

SUBMITTAL TO THE BOARD OF SUPERVISORS
COUNTY OF RIVERSIDE, STATE OF CALIFORNIA

308A



FROM: County Counsel

SUBMITTAL DATE: October 18, 2006

SUBJECT: Approval of the Conflict of Interest Code for the Eastern Municipal Water District

RECOMMENDED MOTION: That the Board of Supervisors approve the amended Conflict of Interest Code submitted by the Eastern Municipal Water District.

BACKGROUND: Government Code section 87306.5 requires that all local agencies review their Conflict of Interest Code, and the listing of designated positions for employees who must disclose along with the types of disclosure required, and make appropriate amendments to each as required.

The Eastern Municipal Water District recently revised Exhibit "A" to its Conflict of Interest Code (by Resolution No. 1854.6) and has submitted it for approval by the Board of Supervisors as the code reviewing body.

This office has reviewed the revised code and has found that it complies with statutory requirements. It is recommended that the Eastern Municipal Water District's new revised code be approved and that the Clerk of the Board notify the Agency of the action taken.

Joe S. Rank
JOE S. RANK
County Counsel

C.E.O. RECOMMENDATION: **APPROVE**

County Executive Office Signature

[Handwritten Signature]

Policy
 Poli

Consent
 Consent

Department Recommendation:
Per Executive Office:

308A-6 10/18/06
RECEIVED RIVERSIDE COUNTY

Prev. Agn. ref.

Dist.

AGENDA NO.

2.9

RESOLUTION NO. 1854.19

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE EASTERN MUNICIPAL WATER DISTRICT AMENDING EXHIBITS "A" AND "B" OF THE DISTRICT'S STANDARD CONFLICT OF INTEREST CODE

BE IT RESOLVED by the Board of Directors of the Eastern Municipal Water District in Regular Session, this 6th day of September, 2006, that the Board adopts proposed Resolution No. 1854.19, which amends Exhibits "A" and "B" to the District's Standard Conflict of Interest Code by:

1. Exhibit "A" - deleting the classification title of Resource Development Administrator
2. Exhibit "B" - remains unchanged

BE IT FURTHER RESOLVED that all other provisions of Resolution No. 1854 shall remain in full force and effect; and

BE IT STILL FURTHER RESOLVED that the Secretary of the District is hereby authorized and directed to file a duly conformed, certified copy of this Resolution with the Board of Supervisors of Riverside County; and

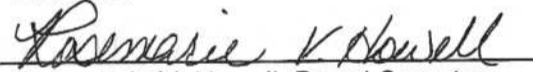
BE IT FINALLY RESOLVED that Resolution No. 1854.19 shall become effective upon the approval by the Board of Supervisors of Riverside County.

APPROVED AND ADOPTED this 6th day of September, 2006.



Randy A. Record, President

ATTEST:



Rosemarie V. Howell, Board Secretary

(SEAL)

EXHIBIT "A" TO RESOLUTION NO. 1854.19

(Fills Out Form 700)

September 6, 2006

DESIGNATED POSITION

General Manager
Deputy General Manager
Assistant General Manager
Attorneys
Director of New Business Development
Director of Engineering
Director of Engineering Services
Director of Environmental & Regulatory Compliance
Director of Field Engineering
Director Human Resources & Risk Management
Director of Information Systems
Director of Maintenance
Director of Purchasing & Contracts
Director of Water Operations
Director of Water Reclamation
Director of Water Resources Management
Purchasing Manager
Right-of-Way Manager
Safety & Risk Manager
Laboratory Manager
Consultants
Warehouse Supervisor
Buyer
Contracts Officer

REPORTABLE ITEMS

Interest in Real Property
Office Equipment and Supplies
Banks and Savings and Loan Institutions
Public Utilities
Financial Audit Service
Insurance Services
Printing, Reproduction, or Attorneys
Photographic Equipment, Services Supplies
Chemicals
Motor Vehicles and Specialty Vehicle Parts and Supplies
Communication Services
Water Quality Testing Equipment, Supplies and Services
Business Entities Owning Real Property
Cathodic Protection
Engineering Services
Employment and Temporary Help Services
General and Specialty Equipment Rentals
Real Estate Sales or Investment Firms
Consulting Services (Legal, Energy and Power, Engineering, Soils Testing, Water Treatment, Data Processing, Computers, Doctors, Labor Relations, Employee Training, Advertising, Communications, Design, Art Work, Audio Visual, Movie Productions, Planning, Water Pricing and Demand, Economists, Desalting, Environmental, Appraisers)
Title Insurance and Escrow Services
Petroleum Products
Safety Equipment and Facilities and Instruction Materials
Chlorine, Alum, Lime, Copper Sulfate, etc.
Computer Hardware and Software
Pipe Valves, Fittings, Pumps, Tanks, Meters, etc.
Newspapers
Construction and Building Materials
Printing or Reproduction Services
Electrical Generating Equipment and Supplies
Agricultural Equipment and Supplies

EXHIBIT "B" TO RESOLUTION NO. 1854.19

Officials Who Manage Public Investments

(Fills Out Form 700)

