEDIUM	LOW	NO NEED
a. Repairs/Improvements to Housing:				
- Apartments	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Rental Homes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Owner Occupied homes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Improvements for Handicapped Accessibility	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Exterior Property Maintenance/ Code Enforcement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Help in Purchasing a Home	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Needs of Homeless People:				
- Emergency Shelters	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Transitional Housing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Supportive Services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Permanent Housing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Special Needs Housing Facilities:				
- Mental Illness	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Drug/Alcohol Abuse	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Elderly	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- HIV Needs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Veterans	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- Disabled Persons	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Rental Assistance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i. Repairs to Owner Occupied Housing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
j. Construction of New Housing:				
- Rental	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
- For Sale	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
k. Other Housing Needs (please identify) _____				

Infrastructure Improvements	HIGH	MEDIUM	LOW	NO NEED
a. Flood Prevention/Drainage Improvements	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Water System Improvements	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Street Improvements	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Sewer Improvements	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Other Infrastructure Needs (please identify) _____				

NEEDS CATEGORY

PRIORITY NEED LEVEL

3. Public Facilities Needs	HIGH	MEDIUM	LOW	NO NEED
a. Senior Citizen Centers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Youth Centers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Centers for the Disabled	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Child Care Centers/Preschool Daycare	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Parks & Recreation Facilities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Parking Facilities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Community Centers	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Other Neighborhood Facilities (please identify) _____				

4. Public Service Needs	HIGH	MEDIUM	LOW	NO NEED
a. Senior Citizen Services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Handicapped Services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Youth Services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Transportation Services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Substance Abuse Services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Employment Training	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Crime Awareness	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Fair Housing Counseling	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i. Lead Paint Testing & Abatement	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
j. Other Public Service Needs (please identify) _____				

5. Accessibility Needs (Removal of Barriers to the Handicapped)	HIGH	MEDIUM	LOW	NO NEED
a. Public Buildings	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Park & Recreation Facilities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Health Facilities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Other Neighborhood Facilities/ Community Centers (please identify) _____				

6. Economic Development Needs	HIGH	MEDIUM	LOW	NO NEED
a. Neighborhood-Based Small Business Uses (Laundromat, Grocery Market, etc.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Job Creation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Commercial Rehabilitation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Business Support Services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Other Economic Development Needs (please identify) _____				

7. Suggested Projects/Programs: _____

Please circle the category you represent: Resident Business Community Group Church

Name: _____ Organization: _____
 Phone: _____ Address: _____

If you represent an organization providing services to County residents, please provide a brief description of your organization, the services you provide and your target client group: _____

Please return survey by _____ to
 Riverside County Economic Development Agency
 P. O. Box 1180
 Riverside, CA 92502-1180

RIVERSIDE COUNTY

ENCUESTA SOBRE LAS NECESIDADES DE LA COMUNIDAD (2004-2009)

El Condado de Riverside esta conduciendo reuniones a través de todo el condado para obtener informacion de los residentes y personas interesadas acerca de las necesidades de vivienda y desarrollo de la comunidad. Esto es parte esencial para el proceso de planeamiento para el uso de fondos federales en viviendas y desarrollo comunitario como ser: Desarrollo de la Comunidad (CDBG), Vivienda de Emergencia (ESG), y los Programas de Ayuda para Vivienda (SHP/HOME). Por favor ayude al Condado de Riverside a conocer estas necesidades llenando el siguiente cuestionario:

I. Si usted vive en el Condado de Riverside, diganos algo de usted:

Vive usted en Ciudad Pueblo o Vecindad Cual? _____

Es usted dueño de casa o inquilino Renta Dueño de casa

Cual es el tamaño de su familia (Número total de personas) _____

Número de niños (menos de 18) en su casa _____

Número de personas mayores (mayores de 62) _____

Número de habitaciones en su casa _____

Número de dormitorios en su casa _____

Le es difícil hacer su pago mensual de renta o de hipoteca? Si No

Si su respuesta fue "si," porque? _____

Cual es la distancia que viaja hasta su centro de trabajo _____ millas.

