

**SUBMITTAL TO THE BOARD OF SUPERVISORS  
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA**

251



**FROM:** Assessor-County Clerk-Recorder

**SUBMITTAL DATE:**  
October 24, 2006

**SUBJECT:** Joint power agreement (JPA), Adjustment Number 5 (Attached), for electronic filing and warehousing with the Orange County's Assessor's Office.

**RECOMMENDED MOTION:** Authorize the Assessor-County Clerk-Recorder to agree to Adjustment Number 5 and continue its participation in an electronic Business personal property file program.

**BACKGROUND:** (See Page 2)

BY *Ash Medina*

FORM APPROVED  
COUNTY COUNSEL  
Departmental Code 3.0  
OCT 30 2006

Purchasing: *[Signature]*  
Assistant Director

*[Signature]*

Larry W. Ward, Assessor-County Clerk-Recorder

<b>FINANCIAL DATA</b>	Current F.Y. Total Cost:	\$ 45,500	In Current Year Budget:	Yes
	Current F.Y. Net County Cost:	\$ 45,500	Budget Adjustment:	No
	Annual Net County Cost:	\$ 18,000	For Fiscal Year:	2006-07

<b>SOURCE OF FUNDS:</b> Department budget	Positions To Be Deleted Per A-30	<input type="checkbox"/>
	Requires 4/5 Vote	<input type="checkbox"/>

**C.E.O. RECOMMENDATION:**  
**APPROVE**

County Executive Office Signature *[Signature]*

Dep't Recomm.:  Consent  Policy  
Per Exec. Ofc.:  Consent  Policy

Prev. Agn. Ref.: \_\_\_\_\_ District: \_\_\_\_\_ Agenda Number: \_\_\_\_\_

ATTACHMENTS FILED  
WITH THE CLERK OF THE BOARD

3 . 10

RECEIVED RIVERSIDE COUNTY

Form 11 - Approve Assessor Business Personal Property Electronic Standard Data Record

The Orange County Assessor's Office hosts an electronic warehouse and filing system for business personal property taxes. The system allows local property owners to submit business data and make tax payments electronically via the web. The Riverside County Assessor-Clerk-Recorder's Office, along with twenty other counties, participate in the program, which allows business owners from each participating jurisdiction to view, submit, and share online data for the systems' support costs. This also provides consistency amongst the participating California counties for taxpayers doing business in multiple counties. Historically, Riverside's share of the costs have been marginal; however, support needs estimated by Orange County for fiscal year 06/07 fall between \$30,000-\$45,500. This includes the electronic warehouse in place and the electronic filing system that Adjustment Number 5 provides.

**FINANCIAL DATA:** Software support maintenance fees should not exceed \$18,000 annually thru June 2008. This includes the electronic warehouse in place and the electronic filing system that Adjustment Number 5 provides. At that time, the agreement may be continued based on the consent of Participating Assessors for one (1) additional year. After this initial period, this agreement will be reviewed and adjusted as necessary to recognize the permanent and annual business of Business Property Statement data collection and handling. This amount has been budgeted in the Assessor-County Clerk-Recorder's Department.

**PRICE REASONABLENESS:** Orange County and one other known vendor offer services that allow Business Personal Property taxpayers to electronically file. Initiating services through this other vendor would involve system compatibility problems. Moreover services from outside Orange County cost around \$100,000 the first year alone. The general SDR and e-SDR projects have thirty-six (36) and fifteen (15) counties participating, respectively, allowing the costs to be spread out and shared by the participating counties.