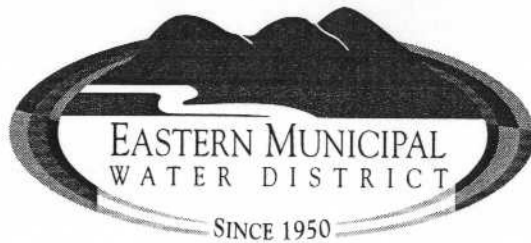
September 6, 2006

DESIGNATED POSITION

Board of Directors
Treasurer
Chief Financial Officer

REPORTABLE ITEMS

Interests in Real Property
Office Equipment and Supplies
Banks and Savings and Loan Institutions
Public Utilities
Financial Audit Service
Insurance Services
Printing, Reproduction, or Attorneys
Photographic Equipment, Services & Supplies
Chemicals
Motor Vehicles and Specialty Vehicle Parts and Supplies
Communication Services
Water Quality Testing Equipment, Supplies and Services
Business Entities Owning Real Property
Cathodic Protection
Engineering Services
Employment and Temporary Help Services
General and Specialty Equipment Rentals
Real Estate Sales or Investment Firms
Consulting Services (Legal, Energy and Power, Engineering, Soils Testing, Water Treatment, Data Processing, Computers, Doctors, Labor Relations, Employee Training, Advertising, Communications, Design, Art Work, Audio Visual, Movie Productions, Planning, Water Pricing and Demand, Economists, Desalting, Environmental, Appraisers)
Title Insurance and Escrow Services
Petroleum Products
Safety Equipment and Facilities and Instruction Materials
Chlorine, Alum, Lime, Copper Sulfate, etc.
Computer Hardware and Software
Pipe Valves, Fittings, Pumps, Tanks, Meters, etc.
Newspapers
Construction and Building Materials



Board of Directors

President

Randy A. Record

Vice President

David J. Slawson

Treasurer

Joseph J. Kuebler, CPA

Rodger D. Siems

Ronald W. Sullivan

Board Secretary

Rosemarie V. Howell

General Manager

Anthony J. Pack

Director of the

Metropolitan Water

District of So. Calif.

Randy A. Record

Legal Counsel

Redwine and Sherrill

September 25, 2006

Ms. Kecia R. Harper-Ihem, Asst. Clerk of the Board
Conflict of Interest Filing Officer
Office of the Clerk of the Board of Supervisors
P.O. Box 1147
Riverside, CA 92502-1147

Dear Ms. Harper-Ihem:

**Re: Amended Conflict of Interest Code for Eastern
Municipal Water District (EMWD) - Biennial Report
Requirement**

On September 6, 2006, EMWD'S Board of Directors adopted the enclosed Resolution No. 1854.19, "A Resolution of the Board of Directors of EMWD Amending Exhibit 'A' of the District's Standard Conflict of Interest Code."

As directed by the contents of said Resolution, a copy is being forwarded to the Board of Supervisors of Riverside County for its approval, at which time said Resolution will become effective.

If I can be of any further assistance or if you need any additional information, please call me.

Very truly yours,

Marilyn Chaisongkram
Deputy Board Secretary

MC:mc

Enclosure

c: Angela Carman, Director of Human Resources

Mailing Address: Post Office Box 8300 Perris, CA 92572-8300 Telephone: (951) 928-3777 Fax: (951) 928-6177
Location: 2270 Trumble Road Perris, CA 92570 Internet: www.emwd.org



VII.L.
R-1854.19

Board of Directors

President

Randy A. Record

Vice President

David J. Slawson

Treasurer

Joseph J. Kuebler, CPA

Rodger D. Siems

Ronald W. Sullivan

Board Secretary

Rosemarie V. Howell

General Manager

Anthony J. Pack

**Director of the
Metropolitan Water
District of So. Calif.**

Randy A. Record

Legal Counsel

Redwine and Sherrill

September 6, 2006

TO: Board of Directors
FROM: General Manager
SUBJECT: Adopt Proposed Resolution No. 1854.19, Amending Exhibit "A" to the District's Standard Conflict of Interest Code

RECOMMENDATION

That the Board adopt proposed Resolution No. 1854.19, which amends Exhibits "A" and "B" to the District's Standard Conflict of Interest Code by:

Exhibit "A"

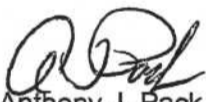
1. Deleting the classification title of Resource Development Administrator

Exhibit "B"

1. No changes to Exhibit "B", therefore it shall remain as written.

All other provisions of Resolution No. 1854 shall remain in full force and effect.

Concur:


Anthony J. Pack
General Manager

Submitted by:


Angela Carman
Director of Human Resources
& Risk Management

Directors: All
Divisions: All

Mailing Address: Post Office Box 8300 Perris, CA 92572-8300 Telephone: (951) 928-3777 Fax: (951) 928-6177
Location: 2270 Trumble Road Perris, CA 92570 Internet: www.emwd.org

BACKGROUND

- On March 6, 2006, the Board adopted revisions to Resolution No. 1854 and its Exhibit "A" and "B". Since that time further revisions have become necessary due to the elimination of a certain position. The attached Resolution No. 1854.19 incorporates the change.

STRATEGIC PLAN

This proposed action supports the Human Resources Strategic Objective III.D, "Ensure adherence to conflict of interest laws."

VALUES AND BELIEFS

It also models the District's value of Integrity to "respect, support, and follow the values, beliefs and ethics of the District," and belief in "providing a meaningful work environment by ensuring a safe and ethical work place."

Attachments: Resolution No. 1854.19
Exhibit "A"
Exhibit "B"

Finance N/A

Purchasing/Contracts N/A

AC/vs

R-1854.19_Conflict of Interest ltr.090606.doc