Que medio de transportacion usa? _____

Círcule la categoría que usted representa Residente Negocio Grupo Comunitario Iglesia

II Por favor marque el cuadro apropiado para las categorías que usted crea que son las necesidades mas grandes de su comunidad y que no se han realizado. Por favor conteste todas las preguntas.
NECESIDADES **NIVEL DE PRIORIDAD**

1. NECESIDADES DE VIVIENDA	MAYOR	MEDIANO	MENOR	NO NECESARIO
a. Reparacion/Mejoramiento de vivienda:				
-Apartamentos	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
-Casas para Inquilinos	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
-Casa para Propietarios	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mejoramiento para acceso a minusvalidos	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mantenimiento exterior /Cumplimiento de Codigos	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Ayuda para comprar una vivienda	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Ayuda para personas sin hogar:				
-Vivienda de emergencia	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
-Vivienda de transición	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
-Servicios de ayuda	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
-Vivienda Permanente	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Vivienda con facilidades especiales				
-Enfermedad Mental	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
-Drogas/Abuso del alcohol	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
-Asilos para ancianos	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
-Afectados por el Sida	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
-Veteranos	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
-Desabilitados	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Asistencia monetaria para rentar	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Reparaciones para casas habitadas por sus dueños	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i. Construccion de viviendas nuevas:				
-Para rentar	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
-Para vender	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
j. Otras necesidades de vivienda (por favor indique) _____				

Continue en la siguiente pagina

NIVEL DE PRIORIDAD

2. MEJORAMIENTO DE INFRAESTRUCTURA
- | | MAYOR | MEDIANO | MENOR | NO NECESARIO |
|---|--------------------------|--------------------------|--------------------------|--------------------------|
| a. Prevencion de inundaciones/mejorar drenajes | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| b. Mejorar servicio de agua potable | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| c. Mejoramiento de las calles | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| d. Mejoramiento de alcantarillado | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| e. Otras mejoramientos de infraestructura (por favor indique) | _____ | | | |

3. EDIFICIOS/AREAS
- | | MAYOR | MEDIANO | MENOR | NO NECESARIO |
|---|--------------------------|--------------------------|--------------------------|--------------------------|
| a. Centros para ancianos | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| b. Centros para jovenes | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| c. Centros para desabilitados | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| d. Centros para cuidado de niños | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| e. Parque y areas para recreo | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| f. Estacionamientos | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| g. Centros comunales/bibliotecas | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| h. Otras facilidades comunitarias (por favor indique) | _____ | | | |

4. NECESIDADES DE SERVICIO PUBLICO
- | | MAYOR | MEDIANO | MENOR | NO NECESARIO |
|--|--------------------------|--------------------------|--------------------------|--------------------------|
| a. Servicio para ancianos | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| b. Servicio para desabilitados | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| c. Servicio para jovenes | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| d. Servicio de transportacion | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| e. Servicio para Abuso de Drogas | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| f. Entrenamiento de Trabajos | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| g. Prevencion del crimen | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| h. Consejeria para vivienda razonable | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| i. Prueba para pinturas con plomo y disminucion | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| j. Otras necesidades para servicios publicos (por favor indique) | _____ | | | |

5. NECESIDADES DE ACCESO
(Quitando barreras para incapacitados)
- | | MAYOR | MEDIANO | MENOR | NO NECESARIO |
|---|--------------------------|--------------------------|--------------------------|--------------------------|
| a. Edificios Publicos | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| b. Parque y areas para recreacion | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| c. Facilidades medicas | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| d. Otras necesidades para el vecindario/Centros Comunales (indique) | _____ | | | |

6. NECESIDADES DE DESARROLLO ECONOMICO
- | | MAYOR | MEDIANO | MENOR | NO NECESARIO |
|---|--------------------------|--------------------------|--------------------------|--------------------------|
| a. Empresa mediana para uso del vecindario
(Lavandería, Tienda de abarrotes, etc.) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| b. Creacion de trabajos | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| c. Rehabilitacion comercial | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| d. Servicios de ayuda para negocios | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| e. Otras necesidades de desarrollo economico (indique) | _____ | | | |

7. Sugerencia de Proyectos/Programas _____

Por favor circule la categoria que usted representa: Residente Negociante Grupo Comunitario Miembro de la Iglesia

Nombre: _____
 Organización: _____
 Direccion: _____
 Teléfono: _____

Si usted representa a una organizacion que provee servicios a los residentes del Condado, por favor provea una breve descripcion de su organizacion, los servicios que usted provee y el tipo de clientes que ayuda: _____

Favor de regresar este cuestionario a: **Riverside County Economic Development Agency**
 44-199 Monroe Street, Suite B
 Indio, CA 92201

ATTACHMENT 5

Board Motion #4

- Project: 1.129 Wildomar Park Acquisition
- Eligibility: 570.201 (c) Public Facilities 01
- Sponsor: County of Riverside Redevelopment Agency
- Address: 1151 Spruce Street, Riverside

Funding: **\$324,409**

•Project Description: The County of Riverside Redevelopment Agency will utilize CDBG funds to acquire dilapidated parkland in Wildomar for the intent to rehabilitate and open to the public.

Site Location: Wildomar

Census Tract: N/A

First District

\$324,409

Benefit: Slum/Blight Area – Wildomar/Lakeland Village Project Area -1989

Number Served: 3000

570.208 (b)(1)

Non-Section 204

THE PRESS-ENTERPRISE

3512 Fourteenth Street
 Riverside CA 92501-3878
 951-684-1200
 951-368-9018 FAX

**PROOF OF PUBLICATION
 (2010, 2015.5 C.C.P.)**

Publication(s): Press-Enterprise

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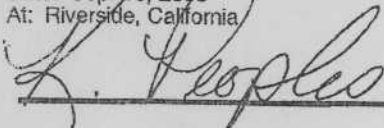
Ad Desc.: Amend 2006-2007 One-Yr Action Plan

I am a citizen of the United States. I am over the age of eighteen years and not a party to or interested in the above entitled matter. I am an authorized representative of THE PRESS-ENTERPRISE, a newspaper of general circulation, printed and published daily in the city of Riverside, County of Riverside, and which newspaper has been adjudicated a newspaper of general circulation by the Superior Court of the County of Riverside, State of California, under date of April 25, 1952, Case Number 54446, under date of March 29, 1957, Case Number 65673 and under date of August 25, 1995, Case Number 267864; that the notice, of which the annexed is a printed copy, has been published in said newspaper in accordance with the instructions of the person(s) requesting publication, and not in any supplement thereof on the following dates, to wit:

09-16-06

I Certify (or declare) under penalty of perjury that the foregoing is true and correct.

Date: Sep. 16, 2006
 At: Riverside, California



ECONOMIC DEVELOPMENT AGENCY
 PO BOX 1180
 RIVERSIDE CA 92502

Ad #: 7993168

PO #:

Agency #: _____

Ad Copy:

PUBLIC NOTICE

The Riverside County Economic Development Agency hereby notifies concerned members of the public, pursuant to 24 CFR 91.105 and 24 CFR 91.505, of its intent to amend the following:

1. The 2006-2007 One-Year Action Plan of the 2004-2009 Consolidated Plan by the following actions:

Quail Valley Project Lift (3.500)	\$700,000	Add New Project
Arlanza Community Recreation Center (1.242)	\$250,000	Add New Project
Community-Wide Facility Improvement Fund (0.774)	\$100,000	Add New Project
Whiteside Manor Room Addition (1.243)	\$ 80,000	Add New Project
Riverside Youth Opportunity Center (1.241)	\$ 92,000	Add New Project
Arroyo Park Improvement Project (5.DHST39)	\$115,000	Add New Project

2. The Citizen Participation Plan of the 2004-2009 Five Year Consolidated Plan
 3. The Residential Anti-Displacement and Relocation Assistance Plan of the 2004-2009 Five Year Consolidated Plan [24 CFR 42.325].

A determination regarding the proposed amendments to the 2004-2009 Five Year Consolidated Plan has been scheduled for the October 17, 2006 Riverside County Board of Supervisor's meeting, located at 4080 Lemon Street, Riverside, California.

To make comments or obtain additional information regarding these Consolidated Plan amendments, please contact: John Thurman, CDBG Program Administrator, Riverside County Economic Development Agency, 1157 Spruce Street, PO Box 1180 Riverside, CA, 92502, (951) 955-8916, or jthurman@rivcoeda.org. Comments concerning the proposed actions may be submitted orally, via e-mail, or in writing no later than 9:00 AM on Tuesday, October 17, 2006.

9/16